

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
January 6, 2022**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	John R. McNulty
		James W. Miller
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Grant Writer:	Steven Contento
	Attendees:	1

**Call to Order:**      **Time:** 7:00 P.M.  
                                 **By:** Mayor Ron Harting

**Pledge of Allegiance**

**Welcome**

**7:00 P.M.** Public Hearing for the 2022/2023 Budget - Resident RuthAnn asked about the salaries and which employee went with each title.

**Resolution #1-2022**

**RESOLUTION NO.1-2022  
PROPOSED BUDGET FOR THE FISCAL YEAR  
MARCH 1, 2022 – FEBRUARY 28, 2022**

**WHEREAS**, a resolution was duly adopted by the Village Board of Trustees of the Village of Windsor for a public hearing to be held by said Board at the Community House, 107 Main Street, Windsor, New York at 7:00 p.m. on Thursday, January 6, 2022, to hear all interested parties on the proposed Village Budget for the fiscal year March 1, 2022 - February 28, 2023.

**WHEREAS**, notice of said public hearing was duly advertised in the Windsor Standard on December 22, 2021; and posted on the Village Clerk's Sign Board on December 13, 2021; and posted on the Village website on December 13, 2021; and

**WHEREAS**, said public hearing was duly held at the Community House, 107 Main Street, Windsor, NY at 7:00 p.m. on January 6, 2022, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed budget, or any part thereof; and

**WHEREAS**, the Village Board of Trustees of the Village of Windsor, after due deliberation, finds it in the best interest of the Village to adopt the proposed Village Budget for the year 2022/2023,

**NOW, THEREFORE BE IT RESOLVED**, that the following is a true and accurate copy of the 2022-2023 Budget for the Village of Windsor, county of Broome, State of New York, and

**BE IT FURTHER RESOLVED**, that this Budget be adopted as set forth herein.

**Motion:**            to accept the budget for 2022-2023

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - Mayor Ronald G. Harting  
 AYE - Trustee John McNulty  
 AYE - Trustee James W. Miller  
 AYE - Trustee Thomas M. Skinner  
 AYE - Trustee Robert E. West, Jr

**Resolution effective January 6, 2022**

**VILLAGE OF WINDSOR  
 BUDGET 2022/2023  
 APPROPRIATIONS**

**GOV'T SUPPORT**

LEGISLATIVE - TRUSTEES			
PERSONNEL SERVICES	A1010.1	\$	8,000.00
CONTRACTUAL EXPENSE	A1010.4	\$	200.00
<b>TOTAL LEGISLATIVE</b>		<b>\$</b>	<b>8,200.00</b>
EXECUTIVE MAYOR			
PERSONNEL SERVICES	A1210.4	\$	400.00
<b>TOTAL EXECUTIVE</b>		<b>\$</b>	<b>4,400.00</b>
FINANCE-CLERK/TREASURER			
PERSONNEL SERVICES	A1325.1	\$	45,864.00
MEETING SALARY	A1325.3	\$	450.00
EXPENSES	A1325.4	\$	1,000.00
DEPUTY CLERK/TREASURER	A1326.1	\$	18,564.00
<b>TOTAL FINANCE</b>		<b>\$</b>	<b>65,878.00</b>
STAFF			
CLERK – MEETING SALARY	A1410.3	\$	400.00
ATTORNEY	A1420.4	\$	10,000.00
GRANT WRITER	A1430.4	\$	3,800.00
ENGINEER	A1440.4	\$	2,500.00
<b>TOTAL STAFF</b>		<b>\$</b>	<b>16,700.00</b>
SHARED SERVICES			
COMMUNITY HOUSE - ADMINIST.	A1620.1	\$	3,144.96
CONTRACTUAL EXPENSE	A1620.4	\$	30,000.00
OFFICE - EQUIPMENT	A1621.2	\$	4,000.00
CONTRACTUAL EXPENSE	A1621.4	\$	6,000.00
BROOME COUNTY			
DATA PROCESSING	A1680.4	\$	500.00
<b>TOTAL SHARED SERVICES</b>		<b>\$</b>	<b>43,644.96</b>
SPECIAL ITEMS			
UNALLOCATED INSURANCE	A1910.4	\$	33,000.00
DUES	A1920.4	\$	900.00
CONTINGENCY FUND	A1990.4	\$	30,000.00
<b>TOTAL SPECIAL ITEMS</b>		<b>\$</b>	<b>63,900.00</b>
<b>TOTAL GOV'T SUPPORT</b>		<b>\$</b>	<b>202,722.96</b>
PUBLIC SAFETY			
SHERRIFF	A3120.4		
FIRE PROTECTION CONTRACT	A3410.4	\$	39,000.00
CONTRACTUAL EXPENSE	A3411.4	\$	1,000.00
SAFETY			
CODE ENFORCEMENT OFFICER	A3620.1	\$	17,400.00
CONTRACTUAL EXPENSE	A3620.4	\$	2,500.00
CODE EXPENSE	A3721.4	\$	1,000.00
<b>TOTAL PUBLIC SAFETY</b>		<b>\$</b>	<b>60,900.00</b>
<b>HEALTH</b>			
AMBULANCE	A4540.4	\$	4,000.00
<b>TOTAL HEALTH</b>		<b>\$</b>	<b>4,000.00</b>
TRANSPORTATION-HIGHWAY			
ADMINISTRATION	A5010.1	\$	66,044.16

OVERTIME		\$ 16,511.04
MEETING SALARY	A5010.3	\$ 350.00
CONTRACTUAL EXPENSE	A5110.4	\$ 124,000.00
C.H.I.P.S.-PERMANENT IMPROVEMENT	A5112.4	\$ 50,000.00
STREET LIGHTING	A5182.4	\$ 20,000.00
SIDEWALKS	A5410.4	\$ 900.00
<b>TOTAL TRANSPORTATION</b>		<b>\$ 277,805.20</b>
CULTURE & RECREATION		
RECREATION		
PARK - ADMINISTRATION	A7110.1	\$ 13,628.16
CONTRACTUAL	A7110.4	\$ 9,000.00
POOL - ADMINISTRATION	A7140.1	\$ -
CONTRACTUAL	A7140.4	\$ 400.00
DIVISION FOR YOUTH	A7310.4	\$ -
CULTURE		
MUSEUM	A7450.4	\$ 1,000.00
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>\$ 24,028.16</b>
HOME & COMMUNITY SERVICES		
GENERAL ENVIRONMENT		
ZONING BOARD	A8010.4	\$ 100.00
PLANNING BOARD	A8020.4	\$ 100.00
SANITATION		
REFUSE CONTRACT	A8160.4	\$ 55,236.16
CLEANUP DAY	A8161.4	\$ 1,000.00
WATER		
ADMINISTRATION	A8310.1	\$ 27,110.72
OVERTIME		\$ 9,488.75
MEETING SALARY	A8350.3	\$ 300.00
SERVICES	A8350.4	\$ 65,500.00
BILLING EXPENSES	A8351.3	\$ 1,600.00
COMMUNITY BEAUTIFICATION	A8510.4	\$ 1,500.00
SHADE TREES - CUT	A8560.4	\$ 3,000.00
SHADE TREES - PLANTED	A8561.4	\$ 600.00
<b>TOTAL HOME &amp; COMMUNITY SERVICES</b>		<b>\$ 165,535.63</b>
EMPLOYEE BENEFITS		
NYS RETIREMENT	A9010.8	\$ 30,000.00
SOCIAL SECURITY	A9030.8	\$ 17,186.47
WORKER'S COMPENSATION	A9040.8	\$ 26,000.00
DISABILITY INSURANCE	A9055.8	\$ 1,500.00
HOSPITAL & MEDICAL INSURANCE	A9060.8	\$ 56,500.00
<b>TOTAL EMPLOYEE BENEFITS</b>		<b>\$ 131,186.47</b>
<b>TOTAL APPROPRIATIONS</b>		<b>\$ 866,178.42</b>
<b>ESTIMATED REVENUES</b>		
TAX ITEMS		
P.I.L.O.T. - S.E.P.P.	A1080	\$ 8,167.50
INTEREST & PENALTIES - TAXES	A1090	\$ 3,000.00
INTEREST & PEN - S/A	A1091	\$ -
<b>TOTAL TAX ITEMS</b>		<b>\$ 11,167.50</b>
NOT-PROPERTY TAX		
BC SALES TAX	A1120	\$ 195,000.00
FRAMCJOSES	A1170	\$ 9,000.00
<b>TOTAL NON-PROPERTY TAX</b>		<b>\$ 204,000.00</b>
DEPARTMENTAL INCOME		
GENERAL GOVERNMENT		
CLERK FEES	A1255	\$ 150.00
<b>TOTAL GENERAL GOVERNMENT INCOME</b>		<b>\$ 150.00</b>
PUBLIC SAFETY		
FIRE STATION	A1540	\$ 1.00
PUBLIC WORK CHARGES	A1710	\$ -
<b>TOTAL PUBLIC SAFETY</b>		<b>\$ 1.00</b>

CULTURE & RECREATION			
PARK & POOL CHARGES	A2001	\$	
<b>TOTAL CULTURAL &amp; COMMUNITY SERVICES</b>			
HOME & COMMUNITY SERVICES		\$	
METERED WATER CHARGES	A2140	\$	100,000.00
UNMETERED WATER CHARGES	A2142	\$	300.00
WATER CHARGES	A2144	\$	-
WATER - INTEREST & PENALTIES	A2148	\$	2,500.00
FUEL TO AMBULANCE	a2188	\$	-
COMMUNITY HOUSE	A2189	\$	700.00
<b>TOTAL HOME &amp; COMMUNITY</b>		<b>\$</b>	<b>103,500.00</b>
<b>TOTAL DEPARTMENTAL INCOME</b>		<b>\$</b>	<b>318,818.50</b>
INTERGOVERNMENTAL CHARGES			
CULTURE & RECREATION			
PARK USER FEE	A2350	\$	5,000.00
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>\$</b>	<b>5,000.00</b>
USE OF MONEY			
INTEREST EARNINGS	A2401	\$	50.00
<b>TOTAL USE OF MONEY</b>		<b>\$</b>	<b>50.00</b>
LICENSES AND PERMITS			
BUILDING PERMITS	A2555	\$	200.00
JUNK CAR PERMITS	A2590	\$	-
<b>TOTAL LICENSES AND PERMITS</b>		<b>\$</b>	<b>200.00</b>
FINES & FORFEITURES			
JUSTICE FEES	A2610	\$	-
<b>TOTAL FINES &amp; FORFEITURES</b>			
SALE OF PROPERTY			
CENTENNIAL SALES	A2655	\$	-
EQUIPMENT SALES	A2665	\$	-
INSURANCE RECOVERIES	A2680	\$	-
<b>TOTAL SALE OF PROPERTY</b>		<b>\$</b>	<b>-</b>
MISCELLANEOUS			
MISCELLANEOUS	A2770	\$	-
<b>TOTAL MISCELLANEOUS</b>		<b>\$</b>	<b>-</b>
<b>TOTAL INTERGOVERNMENTAL CHARGES</b>		<b>\$</b>	<b>5,250.00</b>
STATE AID			
GENERAL GOVERNMENT			
PER CAPITA	A3001	\$	6,400.00
MORTGAGE TAX	A3005	\$	2,000.00
STAR	A3040	\$	
<b>TOTAL GENERAL GOVERNMENT</b>		<b>\$</b>	<b>8,400.00</b>
TRANSPORTATION			
HIGHWAY AID - C.H.I.P.S.	A3501	\$	50,000.00
<b>TOTAL TRANSPORTATION</b>		<b>\$</b>	<b>50,000.00</b>
CULTURE & RECREATION			
YOUTH PROGRAM - LIFEGUARDS	A3820	\$	-
YOUTH PROGRAM - LIBRARY	A3821	\$	-
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>\$</b>	<b>-</b>
HOME & COMMUNITY SERVICE			
STATE EMERGENCY ASSISTANCE	A3960	\$	-
<b>TOTAL HOME &amp; COMMUNITY SERVICE</b>		<b>\$</b>	<b>-</b>
<b>TOTAL STATE AID</b>		<b>\$</b>	<b>58,400.00</b>
FEDERAL AID			
HOME & COMMUNITY SERVICE			
FEDERAL EMERGENCT ASSISTANCE	A4960	\$	44,102.44
<b>TOTAL FEDERAL AID</b>		<b>\$</b>	<b>44,102.44</b>
<b>GRAND TOTAL ESTIMATED REVENUE</b>		<b>\$</b>	<b>426,570.94</b>
<b>APPROP.CASH SURPLUS</b>		<b>\$</b>	<b>133,000.00</b>
<b>BALANCE OF APPROPRIATIONS TO BE RAISED</b>			
<b>BY TAXES</b>		<b>\$</b>	<b>306,607.48</b>

**TAXABLE VALUATION**  
**VILLAGE TAX RATE**

**\$ 23,686.654**  
**12.944314**

**SCHEDULE OF WAGES & SALARIES**

MAYOR / YR	1	\$	4,000.00
TRUSTEES \$2,000 EA/YR	4	\$	8,000.00
STREETS & WATER SUPERINTENDENT	1	\$	64,896.00
ASSISTANT STS & WTR SUPERINTENDENT	1	\$	39,936.00
CLERK / TREASURER	1	\$	50,960.00
DEPUTY CLERK/TREASURER	1	\$	18,564.00
CODE ENFORCEMENT	1	\$	17,400.00
<b>TOTAL</b>		<b>\$</b>	<b>203,756.00</b>

**Public Comment** - There was no public comment.

**Band Concerts** - Jill Skinner from the Band Concerts sent a letter asking for permission to have the Band Concerts again. Last year we gave them a donation of \$300 plus we would make copies of their bulletin for them.

**Motion:** to give the Band Concerts \$300 and print the bulletins.

**By:** John R. McNulty

**2<sup>nd</sup>:** James W. Miller

**Vote:** **AYE** - Mayor Ronald G. Harting

**AYE** - Trustee John R. McNulty

**AYE** - Trustee James W. Miller

**ABSTAIN** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. West

**Code Enforcement Report** - A report was submitted from Rich Osborne. 1) Sent out a letter to another resident explaining the village code on the keeping of poultry in the village. 2) Started discussions with several residents concerning future proposed projects, such as decks, sheds and handicap accessibility. 3) Continued inspections on several projects in various stages of completion, most of which are on hold pending weather conditions. 4) Been working with the village clerk to start notification process and scheduling of annual fire inspections for commercial properties.

**Grant Writer's Report**, Steve Contento was present - Steve is waiting for the bills to come in for the costs of the parking lot. 2) Working on a grant from the Small Communities Grant to help with the roof replacement for the roof on the train station. 3) We're moving forward with the new construction of the addition to the pumphouse.

**Attorney Report** - A report was submitted. Emails and correspondence regarding the chicken case, the tax cap local law, sexual harassment training and the park building sale. We don't have a court date for the chicken issue. Now there's a rooster. There is a company interested in purchasing the building at the park.

**Streets Report, David Decker present** - 1) The parking lot lights are finished. We spent a lot of time digging and assisting with them. 2) The boiler at the fire station has gone out several times. I would get it going or Mirabito would, it was finally figured out that the gas valve on the boiler need to be replaced. Mirabito did that Monday and it should be covered under warranty. 3) Equipment's working well, had to replace a few leaking hydraulic lines on the John Deere. 4) We are waiting for 2 deliveries of salt. We have only been out a handful of times for snow and ice. 5) The engineer was out to measure building and such, our existing roof on our garage has a couple minor leaks that may be added to the project.

George stopped by to check on the progress and was just trying to plan his spring/summer work schedule out.

**Water Report, David Decker present** - 1) We had to fix and replace a curb stop on Maple Avenue that started to leak when we turned the water on at her residence. 2) The pressure transducer failed and had to be replaced, awaiting the new one to be delivered to be put on bench stock. 3) I am doing end of year reports for DEC, SRBC and the Health Department. 4) We will be ordering the well vault measuring devices shortly from the grant we received from SRBC. It is a reimbursed grant so we need to spend the money up front and the deadline for the work to be completed is June, I believe.

**Treasurer's Report, Patricia Harting present** - A report was presented.

**Motion:** to accept the Treasurer's Report

**By:** John R. McNulty  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Motion:** to accept the Meeting Minutes of December 7, 2021

**By:** Robert E. West  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

**Public Comment** - 1) Trustee McNulty asked if we have a list of the pressure for each hydrant. He was told to check with Dave. 2) RuthAnn asked why the pipe has not been fixed by the 3<sup>rd</sup> base line at the high school. It has been leaking for 2 years and she has asked them about it. They said they don't want to fix it now. We will find out if it's the village line or the school's.

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** James W. Miller  
**2<sup>nd</sup>:** John R. McNulty  
**Vote:** AYE - All

**Motion:** to adjourn at 7:49 p.m.

**By:** James W. Miller  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**