

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
January 5, 2021**

Present: Mayor: Ronald G. Harting
Trustee: James W. Miller
Eileen Shelp-Olmstead, absent
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 0

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Administration of Oath of Office of Trustee

To: James W. Miller
By: Ronald G. Harting, Mayor

7:02 P.M. 2021/2022 Budget Hearing - There was no public comment.

Resolution #1-2021

**RESOLUTION NO.1-2021
PROPOSED BUDGET FOR THE FISCAL YEAR
MARCH 1, 2020 – FEBRUARY 28, 2021**

WHEREAS, a resolution was a duly adopted by the Village Board of Trustees of the Village of Windsor for a public hearing to held by said Board at the Community House, 107 Main Street, Windsor, New York at 7:02 pm on Tuesday, January 5, 2021, to hear all interested parties on the proposed Village Budget for the fiscal year March 1, 2021/February 28, 2022.

WHEREAS, notice of said public hearing was duly advertised in the Windsor Standard on December 27, 2020; and posted on the Village Clerk’s Sign Board on December 21, 2020; and posted on the Village website on December 21, 2020; and

WHEREAS, said public hearing was duly held at the Community House, 107 Main Street, Windsor, NY at 7:02 p.m. on January 5, 2021, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed budget, or any part thereof; and

WHEREAS, the Village Board of Trustees of the Village of Windsor, after due deliberation, finds it in the best interest of the Village to adopt the proposed Village Budget for the year 2021/2022.

NOW, THEREFORE, BE IT RESOLVED that the following is a true and accurate copy of the 2020/2022 Budget for the Village of Windsor, county of Broome, State of New York, and

BE IT FURTHER RESOLVED, that this Budget be adopted as set forth herein, and

Offered by: James W. Miller
2nd: Thomas M. Skinner
Vote: AYE - Ronald G. Harting
 AYE - Trustee James W. Miller
 ABSENT - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West

Resolution effective January 5, 2021

**VILLAGE OF WINDSOR
 BUDGET 2020/2021
 APPROPRIATIONS**

GOV'T SUPPORT

LEGISLATIVE - TRUSTEES			
PERSONNEL SERVICES	A1010.1	\$	8,000.00
CONTRACTUAL EXPENSE	A1010.4	\$	200.00
TOTAL LEGISLATIVE		\$	8,200.00
EXECUTIVE MAYOR			
PERSONNEL SERVICES	A1210.4	\$	400.00
TOTAL EXECUTIVE		\$	4,400.00
FINANCE-CLERK/TREASURER			
PERSONNEL SERVICES	A1325.1	\$	44,226.00
MEETING SALARY	A1325.3	\$	450.00
EXPENSES	A1325.4	\$	1,000.00
DEPUTY CLERK/TREASURER	A1326.1	\$	12,000.00
TOTAL FINANCE		\$	57,676.00
STAFF			
CLERK – MEETING SALARY	A1410.3	\$	400.00
ATTORNEY	A1420.4	\$	10,000.00
GRANT WRITER	A1430.4	\$	1,900.00
ENGINEER	A1440.4	\$	2,500.00
TOTAL STAFF		\$	14,800.00
SHARED SERVICES			
COMMUNITY HOUSE - ADMINIST.	A1620.1	\$	4,981.60
CONTRACTUAL EXPENSE	A1620.4	\$	25,000.00
OFFICE - EQUIPMENT	A1621.2	\$	4,000.00
CONTRACTUAL EXPENSE	A1621.4	\$	6,000.00
BROOME COUNTY			
DATA PROCESSING	A1680.4	\$	500.00
TOTAL SHARED SERVICES		\$	40,481.60
SPECIAL ITEMS			
UNALLOCATED INSURANCE	A1910.4	\$	32,000.00
DUES	A1920.4	\$	900.00
CONTINGENCY FUND	A1990.4	\$	30,000.00
TOTAL SPECIAL ITEMS		\$	62,900.00
TOTAL GOV'T SUPPORT		\$	188,457.60
PUBLIC SAFETY			
SHERRIFF			
FIRE PROTECTION CONTRACT	A3410.4	\$	39,000.00
CONTRACTUAL EXPENSE	A3411.4	\$	1,000.00
SAFETY			
CODE ENFORCEMENT OFFICER	A3620.1	\$	19,140.00
CONTRACTUAL EXPENSE	A3620.4	\$	2,500.00
CODE EXPENSE	A3721.4	\$	2,000.00
TOTAL PUBLIC SAFETY		\$	63,640.00
HEALTH			
AMBULANCE	A4540.4	\$	4,000.00
TOTAL HEALTH		\$	4,000.00

TRANSPORTATION-HIGHWAY			
ADMINISTRATION	A5010.1	\$	62,768.16
OVERTIME		\$	15,692.04
MEETING SALARY	A5010.3	\$	350.00
CONTRACTUAL EXPENSE	A5110.4	\$	70,000.00
C.H.I.P.S.-PERMANENT IMPROVEMENT	A5112.4	\$	21,000.00
STREET LIGHTING	A5182.4	\$	20,000.00
SIDEWALKS	A5410.4	\$	900.00
TOTAL TRANSPORTATION		\$	190,710.20
CULTURE & RECREATION			
RECREATION			
PARK - ADMINISTRATION	A7110.1	\$	9,963.20
CONTRACTUAL	A7110.4	\$	9,000.00
POOL - CONTRACTUAL	A7140.4	\$	400.00
CULTURE			
MUSEUM	A7450.4	\$	1,000.00
TOTAL CULTURE & RECREATION		\$	20,363.20
HOME & COMMUNITY SERVICES			
GENERAL ENVIRONMENT			
ZONING BOARD	A8010.4	\$	100.00
PLANNING BOARD	A8020.4	\$	100.00
SANITATION			
REFUSE CONTRACT	A8160.4	\$	54,236.16
CLEANUP DAY	A8161.4	\$	1,000.00
WATER			
ADMINISTRATION	A8310.1	\$	26,833.04
OVERTIME		\$	9,391.56
MEETING SALARY	A8350.3	\$	300.00
SERVICES	A8350.4	\$	65,500.00
BILLING EXPENSES	A8351.3	\$	1,400.00
COMMUNITY BEAUTIFICATION	A8510.4	\$	1,500.00
SHADE TREES - CUT	A8560.4	\$	3,000.00
SHADE TREES - PLANTED	A8561.4	\$	600.00
TOTAL HOME & COMMUNITY SERVICES		\$	163,960.76
EMPLOYEE BENEFITS			
NYS RETIREMENT	A9010.8	\$	26,000.00
SOCIAL SECURITY	A9030.8	\$	16,600.16
WORKER'S COMPENSATION	A9040.8	\$	26,000.00
DISABILITY INSURANCE	A9055.8	\$	1,500.00
HOSPITAL & MEDICAL INSURANCE	A9060.8	\$	53,000.00
TOTAL EMPLOYEE BENEFITS		\$	123,100.16
TOTAL APPROPRIATIONS		\$	754,231.92
ESTIMATED REVENUES			
TAX ITEMS			
P.I.L.O.T. - S.E.P.P.	A1080	\$	8,167.50
INTEREST & PENALTIES - TAXES	A1090	\$	4,000.00
INTEREST & PEN - S/A	A1091		-
TOTAL TAX ITEMS		\$	12,167.50
NOT-PROPERTY TAX			
BC SALES TAX	A1120	\$	195,000.00
FRANCHISES	A1170	\$	9,000.00
TOTAL NON-PROPERTY TAX		\$	204,000.00
DEPARTMENTAL INCOME			
GENERAL GOVERNMENT			
CLERK FEES	A1255	\$	150.00
TOTAL GENERAL GOVERNMENT INCOME		\$	150.00
PUBLIC SAFETY			
FIRE STATION	A1540	\$	1.00
PUBLIC WORK CHARGES	A1710	\$	
TOTAL PUBLIC SAFETY		\$	1.00

CULTURE & RECREATION			
PARK & POOL CHARGES	A2001	\$	
TOTAL CULTURAL & COMMUNITY SERVICES			
HOME & COMMUNITY SERVICES			
METERED WATER CHARGES	A2140	\$	100,000.00
UNMETERED WATER CHARGES	A2142	\$	300.00
WATER CHARGES	A2144	\$	-
WATER - INTEREST & PENALTIES	A2148	\$	2,500.00
COMMUNITY HOUSE	A2189	\$	500.00
TOTAL HOME & COMMUNITY		\$	103,300.00
TOTAL DEPARTMENTAL INCOME		\$	319,618.50
INTERGOVERNMENTAL CHARGES			
CULTURE & RECREATION			
PARK USER FEE	A2350	\$	5,000.00
TOTAL CULTURE & RECREATION		\$	5,000.00
USE OF MONEY			
INTEREST EARNINGS	A2401	\$	50.00
TOTAL USE OF MONEY		\$	50.00
LICENSES AND PERMITS			
BUILDING PERMITS	A2555	\$	200.00
JUNK CAR PERMITS	A2590	\$	-
TOTAL LICENSES AND PERMITS		\$	200.00
FINES & FORFEITURES			
JUSTICE FEES	A2610	\$	-
TOTAL FINES & FORFEITURES			
SALE OF PROPERTY			
CENTENNIAL SALES	A2655	\$	-
EQUIPMENT SALES	A2665	\$	-
INSURANCE RECOVERIES	A2680	\$	-
TOTAL SALE OF PROPERTY		\$	-
MISCELLANEOUS			
MISCELLANEOUS	A2770	\$	-
TOTAL MISCELLANEOUS		\$	-
TOTAL INTERGOVERNMENTAL CHARGES		\$	5,250.00
STATE AID			
GENERAL GOVERNMENT			
PER CAPITA	A3001	\$	6,400.00
MORTGAGE TAX	A3005	\$	2,000.00
STAR	A3040	\$	
TOTAL GENERAL GOVERNMENT		\$	8,400.00
TRANSPORTATION			
HIGHWAY AID - C.H.I.P.S.	A3501	\$	21,000.00
TOTAL TRANSPORTATION		\$	21,000.00
CULTURE & RECREATION			
YOUTH PROGRAM - LIFEGUARDS	A3820	\$	-
YOUTH PROGRAM - LIBRARY	A3821	\$	-
TOTAL CULTURE & RECREATION		\$	-
HOME & COMMUNITY SERVICE			
STATE EMERGENCY ASSISTANCE	A3960	\$	-
TOTAL HOME & COMMUNITY SERVICE		\$	-
TOTAL STATE AID		\$	29,400.00
FEDERAL AID			
HOME & COMMUNITY SERVICE			
FEDERAL EMERGENCT ASSISTANCE	A4960	\$	-
TOTAL FEDERAL AID		\$	-
GRAND TOTAL ESTIMATED REVENUE		\$	354,268.50
APPROP.CASH SURPLUS		\$	99,000.00
BALANCE OF APPROPRIATIONS TO BE RAISED			
BY TAXES		\$	300,963.42

TAXABLE VALUATION
VILLAGE TAX RATE

\$ 23,561.967
12.77322

SCHEDULE OF WAGES & SALARIES

MAYOR / YR	1	\$	4,000.00
TRUSTEES \$2,000 EA/YR	4	\$	8,000.00
STREETS & WATER SUPERINTENDENT	1	\$	62,816.00
ASSISTANT STS & WTR SUPERINTENDENT	1	\$	36,816.00
CLERK / TREASURER	1	\$	49,140.00
DEPUTY CLERK/TREASURER	1	\$	12,000.00
CODE ENFORCEMENT	1	\$	19,140.00
TOTAL		\$	191,912.00

Public Comment - No public comment.

Code Enforcement Report, Gary Post present - 1) Came down every week and several other times to check on violations. 2) Working on ISA reports and also on end of the year reports. 3) Spoke with Elaine Card regarding 123 Main Street. She is purchasing the apartment building. 4) Spoke with Alex regarding 108 Main Street. There is a new store opening for Arts & Crafts where the Bistro was before. 5) Spoke with Attorney Bob McKirtich in regard to 5 Pine Street. The owner passed away. He received an email from the bank due to the notice he posted on the house. He will send them a soft letter explaining what all is wrong on the outside and make them aware that we don't know what's going on inside the house and that the water is off.

Attorney Report - A report was submitted. There were no comments or questions.

Streets Report, David Decker present - 1) All went fairly well with the big snowstorm. The dumptruck transmission line broke. The school helped us out by doing a temporary repair but it didn't last. We were unable to get in touch with Steve at JF Auto so we took the truck to Russell's in Damascus. He gave us a temporary repair while the parts are ordered. The part is in now so we will be making an appointment to have it repaired this week. 2) During the heavy flooding on Christmas, we had a few clogged pipes and ditches. Only one major issue on Chestnut Street. We repaired that today. 3) The snow removal on Main Street with the State DOT wen well except for the side window as opened and it hit a sign and shattered. A new one is ordered. 4) The sidewalk cleaning went well. We had to replace 2 hydraulic lines and the main drive chain on the snowblower.

Water Report, David Decker present - 1) Working on end of year reports and quarterly reports.

Treasurer's Report, Patricia Harting present - 1) A report was presented.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: Robert E. West, Jr.
Vote: AYE - All present

Motion: to approve the Meeting Minutes of December 1, 2020

By: Robert E. West, Jr.
2nd: James W. Miller
Vote: AYE - All present

Motion: to approve the Meeting Minutes of December 16, 2020

By: Robert E. West, Jr.

2nd: James W. Miller

Vote: AYE - All present

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee -

Fire Co Committee - No report

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Mayor's Report - 1) We received a letter from Jill Skinner, the Chairperson for the Friday Night Band Concerts asking for permission to allow them to have the concerts again this year. They are looking for our blessing and support on this proposal. The board members stated their concern over COVID and were reassured that the same precautions and measures would be taken like they were last year. They will adhere to the 6' spacing between people and the wearing of masks.

Motion: to give the Summer Band Committee \$300 to help with expenses and to also print their weekly bulletins.

By: James W. Miller

2nd: Robert E. West, Jr.

Vote: AYE - Mayor Ronald G. Harting
ABSENT - Trustee Eileen Shelp-Olmstead
AYE - Trustee James W. Miller
ABSTAIN - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West, Jr.

2) Adams Cable contract expired in March 2020 and hasn't been renewed. The Clerk was instructed to get the new contract from them for us to look over. Then we can set up a public hearing to accept the new contract.

Motion: to pay bills as authorized by vouchers signed by board members

By: Ronald G. Harting

2nd: James W. Miller

Vote: AYE - All

Motion: to adjourn at 7:54 p.m.

By: James W. Miller

2nd: Robert E. West

Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer