

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**September 3, 2013**

**Present:** Mayor: Ronald G. Harting  
Trustee Robert Bennett  
Eileen Shelp-Olmstead  
Thomas M. Skinner  
Robert E. West, absent  
Clerk/Treasurer: Patricia L. Harting  
Streets & Water Suptdnt: David M. Decker  
Code Enforcement: Gary Post  
Attendees: 3

**Call to Order:** **Time:** 7:00 P.M.  
**By:** Mayor Ronald G. Harting

**Pledge of Allegiance**

**Welcome** to resident Diane Wallick and Tim Harting and also Ron & Sue Rambo.

**Public Comment** - Librarian Diane Wallick was present to ask if the rug at the top of the stairs can be replaced. It is old, bunched up and dirty. The board agreed that it needs to be replaced and for Diane to get a price for the carpet and also a price to have it installed and bring it back to the board. Sue Rambo was present to update the board on the progress of the Window on the Arts. Cindy Martin is the logistics coordinator and she has been in contact with David in regard to setup at the park. There is still some concern about the electric but they are working on it. Diane Wallick announced that this year is the 80<sup>th</sup> Anniversary of the Civic Club and wanted to know if the Village would be willing to buy them a cake in celebration of this event. It will be held on Wednesday, September 18<sup>th</sup> at 7:00 p.m. in the Community House.

**Motion:** to purchase a cake for the Civic Club's 80<sup>th</sup> Anniversary

**By:** Ronald G. Harting  
**2nd:** Robert J. Bennett  
**Vote:** AYE - All

**Code Enforcement Report, Gary Post present** - 1) FEMA paperwork for the buy-out properties was sent out. 2) Gary sent a letter to 185 Main Street. The owner wants more time because she's waiting to hear back from the grant monies. It will probably be about a year before anything would come back. He stated that after 3 months, he will have to start sending violations. 3) He issued a stop-work order for 144 Main Street. They are doing work on the building without a permit. Gary knows the person from other places in his other jobs. 4) Gary met with 108 Main Street. They are putting in back steps. They haven't picked up the permit and they need to have a Worker's Comp certificate. 5) There is a place on Main Street and Maple Avenue that are deteriorating quickly.

**Attorney's Report, Beth Westfall present** - The board needed to discuss a contract that they have been working on. Beth suggested they go into recess.

**Motion:** to go into recess at 7:46 p.m. to get legal advice

**By:** Ronald G. Harting  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Motion:** to return from recess at 8:22 p.m.

**By:** Ronald G. Harting  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - All

**Streets Report, David Decker present** - 1) Broome Bituminous will be doing Chestnut Street either this week or next. David told them it needs to be done before the Lion's Bike Race on the 19<sup>th</sup>. 2) The county oiled and stoned the upper part of East Windsor Road. David talked to them about fixing the corner of Chapel and Chestnut Street. 3) They put the siding up on the back of the Community House. The paint job is progressing nicely. David would like the office to send a thank you to Dan Burdick. He donated 60' of crown molding and he also let David use the coil-nailer. The mayor suggested we pay Dan for the wood. 4) They have most of the hot patching done. They need about 4 to 6 tons to finish the rest of the streets. 5) Next week he will be closing the parking lot to paint the parking lines and the handicap spots. 6) The mayor asked David to get 2 triple tracks for the 2 windows at the back of the Community House. 7) David got a price on the new street signs and posts. They are \$181 for the posts and \$52 for the signs. David was going to look for grants if they want to go for the decorative ones.

**Water Report, David Decker present** -1) There was a leak at 21 Elm Street. It was the owner's responsibility not the village's. 2) Tom Bosket was having Preston replace his water line at his house at 72 Chapel Street. 3) SRBC called last week asking about the docket. David spoke with him and it looks like it may cost \$12,000 for one docket. On the other well, we may go for a waiver but would have to have a geologist do testing. They would like to have a meeting with the village down in Harrisburg, PA as soon as possible. The mayor stated that it can't be till after 2 weeks. There is a fee to file a waiver with no guarantee that it will be accepted. 4) There's a new law going in from the EPA that you can't buy machines that have brass with lead in it. There is a meeting on September 26<sup>th</sup> and they have requested David and the mayor's presence at the meeting.

**Treasurer's Report, Patricia Harting present** - A report was submitted.

**Motion:** to accept the Treasurer's Report

**By:** Robert J. Bennett  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - Mayor Ronald G. Harting  
AYE - Trustee Robert J. Bennett  
AYE - Trustee Eileen Shelp-Olmstead  
AYE - Trustee Thomas M. Skinner  
AYE - Trustee Robert E. West, absent

**Motion:** at accept the Meeting Minutes of August 6, 2013

**By:** Eileen Shelp-Olmstead  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - Mayor Ronald G. Harting  
AYE - Trustee Robert J. Bennett  
AYE - Trustee Eileen Shelp-Olmstead  
AYE - Trustee Thomas M. Skinner  
AYE - Trustee Robert E. West, absent

**Resolution #28-2013**

**RESOLUTION NO.28-2013**

**WHEREAS**, the Village Board of Trustees having previously adopted annual budget for the fiscal year commencing March 1, 2013, and

**WHEREAS**, residents Michael & Helen Egan were not given a Veteran’s Tax Exemption of which they were entitled; and

**WHEREAS**, the Village Tax Warrant needs to reflect an amount less of \$96.40; and

**WHEREAS**, the resident paid the full amount due in March 2013; and

**THEREFORE**, Michael & Helen Egan be given a check in the amount reimbursable to them for \$96.40.

**IT IS HEREBY RESOLVED**, that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510		\$ -96.40
Subsidiary Account		A1001-Taxes	\$ -96.40
Estimated Appropriations	A960		\$ -96.40
Subsidiary Account		A1621.4-Office Cont.	\$ -96.40

**THEREFORE, BE IT RESOLVED**, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2013.

- Offered by:** Robert J. Bennett
- Seconded by:** Eileen Shelp-Olmstead
- Vote:** **AYE** - Mayor Ronald G. Harting
- AYE** - Trustee Robert J. Bennett
- AYE** - Trustee Eileen Shelp-Olmstead
- AYE** - Trustee Thomas M. Skinner
- AYE** - Trustee Robert E. West

**Resolution effective September 3, 2013**

**Resolution #29-2013**

**RESOLUTION NO.29-2013  
AMENDMENT TO VILLAGE BUDGET  
FOR FISCAL YEAR 2013/2014**

**WHEREAS**, the Village Board of Trustees having previously adopted annual budget for the fiscal year commencing March 1, 2013, and

**WHEREAS**, an audit was done by PERMA for the year of 2012; and

**WHEREAS**, it was determined that the Village of Windsor overpaid for Worker’s Compensation for the year 2012 and a credit was given; and

**THEREFORE, BE IT RESOLVED** that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510		\$ 1,214.00
Subsidiary Account		A2770-Ins. Recovery	\$ 1,214.00
Estimated Appropriations	A960		\$ 1,214.00
Subsidiary Account		A9055.8-Disability Ins.	\$ 1,214.00

**THEREFORE, BE IT RESOLVED**, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2013.

**Offered by:** Eileen Shelp-Olmstead  
**Seconded by:** Robert J. Bennett  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West  
**Resolution effective September 3, 2013**

**Resolution #30-2013**

**RESOLUTION NO.30-2013  
NEW YORK STATE AND LOCAL RETIREMENT SYSTEM  
STANDARD WORK DAY AND REPORTING RESOLUTION**

**WHEREAS**, the Village of Windsor does hereby establish the attached as standard work days for elected and appointed officials and will report the days worked to the New York State and Local Employees Retirement System based on the time keeping system records maintained and submitted by these officials to the Clerk/Treasurer of the Village of Windsor.

**Offered by:** Thomas M. Skinner  
**Seconded by:** Robert J. Bennett  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective September 3, 2013**

**Resolution #31-2013**

**RESOLUTION NO.31-2013  
CLEAN-UP DAY METAL REIMBURSEMENT**

**WHEREAS**, on May 12, 2012, the Village of Windsor held a Clean-Up Day at the park; and

**WHEREAS**, the Village of Windsor was to be reimbursed in the amount of \$412.85 from Gary's U-Pull It; and

**WHEREAS**, the check from Gary's U-Pull It was issued to the Town of Windsor in error; and

**THEREFORE**, the Town of Windsor has thus reimbursed the Village for \$412.85; and

**BE IT RESOLVED**, that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 412.85	
Subsidiary Account		A2770-Miscellaneous	\$ 412.85
Estimated Appropriations	A960	\$ 412.85	
Subsidiary Account		A8161.4-Cleanup Day Exp.	\$ 412.85

**THEREFORE, BE IT RESOLVED**, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2013.

**Offered by:** Eileen Shelp-Olmstead  
**Seconded by:** Robert J. Bennett  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective September 3, 2013**

**Reports of Committees:**

**Code Enforcement Committee - No report**

**Community House Committee - No report**

**Fire Co Committee - No report**

**Parks Committee - No report**

**Pool Committee - No report**

**Streets & Water Committee - No report**

**Motion: to pay bills as authorized by vouchers signed by board members**

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** Aye - All

**Motion: to adjourn at 9:09 P.M.**

**By:** Eileen Shelp-Olmstead  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** Aye – All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**