

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
February 2, 2023

Present:	Mayor:	Ronald G. Harting
	Trustee	Edward C. McLean
		John R. McNulty
		James W. Miller
		Thomas M. Skinner
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Richard Osborne
	Grant Writer:	Steven Contento
	Attendees:	2

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome to Corrine Mott, Betty Villecco, Diane & Bill Wallick, Mickey Galusha, Village Deputy Clerk Courtney Decker, Windsor Standard Representative Carolyn Price and village residents RuthAnn Seward and Dave Marquis.

Public Comment –Diane Wallick wanted to know if they can have the band concerts this summer. Yes, they can. 2) Bill Wallick was present to asked if the state can fix the sidewalks on Chapel Street. They stated that the sidewalks are the responsibility of the owner.

Corrine Mott, Community Beautification - Corrine was present to represent the Garden Group along with Betty Villecco. They would like to do projects on Main Street in the village such as flowers and flower barrels with more decorations through the seasons. Other towns and villages like Bainbridge and Afton look so nice. They would like to know what they could do as it is a state road. Corrine asked if there would be volunteers of board members they could work with. Trustee Ed, Trustee Jim and Grant Writer Steve all volunteered to help with this endeavor.

Grant Writer Report, Steve Contento present - 1) Steve has signed up for a webinar that includes other municipalities successful strategies to access and manage grant funding. The municipalities joining are of various sizes all across New York State wanting to share information on how they access grant funds along with issues and successes they have had, what barriers they've had to overcome, lessons learned, skill sets needed and who are the key players necessary to access the grant funding. 2) The monies that we received from the Community Grant for the monument may have to be used up by the end of our fiscal year. Steve stated we can fix the monument that we have for now and in the future when the board decides exactly what they want, it can then be changed.

Code Enforcement Report, Richard Osborne present - 1) It's been slow, issuing only 2 permits. Things are starting to pick up. 2) We have a new owner at 191 Main Street. I've been working with her to assure that their plans are code and zoning compliant. 3) We had a resident get a permit to reframe a roof on an existing accessory structure, but during construction they discovered that the rest of the structure was unstable so their plans changed. They secured a demolition permit for removal of the rest of the structure and are in the process of drawing

plans to replace the structure and acquire the proper permit. 4) There was a structure fire at 134 Main Street. The cause of the fire was attributed to the chimney for a wood stove. This residence was previously cited for a chimney that was not code compliant. This violation was remedied by the removal of the existing chimney, but another chimney was installed without proper permitting and/or inspections. We have declared the residence uninhabitable and have been in contact with the owner about how to remedy the situation. 5) There is a new owner at the old manufacturing facility on Park Street. I've seen activity on site and have spoken with a plumber working on securing the LP gas connections in the building. Dumpsters are on site and the building is being cleaned out. I spoke with the new owner and he buys distressed properties, fixes them up and rents them out. He told Rich that whoever rents it will have to come to the village before they put in any business. 6) There are a couple of properties that are being sold in the village. The one at 30 Grove Street does not have a Certificate of Occupation as there are some items that the owner/contractor needs to finish before Rich will issue that. We need to let the attorney or new buyer know this. 7) I did our yearly report for the State, the County and the Census Bureau. 8) We're still working on the NYS Building & Fire Code. Rich has a couple questions he wants clarified before we move forward with passing the local law. 9) Trustee McLean asked if someone who has lived in their home for many years all of a sudden wants to do renovations inside, will their assessment go up and what constitutes raising an assessment. Mayor Ron stated if you change anything structural and Rich said if you get a building permit, which you need in order to make any structural changes, that would open the door for raising assessments.

Attorney Report – No activity this month.

Streets Report, David Decker present – 1) As long as we get one more load of salt, we will be meeting our minimum amount for the year. 2) I'm working on a location and a price of a new zero turn for the summer. Mike Olin left Chenango Sales and I have been playing phone tag with Gleezen Equipment. Mike has also started working at a place in Sidney that sells Simplicity mowers that I want to look at, as the engine quality may be a little better and built for more commercial stuff than the Husqvarna but I want to see one first, sit on it and try it out. 3) I updated the inventory list of all our equipment and Patti sent it to the insurance company so everything is up to date. 4) The boiler at the Community House was blowing back and not firing. We had to have Mirabito come out. They have since come out and serviced that boiler along with the pumphouse and fire stations, they were supposed to send out another comfort care agreement for us to sign. 5) We have been working on updating prices and quotes for the DASNY grant. The salt bin price installed \$77,169.90 for the structure. The original quote was for less than \$40,000 and now just the prevailing wage rate for installation is \$43,714.00. The updated quote from Binghamton Precast didn't come but the last quote we had was \$7,350.00 for 65 blocks delivered. Add those two numbers to the blacktop that we already completed at a price of over \$25,000. Keep in mind that DASNY approved only \$38,000.00 for the salt bin project because of the estimates we received in 2018. My hope is to get the building and blocks ordered and delivered and installed by July as that is the deadline for the DASNY grant. We are looking at other funding opportunities to cover the differences in the projects done under DASNY. For example, the well vaults came in at \$14,861.00 and DASNY was only approved for \$7,100.00 because that was the figures in 2018 when this all began. Steve stated he will work with David to see if there are any DEC grants or funding opportunities to help with the costs.

Water Report, David Decker present - 1) We had a water leak on Chapel Street. It was on a service that we had worked on before, though this leak was about 3 foot from where we ended the last repair. It was between 30 and 50 thousand gallons per day. 2) You'll notice that we purchased a small generator, we used it for power to suck out a curb box that was full of dirt. We now have one to use to grind trip hazards in the sidewalk among other projects that require power in remote areas. 3) Quarterly reports were done and will be finishing up annual reports to the WRBC and DEC this month. 4) Matco came and did the final hook up and calibrations of the transducers and readout for thee wells. It's nice to see the actual level of the wells at any given time and to see just how lucky we are to have a great aquifer that recharges rapidly. The cost of this was under the SRBC grant. The grant is for \$5000 and by the finish of this, it will be between \$14,000 - \$15,000. 5) Trustee Ed asked if there is anything we can do to help the

owners out at 234 Main Street with their water issues. There was much discussion as has been in the past. It would be an overwhelming expense for the village and an expense for the owner.

Treasurer’s Report, Patricia Harting present - A report was presented. Patti stated the last quarter sales tax came in. We received more than we budgeted for the year. We got new furniture in the office due to the Mayor’s employer moving to a new location. There was no cost to the village for the desk, chairs or file cabinets. It was all donated.

Motion: to accept the Treasurer’s Report

By: Thomas M. Skinner
2nd: James W. Miller
Vote: AYE – All

Motion: to approve the Meeting Minutes of January 5, 2023

By: James W. Miller
2nd: Edward C. McLean
Vote: AYE – All

Resolution #2-2023

**RESOLUTION NO.2-2023
RE-LEVY OF UNPAID WATER**

WHEREAS, the 2022/2023 Village of Windsor water bills have not been paid in full, and

WHEREAS, the balance is to be re-levied on the 2023/2024 Village Tax Roll; and

WHEREAS, the attached is a complete list of the properties with unpaid 2022/2023 Village water bills totaling \$16,805.35;

THEREFORE, BE IT RESOLVED, that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated:

Offered by: John R. McNulty
Seconded by: James W. Miller
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Edward C. McLean
AYE – Trustee John R. McNulty
AYE - Trustee James W. Miller
AYE – Trustee Thomas M. Skinner

Resolution effective February 2, 2023

Resolution #3-2023

RESOLUTION NO.3-2023

WHEREAS, the Village workers were instructed to mow resident’s lawns after proper notification to owners; and

WHEREAS, the Village workers were instructed to clean up the property from garbage and debris; and

WHEREAS, Village Local Law #1-2004 of the Code of the Village of Windsor, Chapter §197-3 states that such amount be charged to the owner and if not paid, a \$25.00 re-levy fee shall be added and such amount levied on to the following year Village taxes; and

WHEREAS, the attached is a complete list of the charges unpaid in 2022 to be levied to the 2023/2024 Village taxes totaling \$971.52 for grass cutting & property maintenance service with relieves of \$100.00 for a total of \$1,072.52 to be relieved.

THEREFORE, BE IT RESOLVED that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

Offered by: Thomas M. Skinner

Seconded by: John R. McNulty

Vote: AYE - Mayor Ronald G. Harting

AYE - Trustee Edward C. McLean

AYE – Trustee John R. McNulty

AYE - Trustee James W. Miller

AYE - Trustee Thomas M. Skinner

Resolution effective February 2, 2023

Mayor's Report - 1) We received a letter back from NYSDOT in regard to crosswalks. Mayor Ron will speak to the owner of the building and the board needs to take time to look over the letter and more discussion needs to be done before a decision is made. 2) We received an email from Broome County stating that the bridge projects on Chestnut Street and Chapel Street have received additional funding from Marchiselli for this project. That brings our contribution rate down. 3) Small Community Grants are available this year. All of our grants have run over due to the cost of the projects being granted two years ago without the consideration of the increase of product increases. Mayor Ron and David will be working on filing grants through the Small Community Grants to help fill this gap.

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: John R. McNulty

Vote: AYE – All

Motion: to adjourn at 8:23 p.m.

By: John R. McNulty

2nd: James W. Miller

Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Clerk/Treasurer