

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
January 17, 2017**

**Present:** Mayor: Ronald G. Harting  
Trustee James W. Miller  
Eileen Shelp-Olmstead, absent  
Thomas M. Skinner  
Robert E. West  
Clerk/Treasurer: Patricia L. Harting  
Attendees: 0

**Call to Order:** **Time:** 6:00 P.M.  
**By:** Mayor Ron Harting

**Pledge of Allegiance**

**6:00 P.M.** Public Hearing for the 2017/2018 Budget - There was no public comment.

**Resolution #1-2017**

**RESOLUTION NO.1-2017  
PROPOSED BUDGET FOR THE FISCAL YEAR  
MARCH 1, 2017 – FEBRUARY 28, 2018**

**BE IT RESOLVED**, that the following is a true and accurate copy of the 2017-2018 Budget for the Village of Windsor, county of Broome, State of New York, and

**BE IT FURTHER RESOLVED**, that this Budget be adopted as set forth herein.

**Motion:** to accept the budget for 2017/2018

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - Mayor Ronald G. Harting  
AYE - Trustee James W. Miller  
ABSENT - Trustee Eileen Shelp-Olmstead  
AYE - Trustee Thomas M. Skinner  
AYE - Trustee Robert E. West, Jr

**Resolution effective January 17, 2017**

**VILLAGE OF WINDSOR  
BUDGET 2017/2018  
APPROPRIATIONS**

**GOV'T SUPPORT**

LEGISLATIVE - TRUSTEES			
PERSONNEL SERVICES	A1010.1	\$	8,000.00
CONTRACTUAL EXPENSE	A1010.4	\$	200.00
<b>TOTAL LEGISLATIVE</b>		<b>\$</b>	<b>8,200.00</b>
EXECUTIVE MAYOR			
PERSONNEL SERVICES	A1210.4	\$	400.00
<b>TOTAL EXECUTIVE</b>		<b>\$</b>	<b>4,400.00</b>

FINANCE-CLERK/TREASURER			
PERSONNEL SERVICES	A1325.1	\$	38,902.50
MEETING SALARY	A1325.3	\$	850.00
EXPENSES	A1325.4	\$	1,000.00
DEPUTY CLERK/TREASURER	A1326.1	\$	8,775.00
<b>TOTAL FINANCE</b>		<b>\$</b>	<b>49,527.50</b>
STAFF			
ATTORNEY	A1420.4	\$	20,000.00
GRANT WRITER	A1430.4	\$	3,000.00
ENGINEER	A1440.4	\$	5,000.00
<b>TOTAL STAFF</b>		<b>\$</b>	<b>28,000.00</b>
SHARED SERVICES			
COMMUNITY HOUSE - ADMINIST.	A1620.1	\$	3,215.68
CONTRACTUAL EXPENSE	A1620.4	\$	20,000.00
OFFICE - EQUIPMENT	A1621.2	\$	2,500.00
CONTRACTUAL EXPENSE	A1621.4	\$	6,000.00
BROOME COUNTY			
DATA PROCESSING	A1680.4	\$	500.00
<b>TOTAL SHARED SERVICES</b>		<b>\$</b>	<b>32,215.68</b>
SPECIAL ITEMS			
UNALLOCATED INSURANCE	A1910.4	\$	30,000.00
DUES	A1920.4	\$	900.00
CONTINGENCY FUND	A1990.4	\$	30,000.00
<b>TOTAL SPECIAL ITEMS</b>		<b>\$</b>	<b>60,900.00</b>
<b>TOTAL GOV'T SUPPORT</b>		<b>\$</b>	<b>183,243.18</b>
PUBLIC SAFETY			
SHERRIFF	A3120.4		
FIRE PROTECTION CONTRACT	A3410.4	\$	39,000.00
CONTRACTUAL EXPENSE	A3411.4	\$	1,000.00
SAFETY			
CODE ENFORCEMENT OFFICER	A3620.1	\$	9,600.00
CONTRACTUAL EXPENSE	A3620.4	\$	2,000.00
CODE EXPENSE	A3721.4	\$	300.00
<b>TOTAL PUBLIC SAFETY</b>		<b>\$</b>	<b>51,900.00</b>
HEALTH-REG. VITAL STATS.	A4020.4		
<b>TOTAL HEALTH</b>			
TRANSPORTATION-HIGHWAY			
ADMINISTRATION	A5010.1	\$	50,646.96
OVERTIME		\$	12,661.74
MEETING SALARY	A5010.3	\$	650.00
CONTRACTUAL EXPENSE	A5110.4	\$	65,000.00
C.H.I.P.S.-PERMANENT IMPROVEMENT	A5112.4	\$	25,780.65
STREET LIGHTING	A5182.4	\$	35,000.00
SIDEWALKS	A5410.4	\$	900.00
<b>TOTAL TRANSPORTATION</b>		<b>\$</b>	<b>190,639.35</b>
CULTURE & RECREATION			
RECREATION			
PARK - ADMINISTRATION	A7110.1	\$	8,039.20
CONTRACTUAL	A7110.4	\$	11,000.00
POOL - ADMINISTRATION	A7140.1	\$	-
CONTRACTUAL	A7140.4	\$	400.00
DIVISION FOR YOUTH	A7310.4	\$	-
CULTURE			
MUSEUM	A7450.4	\$	2,000.00
SENIORS	A7620.4	\$	150.00
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>\$</b>	<b>21,589.20</b>
HOME & COMMUNITY SERVICES			
GENERAL ENVIRONMENT			
ZONING BOARD	A8010.4	\$	150.00
PLANNING BOARD	A8020.4	\$	150.00

SANITATION			
REFUSE CONTRACT	A8160.4	\$	48,236.16
CLEANUP DAY	A8161.4	\$	1,000.00
WATER			
ADMINISTRATION	A8310.1	\$	20,537.66
OVERTIME		\$	6,161.30
SERVICES	A8350.4	\$	65,500.00
BILLING EXPENSES	A8351.3	\$	1,000.00
COMMUNITY BEAUTIFICATION	A8510.4	\$	1,000.00
SHADE TREES - CUT	A8560.4	\$	3,000.00
SHADE TREES - PLANTED	A8561.4	\$	600.00
<b>TOTAL HOME &amp; COMMUNITY SERVICES</b>		<b>\$</b>	<b>147,335.12</b>
EMPLOYEE BENEFITS			
NYS RETIREMENT	A9010.8	\$	22,000.00
SOCIAL SECURITY	A9030.8	\$	13,046.31
WORKER'S COMPENSATION	A9040.8	\$	26,000.00
DISABILITY INSURANCE	A9055.8	\$	1,500.00
HOSPITAL & MEDICAL INSURANCE	A9060.8	\$	36,000.00
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>\$</b>	<b>98,546.31</b>
DEBT SERVICE			
SPECIAL ASSESSMENT - B.A.N. PRINCIPAL	A9730.6	\$	-
SPECIAL ASSESSMENT - B.A.N. INTEREST	A9730.7	\$	-
<b>TOTAL DEBT SERVICE</b>		<b>\$</b>	<b>-</b>
<b>TOTAL APPROPRIATIONS</b>		<b>\$</b>	<b>693,253.16</b>

#### ESTIMATED REVENUES

TAX ITEMS			
SPECIAL ASSESSMENT	A1030	\$	-
P.I.L.O.T. - S.E.P.P.	A1080	\$	7,425.00
INTEREST & PENALTIES - TAXES	A1090	\$	3,500.00
INTEREST & PEN - S/A	A1091		-
<b>TOTAL TAX ITEMS</b>		<b>\$</b>	<b>10,925.00</b>
NOT-PROPERTY TAX			
BC SALES TAX	A1120	\$	195,000.00
FRAMCJOSES	A1170	\$	8,000.00
<b>TOTAL NON-PROPERTY TAX</b>		<b>\$</b>	<b>203,000.00</b>
DEPARTMENTAL INCOME			
GENERAL GOVERNMENT			
CLERK FEES	A1255	\$	100.00
<b>TOTAL GENERAL GOVERNMENT INCOME</b>		<b>\$</b>	<b>100.00</b>
PUBLIC SAFETY			
FIRE STATION	A1540	\$	1.00
PUBLIC WORK CHARGES	A1710	\$	-
<b>TOTAL PUBLIC SAFETY</b>		<b>\$</b>	<b>1.00</b>
CULTURE & RECREATION			
PARK & POOL CHARGES	A2001	\$	
<b>TOTAL CULTURAL &amp; COMMUNITY SERVICES</b>			
HOME & COMMUNITY SERVICES			
METERED WATER CHARGES	A2140	\$	100,000.00
UNMETERED WATER CHARGES	A2142	\$	200.00
WATER CHARGES	A2144	\$	-
WATER - INTEREST & PENALTIES	A2148	\$	5,000.00
COMMUNITY HOUSE	A2189	\$	700.00
<b>TOTAL HOME &amp; COMMUNITY</b>		<b>\$</b>	<b>105,900.00</b>
<b>TOTAL DEPARTMENTAL INCOME</b>		<b>\$</b>	<b>319,926.00</b>
INTERGOVERNMENTAL CHARGES			
CULTURE & RECREATION			
PARK USER FEE	A2350	\$	5,000.00
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>\$</b>	<b>5,000.00</b>

USE OF MONEY			
INTEREST EARNINGS	A2401	\$	50.00
<b>TOTAL USE OF MONEY</b>		<b>\$</b>	<b>50.00</b>
LICENSES AND PERMITS			
BUILDING PERMITS	A2555	\$	100.00
JUNK CAR PERMITS	A2590	\$	-
<b>TOTAL LICENSES AND PERMITS</b>		<b>\$</b>	<b>100.00</b>
FINES & FORFEITURES			
JUSTICE FEES	A2610	\$	-
<b>TOTAL FINES &amp; FORFEITURES</b>			
SALE OF PROPERTY			
CENTENNIAL SALES	A2655	\$	-
EQUIPMENT SALES	A2665	\$	-
INSURANCE RECOVERIES	A2680	\$	-
<b>TOTAL SALE OF PROPERTY</b>		<b>\$</b>	<b>-</b>
MISCELLANEOUS			
MISCELLANEOUS	A2770	\$	1,500.00
<b>TOTAL MISCELLANEOUS</b>		<b>\$</b>	<b>1,500.00</b>
<b>TOTAL INTERGOVERNMENTAL CHARGES</b>		<b>\$</b>	<b>6,650.00</b>
STATE AID			
GENERAL GOVERNMENT			
PER CAPITA	A3001	\$	8,000.00
MORTGAGE TAX	A3005	\$	2,000.00
STAR	A3040	\$	-
<b>TOTAL GENERAL GOVERNMENT</b>		<b>\$</b>	<b>10,000.00</b>
TRANSPORTATION			
HIGHWAY AID - C.H.I.P.S.	A3501	\$	25,780.65
<b>TOTAL TRANSPORTATION</b>		<b>\$</b>	<b>25,780.65</b>
CULTURE & RECREATION			
YOUTH PROGRAM - LIFEGUARDS	A3820	\$	-
YOUTH PROGRAM - LIBRARY	A3821	\$	-
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>\$</b>	<b>-</b>
HOME & COMMUNITY SERVICE			
STATE EMERGENCY ASSISTANCE	A3960	\$	-
<b>TOTAL HOME &amp; COMMUNITY SERVICE</b>		<b>\$</b>	<b>-</b>
<b>TOTAL STATE AID</b>		<b>\$</b>	<b>35,780.65</b>
FEDERAL AID			
HOME & COMMUNITY SERVICE			
FEDERAL EMERGENCT ASSISTANCE	A4960	\$	-
<b>TOTAL FEDERAL AID</b>		<b>\$</b>	<b>-</b>
<b>GRAND TOTAL ESTIMATED REVENUE</b>		<b>\$</b>	<b>362,356.65</b>
<b>APPROP.CASH SURPLUS</b>		<b>\$</b>	<b>64,000.00</b>
<b>BALANCE OF APPROPRIATIONS TO BE RAISED</b>			
<b>BY TAXES</b>		<b>\$</b>	<b>266,896.51</b>
<b>TAXABLE VALUATION</b>		<b>\$</b>	<b>22,021.438</b>
<b>VILLAGE TAX RATE</b>			<b>12.119848</b>

#### SCHEDULE OF WAGES & SALARIES

MAYOR / YR	1	\$	4,000.00
TRUSTEES \$2,000 EA/YR	4	\$	8,000.00
STREETS & WATER SUPERINTENDENT	1	\$	49,400.00
ASSISTANT STS & WTR SUPERINTENDENT	1	\$	27,040.00
CLERK / TREASURER	1	\$	38,220.00
DEPUTY CLERK/TREASURER	1	\$	8,775.00
CODE ENFORCEMENT	1	\$	9,216.00
<b>TOTAL</b>		<b>\$</b>	<b>144,651.00</b>

**Chickens** - Village Attorney Bob McKirtich did a draft for a local law allowing residents to have chickens. All trustees were given a copy of the draft. In the proposed law it states there can be no roosters. There was much discussion on this matter and Mayor Ron asked them to take the papers home and think about if this is what you want and come back to our next meeting with any changes, suggestions or comments. A copy was mailed to Trustee Eileen.

**Motion:** to adjourn at 6:34 p.m.

**By:** James W. Miller

**2<sup>nd</sup>:** Thomas M. Skinner

**Vote:** AYE - All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**