

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
January 5, 2016

Present: Mayor: Ronald G. Harting
Trustee Robert Bennett
Eileen Shelp-Olmstead, absent
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 2

Call to Order: **Time:** 7:00 P.M.
By: Mayor Ron Harting

Pledge of Allegiance

Welcome to residents Bill & Diane Wallick

7:05 P.M. Public Hearing for the 2016/2017 Budget - There was no public comment.

Resolution #1-2016

RESOLUTION NO.1-2016
PROPOSED BUDGET FOR THE FISCAL YEAR
MARCH 1, 2016 – FEBRUARY 28, 2017

BE IT RESOLVED, that the following is a true and accurate copy of the 2016-2017 Budget for the Village of Windsor, county of Broome, State of New York, and

BE IT FURTHER RESOLVED, that this Budget be adopted as set forth herein.

Motion: to accept the budget for 2016/2017

By: Thomas M. Skinner.
2nd: Robert J. Bennett
Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
ABSENT - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West, Jr

Resolution effective January 5, 2016

VILLAGE OF WINDSOR
BUDGET 2016/2017
APPROPRIATIONS

GOV'T SUPPORT

LEGISLATIVE - TRUSTEES			
PERSONNEL SERVICES	A1010.1	\$	8,000.00
CONTRACTUAL EXPENSE	A1010.4	\$	200.00
TOTAL LEGISLATIVE		\$	8,200.00
EXECUTIVE MAYOR	A1210.1	\$	4,000.00

PERSONNEL SERVICES	A1210.4	\$	400.00
TOTAL EXECUTIVE		\$	4,400.00
FINANCE-CLERK/TREASURER			
PERSONNEL SERVICES	A1325.1	\$	34,398.00
MEETING SALARY	A1325.3	\$	850.00
EXPENSES	A1325.4	\$	1,000.00
DEPUTY CLERK/TREASURER	A1326.1	\$	8,775.00
TOTAL FINANCE		\$	45,023.00
STAFF			
ATTORNEY	A1420.4	\$	20,000.00
GRANT WRITER	A1430.4	\$	3,000.00
ENGINEER	A1440.4	\$	10,000.00
TOTAL STAFF		\$	33,000.00
SHARED SERVICES			
COMMUNITY HOUSE - ADMINIST.	A1620.1	\$	3,822.00
CONTRACTUAL EXPENSE	A1620.4	\$	20,000.00
OFFICE - EQUIPMENT	A1621.2	\$	2,000.00
CONTRACTUAL EXPENSE	A1621.4	\$	6,000.00
BROOME COUNTY			
DATA PROCESSING	A1680.4	\$	500.00
TOTAL SHARED SERVICES		\$	32,322.00
SPECIAL ITEMS			
UNALLOCATED INSURANCE	A1910.4	\$	30,000.00
DUES	A1920.4	\$	900.00
CONTINGENCY FUND	A1990.4	\$	45,000.00
TOTAL SPECIAL ITEMS		\$	75,900.00
TOTAL GOV'T SUPPORT		\$	198,845.00
PUBLIC SAFETY			
SHERRIFF	A3120.4		
FIRE PROTECTION CONTRACT	A3410.4	\$	39,000.00
CONTRACTUAL EXPENSE	A3411.4	\$	1,000.00
SAFETY			
CODE ENFORCEMENT OFFICER	A3620.1	\$	9,216.00
CONTRACTUAL EXPENSE	A3620.4	\$	1,800.00
CODE EXPENSE	A3721.4	\$	500.00
TOTAL PUBLIC SAFETY		\$	51,516.00
HEALTH-REG. VITAL STATS.	A4020.4		
TOTAL HEALTH			
TRANSPORTATION-HIGHWAY			
ADMINISTRATION	A5010.1	\$	45,864.00
OVERTIME		\$	11,000.00
MEETING SALARY	A5010.3	\$	650.00
CONTRACTUAL EXPENSE	A5110.4	\$	65,000.00
C.H.I.P.S.-PERMANENT IMPROVEMENT	A5112.4	\$	33,428.27
STREET LIGHTING	A5182.4	\$	35,000.00
SIDEWALKS	A5410.4	\$	900.00
TOTAL TRANSPORTATION		\$	191,842.27
CULTURE & RECREATION			
RECREATION			
PARK - ADMINISTRATION	A7110.1	\$	11,466.00
CONTRACTUAL	A7110.4	\$	11,000.00
POOL - ADMINISTRATION	A7140.1	\$	-
CONTRACTUAL	A7140.4	\$	400.00
DIVISION FOR YOUTH	A7310.4	\$	-
CULTURE			
MUSEUM	A7450.4	\$	2,000.00
SENIORS	A7620.4	\$	150.00
TOTAL CULTURE & RECREATION		\$	25,016.00
HOME & COMMUNITY SERVICES			
GENERAL ENVIRONMENT			
ZONING BOARD	A8010.4	\$	150.00

Public Comment - No public comment.

Bill Wallick, Energy Manager, was present to discuss the electric as our contract with Constellation will expire soon. He presented the board with papers showing that Constellation is once again the lowest. They offer a fixed rate for 24 months and for 37 months. At this rate, we would be saving roughly \$2200 from what we're paying now. David stated that NYSEG is going to come to the Community House and the pumphouse to do an energy audit.

Motion: to sign with Constellation for 37 months at a rate of .04949

By: Ronald G. Harting
2nd: Thomas M. Skinner
Vote: AYE - All

Code Enforcement Report, Gary Post present - A report was presented. 1) On the 10th of December, there was a ZBA Public Hearing for the Dollar General store. The only restrictions were they had to do required work with NYSDOT and a lighting change. 2) A demo permit was given for 27 Maple Ave. Colwell Brothers will be tearing it down. It will be keeping the same footprint as the previous house. 3) Gary met with Attorney Bob McKertich on signage laws. They will be getting back together to finish it up. 4) He has to start working on his end-of-year reports for the state. 5) Trustee Skinner asked where we stand on 185 Main Street. Gary stated he sent out the violation giving him 30 days and nothing has been done. The next step is court. He was told to move forward with it.

7:30 - Opening bid on used salt spreader. There were no bids submitted. It was discussed whether we should go to county auction which means holding on to it for 8 months, or maybe selling it for scrap. We could advertise it again but it cost us \$38.72 for the ad for 2 weeks. After much discussion, it was decided to put a sign on it at the pumphouse for a price of \$300.

Attorney Report - A report was submitted. The mayor stated that Bob has been chasing the people for the Village Green. He's been dealing with the court.

Streets Report, David Decker present - 1) The new salt spreader works great. David thanked the board. 2) The repair was done on the pickup truck. Scott did a great job. 3) They will be taking the Christmas lights down on Saturday. 4) The mayor stated that Castle Drive is really alligating and we need to remember that when we do street bids this year.

Water Report, David Decker present - 1) NY Leak Detection came out to locate the service line for Yahner's, Stoeckel's and Bosket's. There are shallow sections on both sides of all places. Yahner's should have their own line and not be teed off of Stoeckel's. The mayor and David feel we should send out a letter to the affected residents to have them run their water if it's under 15° and we will adjust their water bill. Trustee Tom suggested we have them read their meter before they run it. 2) Eric will be taking his Class D license. After he finishes this, he has to pass a lab and then we can start him on his 2B. 3) David will be working on the yearly water report.

Treasurer's Report, Patricia Harting present - 1) A report was presented.

Motion: to accept the Treasurer's Report

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett

ABSENT - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution #2-2016

**RESOLUTION NO.2-2016
RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2015/2016**

WHEREAS, the Village and Streets Department vehicle was damaged; and

WHEREAS, a claim was filed with the insurance company; and

WHEREAS, the Village received a check in the amount of \$3,473.61 from Selective Insurance on October 29, 2015; and

WHEREAS, the truck was repaired and paid out of the street contractual account;

THEREFORE, a budget amendment is to be made to reimburse the street department account in the amount of \$3,473.61

THEREFORE, the following budget amendments be made; and

Estimated Revenues	A510	\$ 3,473.61	
Subsidiary Account	A2770-Miscellaneous		\$ 3,473.61
Estimated Appropriations	A960	\$ 3,473.61	
Subsidiary Account	A5110.4-Streets Contractual		\$ 3,473.61

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2015.

Offered By: Robert E. West, Jr.

2nd by: Robert J. Bennett

Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
ABSENT - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West, Jr

Resolution effective January 6, 2015

Resolution #3-2016

**RESOLUTION NO.3-2016
RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2015/2016**

WHEREAS, the Village and Streets Department purchased a tractor from John Deere; and

WHEREAS, the Kubota tractor was no longer needed and sold to Goodrich Auction Service for a cost of \$1,750.00 on December 5, 2015; and

THEREFORE, the following budget amendments be made; and

Estimated Revenues	A510	\$ 1,750.00	
Subsidiary Account	A2770-Miscellaneous		\$ 1,750.00

Estimated Appropriations	A960	\$ 1,750.00
Subsidiary Account	A5110.4-Streets Contractual	\$ 1,750.00

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2015.

Offered By: Robert E. West, Jr.
2nd by:: Robert J. Bennett
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee Robert J. Bennett
 ABSENT - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West, Jr

Resolution effective January 6, 2015

Resolution #4-2016

**RESOLUTION NO.4-2016
 RESOLUTION AMENDING ANNUAL
 VILLAGE BUDGET FOR 2015/2016**

WHEREAS, there was damage done to a fire hydrant on Maple Avenue due to a car accident; and

WHEREAS, a claim was put in to Progressive, the driver’s insurance company; and

WHEREAS, Progressive sent a check to the village in the amount of \$4,498.67 to cover the expenses of repairing of the fire hydrant;

THEREFORE, the following budget amendments be made; and

Estimated Revenues	A510	\$ 4,498.67
Subsidiary Account	A2770-Miscellaneous	\$ 4,498.67
Estimated Appropriations	A960	\$ 4,498.67
Subsidiary Account	A8350.4-Water Contractual	\$ 4,498.67

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2015.

Offered By: Robert E. West, Jr.
2nd by:: Robert J. Bennett
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee Robert J. Bennett
 ABSENT - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West, Jr

Resolution effective January 6, 2015

Motion: to accept the Meeting Minutes of November 16, 2015

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to accept the Meeting Minutes of December 1, 2015

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to accept the Meeting Minutes of December 7, 2015

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to accept the Meeting Minutes of December 23, 2015

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - No report

Fire Co Committee - No report

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Mayor's Report - 1) We received the paperwork for the Main Street Grant. The county will lend the monies at a small interest rate. The mayor needs to sign the papers and send them back to the state.

Motion: for Mayor Harting to sign the grant.

By: Robert J. Bennett
2nd: Robert E. West
Vote: AYE - All

2) There is a rumor that the emergency services contract would be only for 12 hours a day. It is for 24 hour coverage. This has to be in agreement with all towns and villages involved and will have to have funding. 3) Safe Routes to School is moving along. 4) It had been discussed paying for a phone line for the concession stand through United Alarm to be part of the alarm system. The cost is approximately \$21.00 per month. Trustee Tom asked if it was needed in all three buildings, would it be a cost with each building or would it be one fee. It would be a cost at each building. We don't need one at the office but when we put in an alarm system at the museum, we will have to have one there.

Motion: to pay for a phone cell line at the concession stand through United Alarm.

By: Thomas M. Skinner
2nd: Robert E. West
Vote: AYE - All

Motion: to set up a Public Hearing for the Fire Company Contract at 7:02 p.m. on Tuesday, February 2, 2016.

By: Ronald G. Harting
2nd: Thomas M. Skinner
Vote: AYE - All

Lighting Contest - Trustee Skinner thanked Clerk Patti for all her hard work and time in selecting the lighting contest winners. Clerk Patti noted that there were many lights this year, more than previous years. She changed the way the prizes were awarded so there were more winners. 1st place at \$50 was Al Klumpp on Elm Street, 2nd place at \$30 was Stephen Felker on Lona Drive, 3rd place at \$25 was Craig Terrell on West Street. Honorable mentions at \$20 each were Ed Swartwout on New Street, Vincent Cimineri on Main Street, Dan Nichols on Grove Street, Umar Abdullah on Grove Street, Bob Pessarchick on Kent Street, Mark Kovac on Kent Street, Chris Klumpp on Edwards Street, Kevin Rollo on Academy Street, Rebecca Roberge on Chestnut Street, Patricia Eigenbrodt on Main Street, James Riley, Grove Street, Brian Morris on Terrace Drive, Tim Wells on Edwards Street, Michael Kithcart on Main Street, Scott Conrad on Terrace Drive and Mike Egan on Academy Street.

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner
2nd: Robert E. West
Vote: AYE - All

Motion: to adjourn at 8:58 p.m.

By: Robert E. West
2nd: Thomas M. Skinner
Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer