

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
February 2, 2016**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Attendees:	0

**Call to Order:**      **Time:** 7:00 P.M.  
                          **By:** Mayor Ron Harting

**Pledge of Allegiance**

**Welcome**

**7:02 P.M. - Public Hearing for the Fire Company Contract** - Fire Chief Craig Terrell was present. There were no comments. There was much discussion on the ambulance service. They now are running a 12 hour paid service.

**Motion:** to allow Mayor Ron to sign the Agreement between the Village of Windsor and the Windsor Fire Company.

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Public Comment** - No comments

**Code Enforcement Report, Gary Post present** - A report was presented. 1) Gary met with Alex Urda several times. He met with Vince who is putting in the ansul system. They will do a blow off test next week so he'll be down for that. She wants to open the bakery before Valentine's Day. 2) Talked to Key Bank regarding the signage at the bank. 3) He has been playing phone tag with the sign guy at 21 Main Street. The archeological study was submitted and there is a concern because of a few items found, such as cut glass, cut nails, and several other small items. The report has to go to the state for final approval so we just have to wait and see what they have to say. 3) Gary sent in his yearly report for the county and the state. 4) Spoke with Bob McKirtich regarding the violations at 185 Main Street. There has been no progress or response to the violation sent to the owner. We could take him to court. There needs to be more discussion with the village attorney before any decision could be made. 5) He wrote up 48 Grove Street. 6) There may be a Bed & Breakfast at 234 Main Street. Gary has met with him. It is zoned for it but it will require a 239 Review. 7) There is someone interested in 139 Main Street. They are putting in an offer. They would like to live in the house and eventually open a restaurant to the downstairs and would move upstairs to live. A restaurant is permitted with a special permit which would require a 239 Review.

**Attorney Report** - A report was submitted.

**Streets Report, David Decker present** - 1) We still have to purchase 100 tons of salt to meet our 70% requirement. He has room for about 20 tons at the salt bin now. We have till September to purchase it. 2) The salt spreader was sold for \$300 to Dave Brown. 3) The roads are in decent shape. No major potholes. Trustee West asked David if he was going to get the bids out early for street paving. David stated yes.

**Water Report, David Decker present** - 1) David met with representatives from Servline, an insurance company through National Rural Water, offering a program for the residential users of municipalities. It's a fairly new program that will benefit both us as the utility and the consumer with no cost to the utility. The monthly fee would be between \$1-\$3 per month for water loss due to leaking pipes/toilet's, resulting in high water bills. There is no deductible. Another program is to provide protection for service line repairs/replacement up to \$10,000/year. That cost is between 3.50-5.50/month. They can also offer freeze protection for an additional small fee. Any resident can opt out. They would like to come out and do a presentation to the village. They will be back in the area in March if we can make time to meet with them.

**Treasurer's Report, Patricia Harting present** - A report was presented. We received our 4<sup>th</sup> quarter sales. It's a little bit higher than expected. Patti has jury duty on Monday, February 8<sup>th</sup> & 9<sup>th</sup> in Binghamton City Court.

**Motion:** to accept the Treasurer's Report

**By:** Eileen Shelp-Olmstead

**2<sup>nd</sup>:** Robert E. West

**Vote:** AYE - All

**Motion:** to accept the Meeting Minutes of January 5, 2016

**By:** Robert E. West

**2<sup>nd</sup>:** Robert J. Bennett

**Vote:** AYE - All

## **Resolution #5-2015**

### **RESOLUTION NO.5-2016**

#### **RESOLUTION TO REMOVE MUSEUM RESERVE FUNDS INTO MUSEUM ACCOUNT FISCAL YEAR 2015/2016**

**WHEREAS**, the Village Board of Trustees set up a reserve account for museum funds;  
and

**WHEREAS**, the Village accepted donations on behalf of the Charles L. English Windsor Museum; and

**WHEREAS**, the museum now has a 501c3;

**THEREFORE**, funds in the amount of \$1818.49 saved in reserve for the museum be donated to the Charles L. English Windsor Museum;

**THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees authorize a transfer from the Museum Reserve to Museum Appropriations to be such:

Estimated Reserves	A889	\$ 1818.49	
Estimated Appropriations	A522	\$ 1818.49	
Subsidiary Account	A7450.4		\$ 1818.49

**THEREFORE, BE IT RESOLVED**, that said transfer hereby be adopted and established for the fiscal year beginning March 1, 2015.

**Offered by:** Thomas M. Skinner  
**2<sup>nd</sup> by:** Robert J. Bennett  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective February 2, 2016**

**Resolution #6-2015**

**RESOLUTION NO.6-2016  
RE-LEVY OF UNPAID WATER**

**WHEREAS**, the 2015/2016 Village of Windsor water bills have not been paid in full; and

**WHEREAS**, the balance is to be re-levies on the 2016/2017 Village Tax Roll; and

**WHEREAS**, the attached is a complete list of the properties with unpaid 2015/2016 Village water bills totaling \$14,738.25;

**THEREFORE, BE IT RESOLVED**, that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

**Offered by:** Thomas M. Skinner  
**2<sup>nd</sup> by:** Robert J. Bennett  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective February 2, 2016**

**Reports of Committees:** No committee reports.

**Mayor's Report** - 1) We received \$45,000 from the Broome County Land Bank for demolition of 117 ½ Main Street. It has to go to the State for final approval. The front building is being sold. 2) We got the Main Street grant and have been filing all the necessary paperwork. 3) There is a meeting for the Safe Routes to School on the 9<sup>th</sup> of February.

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** Robert E. West  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Motion:** to adjourn at 8:49 p.m.

**By:** Ronald G. Harting

**2<sup>nd</sup>:** Robert E. West

**Vote:** AYE - All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**