

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
January 5, 2023**

Present: Mayor: Ronald G. Harting
Trustee: Edward C. McLean
John R. McNulty
James W. Miller
Thomas M. Skinner
Clerk/Treasurer: Patricia L. Harting
Streets Superintendent: David M. Decker
Code Enforcement Officer: Richard Osborne
Grant Writer: Steven Contento
Attendees: 2

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

7:05 P.M. Public Hearing for the 2023/2024 Budget - There was no public comment.

Resolution #1-2023

**RESOLUTION NO.1-2023
PROPOSED BUDGET FOR THE FISCAL YEAR
MARCH 1, 2023 – FEBRUARY 29, 2024**

WHEREAS, a resolution was duly adopted by the Village Board of Trustees of the Village of Windsor for a public hearing to be held by said Board at the Community House, 107 Main Street, Windsor, New York at 7:05 p.m. on Thursday, January 5, 2023, to hear all interested parties on the proposed Village Budget for the fiscal year March 1, 2023 - February 29, 2024.

WHEREAS, notice of said public hearing was duly advertised in the Windsor Standard on December 14, 2022; and posted on the Village Clerk's Sign Board on December 14, 2022; and posted on the Village website on December 14, 2022; and

WHEREAS, said public hearing was duly held at the Community House, 107 Main Street, Windsor, NY at 7:05 p.m. on January 5, 2023, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed budget, or any part thereof; and

WHEREAS, the Village Board of Trustees of the Village of Windsor, after due deliberation, finds it in the best interest of the Village to adopt the proposed Village Budget for the year 2023/2024,

NOW, THEREFORE BE IT RESOLVED, that the following is a true and accurate copy of the 2023/2024 Budget for the Village of Windsor, county of Broome, State of New York, and

BE IT FURTHER RESOLVED, that this Budget be adopted as set forth herein.

Motion: to accept the budget for 2023/2024

By: Thomas M. Skinner
2nd: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee Edward C. McLean
 AYE - Trustee John R. McNulty
 AYE - Trustee James W. Miller
 AYE - Trustee Thomas M. Skinner

Resolution effective January 5, 2023

**VILLAGE OF WINDSOR
 BUDGET 2023/2024
 APPROPRIATIONS**

GOV'T SUPPORT

LEGISLATIVE - TRUSTEES

PERSONNEL SERVICES	A1010.1	\$	8,000.00
CONTRACTUAL EXPENSE	A1010.4	\$	200.00

TOTAL LEGISLATIVE **\$ 8,200.00**

EXECUTIVE MAYOR

PERSONNEL SERVICES	A1210.1	\$	4,000.00
	A1210.4	\$	400.00

TOTAL EXECUTIVE **\$ 4,400.00**

FINANCE-CLERK/TREASURER

PERSONNEL SERVICES	A1325.1	\$	48,157.20
MEETING SALARY	A1325.3	\$	450.00
EXPENSES	A1325.4	\$	1,000.00
DEPUTY CLERK/TREASURER	A1326.1	\$	17,784.00

TOTAL FINANCE **\$ 67,391.20**

STAFF

CLERK – MEETING SALARY	A1410.3	\$	400.00
ATTORNEY	A1420.4	\$	10,000.00
GRANT WRITER	A1430.4	\$	3,800.00
ENGINEER	A1440.4	\$	2,500.00

TOTAL STAFF **\$ 16,700.00**

SHARED SERVICES

COMMUNITY HOUSE - ADMINIST.	A1620.1	\$	5,507.84
CONTRACTUAL EXPENSE	A1620.4	\$	35,000.00
OFFICE - EQUIPMENT	A1621.2	\$	4,000.00
CONTRACTUAL EXPENSE	A1621.4	\$	7,000.00

BROOME COUNTY

DATA PROCESSING	A1680.4	\$	500.00
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TOTAL SHARED SERVICES **\$ 52,007.84**

SPECIAL ITEMS

UNALLOCATED INSURANCE	A1910.4	\$	35,000.00
DUES	A1920.4	\$	900.00
CONTINGENCY FUND	A1990.4	\$	30,000.00

TOTAL SPECIAL ITEMS **\$ 65,900.00**

TOTAL GOV'T SUPPORT **\$ 214,599.04**

PUBLIC SAFETY

SHERRIFF	A3120.4		
FIRE PROTECTION CONTRACT	A3410.4	\$	39,000.00
CONTRACTUAL EXPENSE	A3411.4	\$	1,000.00

SAFETY

CODE ENFORCEMENT OFFICER	A3620.1	\$	8,700.00
CONTRACTUAL EXPENSE	A3620.4	\$	1,000.00
CODE EXPENSE	A3721.4	\$	1,000.00

TOTAL PUBLIC SAFETY **\$ 50,700.00**

HEALTH

AMBULANCE	A4540.4	\$	4,000.00
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TOTAL HEALTH **\$ 4,000.00**

TRANSPORTATION-HIGHWAY		
ADMINISTRATION	A5010.1	\$ 69,398.78
OVERTIME		\$ 17,349.70
MEETING SALARY	A5010.3	\$ 350.00
CONTRACTUAL EXPENSE	A5110.4	\$ 125,000.00
FUE FOR EMS & FIRE	A5111.4	\$ 20,000.00
C.H.I.P.S.-PERMANENT IMPROVEMENT	A5112.4	\$ 50,000.00
STREET LIGHTING	A5182.4	\$ 20,000.00
SIDEWALKS	A5410.4	\$ 900.00
TOTAL TRANSPORTATION		\$ 302,998.48
CULTURE & RECREATION		
RECREATION		
PARK - ADMINISTRATION	A7110.1	\$ 13,218.82
CONTRACTUAL	A7110.4	\$ 11,000.00
POOL - ADMINISTRATION	A7140.1	\$ -
CONTRACTUAL	A7140.4	\$ 400.00
DIVISION FOR YOUTH	A7310.4	\$ -
CULTURE		
MUSEUM	A7450.4	\$ 1,000.00
TOTAL CULTURE & RECREATION		\$ 25,618.82
HOME & COMMUNITY SERVICES		
GENERAL ENVIRONMENT		
ZONING BOARD	A8010.4	\$ 100.00
PLANNING BOARD	A8020.4	\$ 100.00
SANITATION		
REFUSE CONTRACT	A8160.4	\$ 57,236.16
CLEANUP DAY	A8161.4	\$ 1,000.00
WATER		
ADMINISTRATION	A8310.1	\$ 29,358.16
OVERTIME		\$ 10,275.36
MEETING SALARY	A8350.3	\$ 300.00
SERVICES	A8350.4	\$ 65,500.00
BILLING EXPENSES	A8351.3	\$ 1,600.00
COMMUNITY BEAUTIFICATION	A8510.4	\$ 1,500.00
SHADE TREES - CUT	A8560.4	\$ 3,000.00
SHADE TREES - PLANTED	A8561.4	\$ 600.00
TOTAL HOME & COMMUNITY SERVICES		\$ 170,569.68
EMPLOYEE BENEFITS		
NYS RETIREMENT	A9010.8	\$ 26,000.00
SOCIAL SECURITY	A9030.8	\$ 17,728.86
WORKER'S COMPENSATION	A9040.8	\$ 22,000.00
DISABILITY INSURANCE	A9055.8	\$ 1,500.00
HOSPITAL & MEDICAL INSURANCE	A9060.8	\$ 55,580.20
TOTAL EMPLOYEE BENEFITS		\$ 122,809.06
TOTAL APPROPRIATIONS		\$ 891,295.08
ESTIMATED REVENUES		
TAX ITEMS		
P.I.L.O.T. - S.E.P.P.	A1080	\$ 8,167.50
INTEREST & PENALTIES - TAXES	A1090	\$ 3,000.00
INTEREST & PEN - S/A	A1091	\$ -
TOTAL TAX ITEMS		\$ 11,167.50
NOT-PROPERTY TAX		
BC SALES TAX	A1120	\$ 220,000.00
FRAMCJOSES	A1170	\$ 9,000.00
TOTAL NON-PROPERTY TAX		\$ 229,000.00
DEPARTMENTAL INCOME		
GENERAL GOVERNMENT		
CLERK FEES	A1255	\$ 150.00
TOTAL GENERAL GOVERNMENT INCOME		\$ 150.00

PUBLIC SAFETY			
FIRE STATION	A1540	\$	1.00
PUBLIC WORK CHARGES	A1710	\$	
TOTAL PUBLIC SAFETY		\$	1.00
CULTURE & RECREATION			
PARK & POOL CHARGES	A2001	\$	
TOTAL CULTURAL & COMMUNITY SERVICES			
HOME & COMMUNITY SERVICES		\$	
METERED WATER CHARGES	A2140	\$	120,000.00
UNMETERED WATER CHARGES	A2142	\$	1,000.00
WATER CHARGES	A2144	\$	-
WATER - INTEREST & PENALTIES	A2148	\$	3,000.00
FUEL TO AMBULANCE	A2188	\$	20,000.00
COMMUNITY HOUSE	A2189	\$	1,000.00
TOTAL HOME & COMMUNITY		\$	145,000.00
TOTAL DEPARTMENTAL INCOME		\$	385,318.50
INTERGOVERNMENTAL CHARGES			
CULTURE & RECREATION			
PARK USER FEE	A2350	\$	5,000.00
TOTAL CULTURE & RECREATION		\$	5,000.00
USE OF MONEY			
INTEREST EARNINGS	A2401	\$	50.00
TOTAL USE OF MONEY		\$	50.00
LICENSES AND PERMITS			
BUILDING PERMITS	A2555	\$	200.00
JUNK CAR PERMITS	A2590	\$	-
TOTAL LICENSES AND PERMITS		\$	200.00
FINES & FORFEITURES			
JUSTICE FEES	A2610	\$	-
TOTAL FINES & FORFEITURES			
SALE OF PROPERTY			
CENTENNIAL SALES	A2655	\$	-
EQUIPMENT SALES	A2665	\$	-
INSURANCE RECOVERIES	A2680	\$	-
TOTAL SALE OF PROPERTY		\$	-
MISCELLANEOUS			
MISCELLANEOUS	A2770	\$	-
TOTAL MISCELLANEOUS		\$	-
TOTAL INTERGOVERNMENTAL CHARGES		\$	5,250.00
STATE AID			
GENERAL GOVERNMENT			
PER CAPITA	A3001	\$	8,169.00
MORTGAGE TAX	A3005	\$	2,000.00
STAR	A3040	\$	
TOTAL GENERAL GOVERNMENT		\$	10,169.00
TRANSPORTATION			
HIGHWAY AID - C.H.I.P.S.	A3501	\$	50,000.00
TOTAL TRANSPORTATION		\$	50,000.00
CULTURE & RECREATION			
YOUTH PROGRAM - LIFEGUARDS	A3820	\$	-
YOUTH PROGRAM - LIBRARY	A3821	\$	-
TOTAL CULTURE & RECREATION		\$	-
HOME & COMMUNITY SERVICE			
STATE EMERGENCY ASSISTANCE	A3960	\$	-
TOTAL HOME & COMMUNITY SERVICE		\$	-
TOTAL STATE AID		\$	60,169.00
FEDERAL AID			
HOME & COMMUNITY SERVICE			
FEDERAL EMERGENCT ASSISTANCE	A4960	\$	-
TOTAL FEDERAL AID		\$	-
GRAND TOTAL ESTIMATED REVENUE		\$	450,737.50

APPROP.CASH SURPLUS	\$ 137,000.00
BALANCE OF APPROPRIATIONS TO BE RAISED BY TAXES	\$ 303,557.58
TAXABLE VALUATION	\$ 23,189.313
VILLAGE TAX RATE	13.090408

SCHEDULE OF WAGES & SALARIES

MAYOR / YR	1	\$ 4,000.00
TRUSTEES \$2,000 EA/YR	4	\$ 8,000.00
STREETS & WATER SUPERINTENDENT	1	\$ 68,140.80
ASSISTANT STS & WTR SUPERINTENDENT	1	\$ 42,016.00
CLERK / TREASURER	1	\$ 53,508.00
DEPUTY CLERK/TREASURER	1	\$ 19,760.00
CODE ENFORCEMENT	1	\$ 8,700.00
TOTAL		\$ 204,124.80

Public Comment - Village resident Dave Marquis was present. Town resident Carolyn Price was also present. David had a book of Windsor history and he and the mayor discussed some of the Windsor history. Carolyn will be taking notes during our meeting so an article can be put in the Windsor Standard to keep village residents informed.

Energy Consultant Bill Wallick - Bill brought in paperwork for the board. Prices are up but right now they are down a little but not as much as the past. NYSEG is .10. His suggestion is to go with the 12 month fix price of .07282. In April, natural gas, fuel oil and propane gas are anticipated to drop so hopefully electric will drop also. You could go over to a market price. If prices drop, we could always blend and extend. We would rely on Bill to keep an eye on that. We still have the solar electric with Nexium with a 10% discount.

Motion: to sign a contract with Constellation for a fixed rate of .07282 for 12 months.

By: Ronald G. Harting

2nd: Edward C. McLean

Motion: AYE – Mayor Ronald G. Harting
 AYE - Trustee Edward C. McLean
 AYE - Trustee John R. McNulty
 AYE - Trustee James W. Miller

AYE - Trustee Thomas M. Skinner

Grant Writer’s Report, Steve Contento was present - 1) The Small Grants will be opening up soon. 2) NYS is still reorganizing some of the grants that were at one time available. 3) Steve and David are still working on the SRBC grants of getting new meters. New Berlin got them last year but no one will return their call. The deadline is the end of January so it looks like it’s not going to happen this year because it has to be shovel ready. This is the same grant program that has allowed David to get grants for well readings and such. This is only the 3rd year they have offered this grant. 4) We applied for a grant for \$90,000 from DASNY for 3 projects. They were for the salt bin, well vault modification and lighting on the girls field. The salt bin is partially done, the well vault is completely done and the lighting on the field has not started. The office needs to file for reimbursement for the money that we have spent thus far. 5) We received grant money from Broome County for the memorial. We will work on that this year.

Code Enforcement Report, Rich Osborne was present - A report was submitted. Activity has been slow this month because of the holidays and the end of the year. 1) Conducting inspections, as needed, on the last couple of open permits. 2) Issued a permit renewal for a project on Grove Street. 3) We have been in discussions with the projected new owner of

191 Main Street about opening office space and possibly retail space. 4) A new interested party met with me concerning the factory on Park Street. The proposed use probably is not going to fit with the villages visions or plans. 5) Spoke briefly with the new owner of 31 Grove Street, trying to develop a connection and discuss their plans for the property. 6) As usual, I stay busy fielding questions about zoning issues and assorted items in the village. 7) Starting to get ready for the upcoming yearly fire inspections with scheduling and record keeping. 8) We've been in touch with Bob McKirtich to adopt the new version of the NYS Uniform Code. 9) Mayor Ron asked if he has heard anything regarding the work that was done at 62 Grove Street. Rich stated no,

Attorney Report - A report was submitted.

Streets Report, David Decker present - 1) We have the new truck. Got a great deal and the resale value should be more the next time we trade it in or sell it. Plow is installed. We sprayed a herculiner bed-liner in it and everything is working great. 2) Our salt usage for the year thus far is on average to a bit above for this time of year. These long duration small snow amounts and sleet storms use 4 to 5 times the amount of salt as plowable snowstorms. 3) Had to order a new backup camera for the dump truck. We use it for backing into the chipper and trailers, plus we use it to monitor the spinner spreading salt as with the LED lights, you can't really see the salt out the mirrors because of the color. During the last storm, it began failing and at one point the chute was backing up and salt wasn't being spread. We only noticed because we were at a turn around point.

Water Report, David Decker present - 1) We turned off the auto blowoff by Ruthann. There must be a leak at the fitting somewhere. We will wait and deal with it in the spring. The main gate valves packing nut is still leaking a bit but nothing drastic. It should seal but if it doesn't we will deal with it at the same time. The ground is pretty saturated there so it may appear like a bigger issue than it actually is. 2) The lab fees for testing water are increasing across the board up to 20-30%. 3) Water is running a little high but it may have been the blow-off leaking. We should know by tomorrow or early next week. 4) We will be doing the long tedious task of the yearly reports for the multiple agencies that we have to report to. 5) The read out for the wells and reservoir finally arrived from when ordered it back in May. I talked to Matco this week and they will get us on the schedule to finish the installation and programming of the unit.

Treasurer's Report, Patricia Harting present - A report was presented. The finances are good. The NYS Retirement bill was approximately \$7000 less than what we anticipated. We received our NYS CHIPS funding.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner

2nd: James W. Miller

Vote: AYE - All

Motion: to accept the Meeting Minutes of December 1, 2022

By: Edward C. McLean

2nd: Thomas W. Miller

Vote: AYE - All

Mayor's Report - 1) The Governor passed a law in December that would allow volunteer firefighter's a 10% credit on their property taxes or a deduction on their income taxes. There was some discussion. All board members feel it's a good thing and would like to move forward with it.

Motion: to have Attorney Bob McKertich move forward with preparing the local law

By: Ronald G. Harting

2nd: James W. Miller

Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee Edward C. McLean
ABSTAIN - Trustee John R. McNulty
AYE - Trustee James W. Miller
AYE - Trustee Thomas M. Skinner

2) The mayor spoke with the county to ask them for the paperwork for the bridge replacement so we can be aware and plan of how much our portion of the work will cost.

3) Trustee Ed McClean thanked David, Ron & Patti for all their work with the toy giveaway at the rail station. Ed was thanked, along with Tom and the Lion's Club for all of their help. Trustee Tom Skinner thanked Carolyn and Liz for the Christmas Parade and all the work they did. Carolyn said she said she expects they will do it every year.

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: John R. McNulty

Vote: AYE - All

Motion: to adjourn at 8:50 p.m.

By: Edward C. McLean

2nd: John R. McNulty

Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer