

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
February 5, 2013**

Present:	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett, Absent
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Grant Writer:	Steven Contento
	Attendees:	16

Call to Order: **Time:** 6:15 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome

JR Lawrence from Mang Insurance - We may want to think about putting the contents of the RR station on an arts floater policy so if they're valuable, they will be replaced as is. They contract with Selective, as this is who we have now. They tend to not use Selective as much as there are others with better price and service. They use Trident a lot. We have used Trident in the past, in fact the concession fire was a claim made to them. Trustee Shelp-Olmstead stated that we need to put the building at 117 Main Street on the insurance. JR stated that anything the village owns is automatically covered for liability. Insurance coverage would be for fire or if you wanted to replace it. Mayor Harting thanked JR for coming and we will get back to him soon.

Public Comment - Melissa Hill was present to ask the board for permission to use the Community House to teach children how to paint. She is putting an addition on her house to do this but until that is done, she would like a place to have it in the meantime. She would like to use the back room for one day a week. She is looking for small classes and is mostly looking for children that are home schooled. She would be charging for the program. Trustee West asked if she has had a background check and she stated that she has. Trustee Skinner asked how long she would like to use the Community House, such as 6 months or so. She stated she doesn't know at this time. Elaine Card stated that she would have to get a business liability insurance to cover her in this building. It would go with her anywhere that she would have this class, if she moved to another location other than her home. Steve Contento stated that the County Planning is offering a micro-enterprise that may be of some help. Trustee Shelp-Olmstead stated her concern about starting to allow a business here and we'd have to open ourselves up to other businesses. Trustee Skinner stated that if her business had burned down and needed something temporarily, it would be different. All board members agreed that they would not entertain that at this time. 2) Two (2) Boy Scouts from Troop 68 were present as they needed to be at the meeting to earn a Citizenship Badge.

Jerry DaBrescia, from the Hancock Partnership was present to tell the board what the Windsor Partnership is up to. The Hancock, Deposit and Windsor Partnership are working together to call themselves the Onaquaga Cultural & Economic Corridor,

although they haven't officially decided on that name. They are looking for ways to help each other. Steve Herz stated that what this group is trying to do is to market Windsor as a tourist avenue, a market avenue and to attract resident's interest. People from the city find this area attractive. The Partnership would like to mail out a package/envelope to people down state. The package is a mailing piece with suggestions on how people can find a nice home for a fraction of the price and have money to retire on. It may entice someone to come in this area to invest in. The mailer will have a rip-off part where they can send it back to ask for more information to be sent to them. Trustee Shelp-Olmstead stated that she would like to see the marketing board. They will send her a power point of what they are doing.

County Legislator Scott Baker was present. He stated it's been mostly organizational meetings. They are working on legislation in dealing with bath salts. It's something that is coming. Mayor Harting told Scott that he appreciates Elaine Miller from Broome County Planning coming to meet with the Partnership and all her work with the grants available.

Lisa Hawk Shuler, Town Board Member was present. She stated that she would like to come to the village meetings when she can and hopes to be there often.

Public Comment - Bill Wallick wanted the board to know that he is still working on the Windsor Riverboat Casino and has \$5 in the account now. He thinks we should get a natural gas well in the village. Everyone in the village would get royalties out of it.

Grant Writer Report, Steve Contento present - 1) He was glad to find out that the Busfield Organization gave a donation to the railroad station. If the village wants to apply for the NYSERDA grant, it still is available but is only good for as long as there are funds and they are running out. David thought possibly we should get a new refrigerator in the Community House and air conditioners. It will be 75% reimbursable. Steve said he would work with Alex on the playground equipment grant from the Constitution Pipeline. Mayor Harting thanked Steve for the scale he donated to the railroad station. David is working on cleaning it up.

Code Enforcement Report, Gary Post present - 1) Gary gave everyone a copy of the letter sent to the owner of 185 Main Street, just so everyone is up to date. 2) Gary talked to the County Health Department regarding 118 Main Street. There are no problems and the complaints may have come from a disgruntled past employee. 3) He received papers back on the Hazard Mitigation Plan. There needed to be some revisions. 4) Gary stated that we need to have 2 members for the Zoning Board of Appeals. Gary suggested Tim Harting, a resident at 9 Pine Street and Tim stated he would. Elaine Card volunteered to be a member also. We also need 2 members for the Planning Board. Tim Harting stated that Jim Conrad had expressed an interest in getting involved with the Village and he would probably do that. Mayor Harting stated that he will check with Jim tomorrow. We still need one more.

Attorney's Report - No report was submitted.

Resolution #6-2013

RESOLUTION NO.6-2013 AUTHORIZING THE PURCHASE OF REAL PROPERTY

At a regular meeting of the Board of Trustees of the Village of Windsor, held at the Windsor Community House on the 5th day of February, 2013, the following resolution was offered by Trustee Skinner and seconded by Trustee West.

WHEREAS, the currently leases a parcel of land from New York Rail-Trail Company, LLC, consisting of 1.86 acres and being a portion of tax map number 804-301-1000 (“the Premises”); and

WHEREAS, New York Rail Trail Company, LLC wishes to sell the Premises to the Village and Village wishes to purchase the Premises and the parties desire to enter into an Agreement for the purchase, upon conditions stated in the Agreement; and

WHEREAS, the purchase of real property is subject to review under the New York State Environmental Quality Review Act and its implementing regulations found at 6 NYCRR Part 617 (hereinafter referred to as “SEQRA”) and the purchase of the Premises is an Unlisted action under SEQRA;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Windsor determines that the intended purchase is an Unlisted action under SEQRA and hereby declares itself lead agency pursuant to SEQRA for the environmental review of said purchase and resolved that the review will not be a coordinated review because the Village is the only involved agency; and

IT IS FURTHER RESOLVED, that, based upon on the information and analysis in the short environmental assessment form that the proposed action does not result in any significant adverse environmental impacts; and

IT IS FURTHER RESOLVED, that the Mayor is hereby authorized and empowered to take all actions necessary to purchase the Premises on behalf of the Village, including but not limited to executing the purchase Agreement, obtaining the necessary title search and/or title insurance and all necessary forms required in order for the completion of the purchase, subject to review of the title and approval by the Village attorney; and

IT IS FURTHER RESOLVED, this resolution shall take effect immediately.

Vote: **AYE** - Mayor Ronald G. Harting
ABSENT - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Motion approved and Resolution adopted by a vote of 4 to 0.

Streets Report, David Decker present - 1) The John Deere tractor is gone. He had a tear in his eye. 2) The cab for the Kabota is here. He needs to double check with Goodrich because he thinks the bid was to have a block heater in it and he can't find it. So he asked the clerk to hold the check. 3) David stated that there is a meeting tomorrow in Bainbridge for the Safe Routes to School. Patti, Tom Murphy, Alex Urda and Chris Durdon will also be going. He asked permission to take the village truck. The meeting is at 1:00. He was given permission. 4) The NYSEDA grant is still available. David was told to go ahead and purchase 2 air conditioners and a refrigerator in accordance with the grant. 5) David asked what we were going to do about hiring someone. The clerk was asked to look up the last public notice that we used. Trustee Skinner stated that he would like to look over the notice before it is sent in to the paper.

Water Report, David Decker present - 1) We had an eventful month. NYSEG, in repairing a pole, hit a service line on Locust Street. We had a water leak on Maple Avenue. There was another leak the same day on Main Street across from Baisley's house. It was a very big one. They were there all night and into the morning. We still have a little leak somewhere but he can't find it. There is water at the factory but he has shut the water off there on weekends and it makes no difference. He is waiting for the guy from New York Rural Water to come down to help find it. 2) Jim Colpitts stated that James Gow has not had water since Friday. Since we've had the water leak, he has had no pressure. He is considering putting in a well, as he is out of the village.

Treasurer's Report, Patricia Harting present - A report was submitted. Clerk Harting asked how much money she could have towards a chair. Upstate Furniture has a chair that she would like at a cost of \$624. She is willing to pay for some of the chair because it has back support which she would like. David stated that he feels some money should come out of the water as she does a lot of work on the water program. Diane stated that we have received unexpected money from rent that could be used for it. Gary stated that there is money in his expense account that can be used for the purchase.

Motion: to purchase the chair from Upstate Furniture at a cost of \$624

By: Robert E. West
2nd: Eileen Shelp-Olmstead
Vote: **ABSTAIN** - Mayor Ronald G. Harting
ABSENT - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: Eileen Shelp-Olmstead
Vote: Aye - All present

Accept Meeting Minutes of January 8, 2013

By: Robert E. West
2nd: Eileen Shelp-Olmstead
Vote: Aye - All present

Resolution #4-2013

RESOLUTION NO.4-2013 RELEVY OF UNPAID WATER

WHEREAS, the 2012/2013 Village of Windsor water bills have not been paid in full,
and

WHEREAS, the balance is to be re-levied on the 2013/2014 Village Tax Roll; and

WHEREAS, the attached is a complete list of the properties with unpaid 2012/2013
Village water bills totaling \$17,882.58;

THEREFORE, BE IT RESOLVED, that the above detailed amount be sent to Broome
County Department of Finance for re-levy as stated

Offered by: Thomas M. Skinner
Seconded by: Robert E. West
Vote: **AYE** - Mayor Ronald G. Harting
ABSENT - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective February 5, 2013

Resolution #5-2013

RESOLUTION NO.5-2013

WHEREAS, the Village workers were instructed to mow residents lawn's after proper notification to owners; and

WHEREAS, Village Local Law #1-2014 of the Code of the Village of Windsor, Chapter §197-3 states that such amount be charged to the owner and if not paid, a \$25.00 re-levy fee shall be added and such amount levied on to the following year Village taxes; and

AND WHEREAS, the attached attached is a complete list of the charges unpaid to be levied to the 2013/2014 Village taxes totaling \$1,534.51;

THEREFORE, BE IT RESOLVED that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

Offered by: Robert E. West

Seconded by: Eileen Shelp-Olmstead

Vote: **AYE** - Mayor Ronald G. Harting

ABSENT - Trustee Robert J. Bennett

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective February 5, 2013

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - No report

Fire Co Committee - No report

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - Deputy Clerk Diane Wallick was present. There was discussion on street lights being out for long periods of time. She has called them in to NYSEG but they have not been fixed. She was instructed to call the PSC.

Motion: to go into Executive Session at 9:12 p.m. to discuss a legal matter.

By: Eileen Shelp-Olmstead

2nd: Thomas M. Skinner

Vote: Aye - All present

Motion: to return from Executive Session at 9:55 p.m.

By: Thomas M. Skinner

2nd: Eileen Shelp-Olmstead

Vote: Aye - All present

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: Eileen Shelp-Olmstead

Vote: Aye - All

Motion: to adjourn at 9:56 P.M.

By: Thomas M. Skinner
2nd: Ronald G. Harting
Vote: Aye - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer