

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
July 3, 2012

Present:	Mayor:	Ronald G. Harting
	Trustee:	Robert Bennett
		Eileen Shelp-Olmstead, absent
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Attendees:	2

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome - Mayor Harting welcomed County Legislator Steve Herz and also Scott Baker and his wife. Scott is running on the Republican ticket for County Legislator.

Public Comment - County Legislator Herz thanked the Village for their warm reception to Tom Murphy with his presentation last month of the sidewalk grants. Steve met with Dan Schofield from the county about Chestnut Street. Dan indicated that he would meet with David. David said he hasn't heard anything yet so Steve will get in touch with him. Possibly Steve, Dan, David and the Mayor can meet to assess the situation. Mayor Harting stated that he went to a meeting with Debbie Preston and other Mayors and Supervisors. She has asked for all county highway departments to reach out to the towns and villages to mend fences and share services and products anywhere they can benefit both. David stated he has a meeting on July 25th with the county highway department.

Project Renew - Jeanne Westcott was present to talk about Project Renew. It is a program that helps people who have been hit by the flood to recover. She leaves pamphlets at the Community House on a regular basis.

Grant Writer Report - No report.

Code Enforcement Report, Gary Post present - 1) We're still having a few issues with 185 Main Street. The paperwork for the penalty was not filed because the judge thought the fine went to the state, so nothing was filed. At this time, the judge has given the owner 60 days before anything is filed. If the place is sold, our attorney stated that we may be able to recoup some of our costs with a judgment against him. There is a woman that is interested in purchasing the property but there are many issues with what she wants to do. Ron asked Gary if it might be a good idea to send her a letter telling her exactly what she can do at this time with the existing property. Gary thought it may be a good idea. 2) 116 Main Street has some issues. The health department is involved right now and they are taking him to court. The county is fining him because he hasn't sided it and Gary won't issue a permit for siding because there needs to be some structural repairs done. He also states that the apartment that now has to go to commercial has not been empty since June but it was in August. Gary told him to bring in documentation that it was rented after June, which Gary says was empty since June. 3) A few people have come in for permits, including pool permits. Someone is putting on an addition. The next issue that we have to address will be Bridge Street.

Attorney's Report - No report was submitted. 1) On 117 Main Street, the county is assembling a deed. Keystone submitted a quote for a survey of \$1150. Tom stated that our green spaces need to be surveyed along with the two properties that were given to the village. Possibly we could package all of them together and get a better price. Gary stated that for our own protection because of the FEMA and SEMO monies involved, we may want to survey those properties. It was agreed to have them survey the two green spaces and 117 Main Street all done at the same time.

Streets Report, David Decker present - 1) Broome Bituminous paved the streets. We went 4 tons over but the bill came in lower. He'll be doing the millings on the edge next week. He wants to let it set a while before he does that. 2) The FEMA projects have been being worked on. The Drain Brain came out and cleaned out the culvert on Chestnut Street. Town of Kirkwood is coming out to run their camera up the pipe to make sure it's cleaned out. The other FEMA project is lining the ditch on Cresson Hill. He will be doing it next week. Bob Colpitts would like a pipe in the culvert on his property on Cresson Hill. David will put that in. After they are done, he'll do the paperwork and we can get reimbursed by FEMA. 3) The pea stone was put in the playground in the park. 4) On June 9th, there was vandalism at the park. They broke a bleacher and the school came down with a welder to fix it. A tree was cut and the planters were tore up. He filed reports with the Sheriff's Department.

Water Report, David Decker present - 1) Got a leak at Carpenetti's house on Grove Street. It's on our side and that will get worked on next week. 2) David would like a new metal detector. They had a reliable one before the flood and they replaced it with a cheaper model and this is not a good one. He would like to get a reliable one. The cost would be around \$900. He was told to purchase it as it is needed.

Motion: to accept the meeting minutes of May 1, 2012

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to accept the meeting minutes of May 8, 2012

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to accept the meeting minutes of May 18, 2012

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to accept the meeting minutes of June 5, 2012

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Treasurer's Report, Patricia Harting present - A report was presented. There were no comments.

Resolution #22-2012

RESOLUTION NO.22-2012

WHEREAS, this Board having previously adopted annual budget for the fiscal year commencing March 1,2012, and

WHEREAS, the Village received funds for damage done to the shop, office, garage and pump room due to flooding on September 7, 2011; and

WHEREAS, FEMA has designated this storm as FEMA PA-02-NY-4021 and this project be named NY-4031-PW-00508 and has reimbursed the Village 75% of the claim.

THEREFORE, BE IT RESOLVED that said budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 7,143.04	
Subsidiary Account		A4960-Federal Aid	\$ 7,143.04
Estimated Appropriations	A960	\$ 7,143.04	
Subsidiary Account		A5110.4-Streets Contractual	\$ 7,143.04

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2012.

Offered by: Robert E. West

Seconded by: Robert J. Bennett

Vote: **AYE** - Mayor Ronald Harting

AYE - Trustee Robert J. Bennett

ABSENT - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective July 3, 2012

Resolution #23-2012

RESOLUTION NO.23-2012

WHEREAS, the Village Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2012, and

WHEREAS, on September 7th, a storm caused much flooding at the Pumphouse; and

WHEREAS, the Village suffered much damage and loss due to flooding, and

WHEREAS, Selective Insurance has reimbursed the Village for part of the damage in the amount of \$673.00;

THEREFORE, BE IT RESOLVED, that said annual budget approved and filed as aforesaid, be amended as follows;

Estimated Revenues	A510	\$ 673.00	
Subsidiary Account		A2680-Insurance Recoveries	\$ 673.00
Estimated Appropriations	A960	\$ 673.00	
Subsidiary Account		A5110.4-Streets Contractual	\$ 673.00

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2012.

Offered by: Robert E. West
Seconded by: Robert J. Bennett
Vote: **AYE** - Mayor Ronald Harting
AYE - Trustee Robert J. Bennett
ABSENT - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective July 3, 2012

Resolution #24-2012

RESOLUTION NO.24-2012

WHEREAS, the Village Board of Trustee having previously adopted an annual budget for the fiscal year commencing March 1, 2012, and

WHEREAS, metal was collected by the Village workers; and

WHEREAS, all unusable metal and old meters were turned in for salvage; and

WHEREAS, the amount of \$222.50 was received from Weitsman Recycling, LLC for such metals

THEREFORE, BE IT RESOLVED, that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 222.51	
Subsidiary Account		A2770-Miscellaneous	\$ 222.51
Estimated Appropriations	A960	\$ 222.51	
Subsidiary Account		A5110.4-Streets Contractual	\$ 111.25
Subsidiary Account		A8350.4-Water Contractual	\$ 111.26

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2012.

Offered by: Robert E. West
Seconded by: Robert J. Bennett
Vote: **AYE** - Mayor Ronald Harting
AYE - Trustee Robert J. Bennett
ABSENT - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective July 3, 2012

Resolution #25-2012

RESOLUTION NO.25-2012

**RESOLUTION TO JOIN MUNICIPAL GROUP
 SELF-INSURANCE PROGRAM**

WHEREAS, the Board of Trustees of the Village of Windsor, for the benefit of Windsor Emergency Services, desires to secure the Village's obligation to provide volunteer ambulance workers' benefits and workers' compensation benefits, pursuant to Section 30, Subdivision 2, of the New York State Volunteer Ambulance Workers' Benefit Law, through

participation in a group self-insurance program of which the Village of Windsor, for the benefit of Windsor Emergency Services, will be a member.

The Board of Trustees of the Village of Windsor, duly convened in regular session, does hereby resolve, pursuant to, and in accordance with the provisions of Section 30, Subdivision 2, of the New York State Volunteer Ambulance Workers' Benefit Law and other applicable provisions of law and regulations thereunder, as follows:

Section 1. The Board of Trustees of the Village of Windsor (hereinafter "the Village"), for the benefit of Windsor Emergency Services, does hereby resolve to secure the Village's obligation to provide volunteer ambulance workers' benefits and workers' compensation benefits, as applicable, through participation in a group self-insurance plan of which the Village, for the benefit of Windsor Emergency Services, will be a member;

Section 2. The Board of Trustees of the Village, for the benefit of Windsor Emergency Services, does hereby resolve to become a member of Public Employer Risk Management Association workers' compensation group self-insurance program for local governments and other public employee and instrumentalities of the State of New York;

Section 3. In order to effect the Village's membership in said group self-insurance program, for the benefit of Windsor Emergency Services, the Mayor of the Village, for the benefit of Windsor Emergency Services, is hereby authorized to execute and enter into the Public Employer Risk Management Association Workers' Compensation Program Agreement, annexed hereto as Exhibit A, on behalf of the Village for the benefit of Windsor Emergency Services.

Section 4. This Resolution shall take effect immediately.

Offered by: Thomas M. Skinner

Seconded by: Robert E. West

Vote: **AYE** - Mayor Ronald Harting

AYE - Trustee Robert J. Bennett

ABSENT - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective July 3, 2012

Resolution #26-2012

RESOLUTION NO.26-2012

RESOLUTION COMPLETING SEQRA DETERMINATION IN CONNECTION WITH FRANCHISE AGREEMENT

At a regular meeting of the Village Board of the Village of Windsor, held at the Community House, at 107 Main Street, Windsor, New York 13865 on the 3rd day of July 2012, the following resolution was

OFFERED BY: Trustee Thomas M. Skinner

SECONDED BY: Trustee Robert J. Bennett

WHEREAS, a resolution was duly adopted by the Village Board of Trustees of the Village of Windsor on May 18, 2012, approving a Franchise Agreement with Leatherstocking Gas Company, LLC; and

WHEREAS, in connection with said Franchise Agreement, the Board of Trustees desires to complete its SEQR determination and ratify the approval of May 18, 2012,

NOW, THEREFORE, BE IT RESOLVED, the Village Board of Trustees of the Village of Windsor hereby determines that the approval of said Franchise Agreement is an unlisted action pursuant to the State Environmental Quality Review Act (“SEQRA”) and, after review and consideration, determines that the approval of the Franchise Agreement will not result in any adverse environmental impacts and therefore issues a negative declaration under SEQRA; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees ratifies and confirms the approval of the Franchise Agreement; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Offered by: Thomas M. Skinner

Seconded by: Robert J. Bennett

Vote: **AYE** - Mayor Ronald Harting

AYE - Trustee Robert J. Bennett

ABSENT - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective July 3, 2012

Resolution #27-2011

RESOLUTION NO.27-2012

**RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2012/2013**

WHEREAS, this Board having previously adopted annual budget for the fiscal year commencing March 1, 2012, and

WHEREAS, the Village will be carrying Worker’s Compensation Insurance in the amount of \$8,055 for the Windsor Emergency Services; and

WHEREAS, the Windsor Emergency Services will be reimbursing the Village of Windsor for the Cost of this insurance;

THEREFORE, BE IT RESOLVED that said budget approved and filed as aforesaid, be amended as follows:

Estimatee Revenues	A510	\$ 8,055.00
Subsidiary Account	A2680-Insurance Recoveries	\$ 8,055.00
Estimated Appropriations	A960	\$ 8,055.00
Subsidiary Account	A9040.8-Comprehensive Ins.	\$ 8,055.00

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2012.

Offered by: Thomas M. Skinner

Seconded by: Robert J. Bennett

Vote: **AYE** - Mayor Ronald Harting

AYE - Trustee Robert J. Bennett

ABSENT - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective July 3, 2012

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - Last month it was discussed about painting the Community House. A quote was given and it was higher than we expected. Tom suggested maybe we could have him do the painting but span it out over a 4-year period. Some boards need to be replaced. Bob West will speak to the painter to see if that's a possibility to break it down into several years and maybe some color schemes.

Fire Co Committee - No report

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Sign - Trustee Skinner drew up a sign to replace the Community House sign in the front. There was discussion with Scott Baker regarding the sign, as that is what he does. He had some suggestions of what it should be made of. He liked the design, as well as the other board members did also. Some research needs to be done to talk to a few other people who do signs and to get prices.

Gas Lease Meeting - Trustee Skinner attended a meeting at the Community House last night. He said the presentation went very well. The only thing that he didn't like was during the last part of the meeting, they started making plans to go to the town meeting on July 11th to dominate the public comment section of the meeting.

Constitution Pipe Line- Mayor Harting attended a meeting at the County Office building to discuss the Constitution Line. They had invited Town of Windsor, Sanford, Colesville, Kirkwood and the Village of Windsor. Constitution claims it's an open line and it's going to Albany. They are not going to odorize this line. By federal law they don't have to. On July 18th, Constitution is having a public meeting at the West Windsor Fire Company. Debbie Preston suggested that all municipalities adopt the same road regulations for all.

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner
2nd: Robert J. Bennett
Vote: Aye - All

Motion: to adjourn at 10:04 P.M.

By: Robert J. Bennett
2nd: Robert E. West
Vote: Aye - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer