

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
January 3, 2019**

Present: Mayor: Ronald G. Harting
Trustee: James W. Miller
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 2

Call to Order: **Time:** 7:00 P.M.
By: Mayor Ron Harting

Pledge of Allegiance

Welcome

7:06 P.M. 2019/2020 Budget Hearing - There was no public comment.

Resolution #1-2019

**RESOLUTION NO.1-2019
PROPOSED BUDGET FOR THE FISCAL YEAR
MARCH 1, 2019 – FEBRUARY 29, 2020**

BE IT RESOLVED that the following is a true and accurate copy of the 2019/2020 Budget for the Village of Windsor, county of Broome, State of New York, and

BE IT FURTHER RESOLVED, that this Budget be adopted as set forth herein, and

Offered by: Thomas M. Skinner
2nd: Robert E. West, Jr.
Vote: AYE - Ronald G. Harting
AYE - Trustee James W. Miller
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective January 3, 2019

**VILLAGE OF WINDSOR
BUDGET 2019/2020
APPROPRIATIONS**

GOV'T SUPPORT

LEGISLATIVE - TRUSTEES			
PERSONNEL SERVICES	A1010.1	\$	8,000.00
CONTRACTUAL EXPENSE	A1010.4	\$	200.00
TOTAL LEGISLATIVE		\$	8,200.00
EXECUTIVE MAYOR			
PERSONNEL SERVICES	A1210.1	\$	4,000.00
	A1210.4	\$	400.00
TOTAL EXECUTIVE		\$	4,400.00
FINANCE-CLERK/TREASURER			

PERSONNEL SERVICES	A1325.1	\$	40,950.00
MEETING SALARY	A1325.3	\$	450.00
EXPENSES	A1325.4	\$	1,500.00
DEPUTY CLERK/TREASURER	A1326.1	\$	9,617.40
TOTAL FINANCE		\$	52,517.40
STAFF			
CLERK – MEETING SALARY	A1410.3	\$	
ATTORNEY	A1420.4	\$	10,000.00
GRANT WRITER	A1430.4	\$	3,800.00
ENGINEER	A1440.4	\$	2,500.00
TOTAL STAFF		\$	16,300.00
SHARED SERVICES			
COMMUNITY HOUSE - ADMINIST.	A1620.1	\$	3,677.44
CONTRACTUAL EXPENSE	A1620.4	\$	50,000.00
OFFICE - EQUIPMENT	A1621.2	\$	3,000.00
CONTRACTUAL EXPENSE	A1621.4	\$	6,000.00
BROOME COUNTY			
DATA PROCESSING	A1680.4	\$	500.00
TOTAL SHARED SERVICES		\$	63,177.44
SPECIAL ITEMS			
UNALLOCATED INSURANCE	A1910.4	\$	32,000.00
DUES	A1920.4	\$	900.00
CONTINGENCY FUND	A1990.4	\$	30,000.00
TOTAL SPECIAL ITEMS		\$	62,900.00
TOTAL GOV'T SUPPORT		\$	207,494.84
PUBLIC SAFETY			
SHERRIFF	A3120.4		
FIRE PROTECTION CONTRACT	A3410.4	\$	39,000.00
CONTRACTUAL EXPENSE	A3411.4	\$	1,000.00
SAFETY			
CODE ENFORCEMENT OFFICER	A3620.1	\$	12,816.00
CONTRACTUAL EXPENSE	A3620.4	\$	2,500.00
CODE EXPENSE	A3721.4	\$	1,000.00
TOTAL PUBLIC SAFETY		\$	56,316.00
HEALTH			
AMBULANCE	A4540.4	\$	3,500.00
TOTAL HEALTH		\$	3,500.00
TRANSPORTATION-HIGHWAY			
ADMINISTRATION	A5010.1	\$	57,919.68
OVERTIME		\$	14,479.92
MEETING SALARY	A5010.3	\$	350.00
CONTRACTUAL EXPENSE	A5110.4	\$	65,000.00
C.H.I.P.S.-PERMANENT IMPROVEMENT	A5112.4	\$	25,938.68
STREET LIGHTING	A5182.4	\$	35,000.00
SIDEWALKS	A5410.4	\$	900.00
TOTAL TRANSPORTATION		\$	199,588.28
CULTURE & RECREATION			
RECREATION			
PARK - ADMINISTRATION	A7110.1	\$	9,193.60
CONTRACTUAL	A7110.4	\$	11,000.00
POOL - CONTRACTUAL	A7140.4	\$	400.00
CULTURE			
MUSEUM	A7450.4	\$	2,000.00
SENIORS	A7620.4	\$	150.00
TOTAL CULTURE & RECREATION		\$	22,743.60
HOME & COMMUNITY SERVICES			
GENERAL ENVIRONMENT			
ZONING BOARD	A8010.4	\$	150.00
PLANNING BOARD	A8020.4	\$	150.00
SANITATION			
REFUSE CONTRACT	A8160.4	\$	48,236.16
CLEANUP DAY	A8161.4	\$	1,000.00

WATER			
ADMINISTRATION	A8310.1	\$	25,695.28
OVERTIME		\$	8,993.35
MEETING SALARY	A8350.3	\$	300.00
SERVICES	A8350.4	\$	65,500.00
BILLING EXPENSES	A8351.3	\$	1,000.00
COMMUNITY BEAUTIFICATION	A8510.4	\$	1,000.00
SHADE TREES - CUT	A8560.4	\$	3,000.00
SHADE TREES - PLANTED	A8561.4	\$	600.00
TOTAL HOME & COMMUNITY SERVICES		\$	155,624.79
EMPLOYEE BENEFITS			
NYS RETIREMENT	A9010.8	\$	21,958.00
SOCIAL SECURITY	A9030.8	\$	14,943.71
WORKER'S COMPENSATION	A9040.8	\$	26,000.00
DISABILITY INSURANCE	A9055.8	\$	1,500.00
HOSPITAL & MEDICAL INSURANCE	A9060.8	\$	48,000.00
TOTAL EMPLOYEE BENEFITS		\$	112,401.71
TOTAL APPROPRIATIONS		\$	757,669.22

ESTIMATED REVENUES

TAX ITEMS			
P.I.L.O.T. - S.E.P.P.	A1080	\$	7,425.00
INTEREST & PENALTIES - TAXES	A1090	\$	3,500.00
INTEREST & PEN - S/A	A1091		-
TOTAL TAX ITEMS		\$	10,925.00
NOT-PROPERTY TAX			
BC SALES TAX	A1120	\$	195,000.00
FRAMCJOSES	A1170	\$	9,000.00
TOTAL NON-PROPERTY TAX		\$	204,000.00
DEPARTMENTAL INCOME			
GENERAL GOVERNMENT			
CLERK FEES	A1255	\$	100.00
TOTAL GENERAL GOVERNMENT INCOME		\$	100.00
PUBLIC SAFETY			
FIRE STATION	A1540	\$	1.00
PUBLIC WORK CHARGES	A1710	\$	500.00
TOTAL PUBLIC SAFETY		\$	501.00
CULTURE & RECREATION			
PARK & POOL CHARGES	A2001	\$	
TOTAL CULTURAL & COMMUNITY SERVICES			
HOME & COMMUNITY SERVICES			
METERED WATER CHARGES	A2140	\$	100,000.00
UNMETERED WATER CHARGES	A2142	\$	500.00
WATER CHARGES	A2144	\$	-
WATER - INTEREST & PENALTIES	A2148	\$	5,000.00
COMMUNITY HOUSE	A2189	\$	700.00
TOTAL HOME & COMMUNITY		\$	106,200.00
TOTAL DEPARTMENTAL INCOME		\$	321,726.00
INTERGOVERNMENTAL CHARGES			
CULTURE & RECREATION			
PARK USER FEE	A2350	\$	5,000.00
TOTAL CULTURE & RECREATION		\$	5,000.00
USE OF MONEY			
INTEREST EARNINGS	A2401	\$	50.00
TOTAL USE OF MONEY		\$	50.00
LICENSES AND PERMITS			
BUILDING PERMITS	A2555	\$	100.00
JUNK CAR PERMITS	A2590	\$	-
TOTAL LICENSES AND PERMITS		\$	100.00
FINES & FORFEITURES			
JUSTICE FEES	A2610	\$	-

TOTAL FINES & FORFEITURES			
SALE OF PROPERTY			
CENTENNIAL SALES	A2655	\$	-
EQUIPMENT SALES	A2665	\$	-
INSURANCE RECOVERIES	A2680	\$	-
TOTAL SALE OF PROPERTY		\$	-
MISCELLANEOUS			
MISCELLANEOUS	A2770	\$	-
TOTAL MISCELLANEOUS		\$	-
TOTAL INTERGOVERNMENTAL CHARGES		\$	5,150.00
STATE AID			
GENERAL GOVERNMENT			
PER CAPITA	A3001	\$	8,000.00
MORTGAGE TAX	A3005	\$	2,000.00
STAR	A3040	\$	-
TOTAL GENERAL GOVERNMENT		\$	10,000.00
TRANSPORTATION			
HIGHWAY AID - C.H.I.P.S.	A3501	\$	25,780.65
TOTAL TRANSPORTATION		\$	25,780.65
CULTURE & RECREATION			
YOUTH PROGRAM - LIFEGUARDS	A3820	\$	-
YOUTH PROGRAM - LIBRARY	A3821	\$	-
TOTAL CULTURE & RECREATION		\$	-
HOME & COMMUNITY SERVICE			
STATE EMERGENCY ASSISTANCE	A3960	\$	-
TOTAL HOME & COMMUNITY SERVICE		\$	-
TOTAL STATE AID		\$	35,780.65
FEDERAL AID			
HOME & COMMUNITY SERVICE			
FEDERAL EMERGENCT ASSISTANCE	A4960	\$	-
TOTAL FEDERAL AID		\$	-
GRAND TOTAL ESTIMATED REVENUE		\$	362,656.65
APPROP.CASH SURPLUS			\$ 105,000.00
BALANCE OF APPROPRIATIONS TO BE RAISED BY TAXES			\$ 290,012.57
TAXABLE VALUATION			\$ 23,223.308
VILLAGE TAX RATE			12.487996

SCHEDULE OF WAGES & SALARIES

MAYOR / YR	1	\$	4,000.00
TRUSTEES \$2,000 EA/YR	4	\$	8,000.00
STREETS & WATER SUPERINTENDENT	1	\$	58,240.00
ASSISTANT STS & WTR SUPERINTENDENT	1	\$	33,696.00
CLERK / TREASURER	1	\$	45,500.00
DEPUTY CLERK/TREASURER	1	\$	9,617.40
CODE ENFORCEMENT	1	\$	12,816.00
TOTAL		\$	171,869.40

Public Comment - Dorothy Wild from a Wild Sign Co. was present to talk to the board about the sign that needs to be done at the front of the Community House. She presented a sample of the material along with a design that Tom and she had worked on. This particular project would take 6 to 8 weeks to do. She had samples of paint colors for the board to decide what colors they wanted. There was much discussion on this.

Motion: to have Wild Sign Co make the sign for the Community House at a cost of approximately \$5,500 to \$5,800.

By: Thomas M. Skinner

2nd: James W. Miller

AYE: All present

Code Enforcement Report, Gary Post present - A report was presented. 1) We had the Planning Board and ZBA meeting for 191 Main Street. Everything went through. 2) The deli is moving along at the gas station on Main Street. They are starting to work on the outside now. 3) Talked to Bob McKirtich about the garbage fines and fees. 4) Did some short environmental forms for some projects that the village is working on.

Attorney Report - A report was submitted.

Streets Report, David Decker present - 1). We had some issues with the boilers at the Community House and the fire station. Mirabito fixed them, under the contract. The pop-off valve needs to be replaced on the water heater at the fire station. 2) Ordered 2 more loads of salt. They should be here tomorrow. 3) Rhonda from Elm Street called David and wants her barrels replaced because when the work was done on Elm Street, they were damaged. 4) The Christmas decorations will probably be up for a couple more weeks because Mark is still recovering from his surgery. 5) NYSEG has been replacing some of the lights that have been out.

Water Report, David Decker present - 1) SRBC needed more information for the applications. We need to purchase a new mag meter. 2) There was a leak on King Street by Cappello's. Fixed it. 3) Thursday after Christmas, Colwell's came and we fixed a leak in front of the Catholic Church. We will need to replace a valve at the corner of Kent and Main Street this summer. We saved about 120,000 with that leak.

Treasurer's Report, Patricia Harting present - 1) A report was presented. The clerk stated that will all the recent leaks we may have to move money from the water reserve.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: Eileen Shelp-Olmstead
Vote: AYE - All present

Motion: to accept the Meeting Minutes of December 4, 2018

By: Robert E. West
2nd: Thomas M. Skinner
Vote: AYE - All present

Motion: to accept the Meeting Minutes of December 5, 2018

By: Robert E. West
2nd: Thomas M. Skinner
Vote: AYE - All present

Motion: to accept the Meeting Minutes of December 19, 2018

By: Robert E. West
2nd: Thomas M. Skinner
Vote: AYE - All present

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - David met with George Hull to discuss the work being done inside the community house. Do we want the electric boxes to be recessed or not. No, leave them above the chair rail. He will be here in February to start the project.

Fire Co Committee - No report
Parks Committee - No report
Pool Committee - No report
Streets & Water Committee - No report

Mayor's Report - 1) The SEPP Group submitted the application for 123 Main Street to the state. A copy was given to us. 2) DASNY stuff is moving along. We are waiting for copies of a couple of our deeds. Steve & David are working on the well vault costs. 3) The Mayor stated that First Knight went well and there were a lot of people, considering it was raining. They worked hard to make it happen and organize it. The church's put in a lot of effort also. 4) Trustee Miller said it would be nice if we could have the field days like in the past. In the past there was alcohol served and maybe the fire company would want to consider doing something like that again.

Motion: to pay bills as authorized by vouchers signed by board members

By: James W. Miller
2nd: Thomas M. Skinner
Vote: AYE - All

Motion: to adjourn at 8:40 p.m.

By: Thomas M. Skinner
2nd: James W. Miller
Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer