

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
February 3, 2022

Present:	Mayor:	Ronald G. Harting
	Trustee	James W. Miller – not present
		John R. McNulty
		Thomas M. Skinner
		Robert E. West
	Deputy Clerk/Treasurer:	Courtney Decker
	Streets & Water Suptdnt:	David M. Decker – not present
	Code Enforcement:	Richard Osborne – not present
	Attendees:	2

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Amanda Jackson – due to inclement weather, Amanda was not able to be here in person. However, Mayor Harting did call her, on speaker @ 7:05 p.m. to start a preliminary planning/idea regarding a Fair this summer at Klumpp Park. She is looking at July 21st – 24th, has several ideas, possible vendors and events that could potentially take place. Some of the possible events that we discussed were different bands, a car show, rides, different food tents/trucks etc. Amanda indicated she was developing this event in conjunction with the Lions Club. Amanda was informed that minimum event insurance required is a \$1M / \$3M policy listing the Village as the additional insured. The mayor also asked about possible carnival workers camping and stated that the Sheriff's department will need to be hired to provide event coverage. Additionally, the Mayor requested that the local organizations serving as food vendors be given preference over any outside the community. The board raised no objections to the event concept and Amanda was advised to begin assembling specific event plans and meet with the board next month in person to begin reviewing the details of the event with the board for specific approval. Following the meeting Code Officer Rich Osborne indicated that he would need to review the event plans as well.

Public Comment - Resident Ruth Ann Seward was present. Mayor Harting, let her know that we did investigate her complaint/inquiry from last month's meeting, regarding the "ice pond" at the high school near the baseball field. The school indicated that, it is a natural spring, not a broken pipe.

Code Enforcement Report, Richard Osborne, not present but provided a report. 1.) Updating the Village's fire inspection procedures. Five commercial buildings and/or buildings of public assembly have been inspected. 2.) He has been spending time with several of our residents, helping them to navigate our zoning ordinances and districts. 3.) Issued violation notices to several residents for unkept properties, requested for them to board up buildings to prevent unauthorized entry.

Attorney Report - A report was submitted. Mayor Harting did state that he does have some concerns and frustration that the chicken/rooster issues are still pending and the lengthy legal process. Resident Seward also stated her concern with the free roaming fowl and the disease they can

carry.

Streets Report, David Decker not present, report provided – 1.) Due to short of material and drivers, getting salt in has been a challenge so far this season. Salt has finally come in; the bin is full and all equipment is working well. 2.) The Chestnut St. bridge project is moving along well. NYSEG has been setting new poles and prepping for the project to begin. There was an incident while installing the poles, when using an auger to dig holes, they centerpunched the existing drainpipe that discharges water under the bridge. We were able to help put a pipe inside of the broken area and sleeved a pipe on top as well. This will be temporary; the pipe will be replaced during the project. 3.) The engineers are nearing completion of the proposed addition at the shop. Next week we will be digging a hole for them so they can do a soil sample for the structural engineers. 4.) Still waiting to hear back from Mirabito on the fire station heat. They have been using a lot of propane this year and were curious if zones from the garage were tied into the meeting room. They also, are going to investigate replacing the heaters in the garage. Those heaters are tied into the boiler as there is no baseboards in the garage. When we hear back, will set up meeting with John.

Water Report, David Decker not present, report provided – 1.) We have been doing lots of locates for the bridge project. Also, had to locate for the factory so they could do another set of soil samples. 2.) There were 2 service leaks, both were located on the resident's side of curb stop. 3.) We are running a bit high still but with the cold snap and snow we have been busy and haven't been able to look too much. As weather permits, we will be able to look for the leak. 4.) There were several houses that froze up during the cold snap, some of the water loss can be attributed to letting water run to avoid freezing. After the break in weather/cold, will be listening for leaks. 5.) Approximately half of the yearly reports are done, hoping to have the rest of them completed within the next month. 6.) The generator wouldn't start in January during our routine running program. Initially thought it was a battery issue (low voltage) we tried boosting and charging it to no avail. Then proceeded to buy a new battery since the current one was 15 years old, still no luck. Got in touch with Milton Cat, they will be coming out to look at it. It seems to stop cranking early, likely an electrical issue or possibly a fuel issue. It's possible it may be the fuel pump isn't supplying enough fuel quick enough.

Treasurer's Report, Patricia Harting not present, report provided – Trustee McNulty did inquire about final figures with the treasurer's report in conjunction with Resolution #4-2022 under/over transfer of funds. At this time those figures are not available, the Village's fiscal year ends 2/28/2022 as well as it will take some time to gather and compute all totals.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: John R. McNulty
Vote: AYE – by all present

Motion: to approve the Meeting Minutes of January 5, 2021

By: Robert E. West
2nd: Ronald G. Harting
Vote: AYE – by all present

Resolution #2-2022

RESOLUTION NO.2-2022 RE-LEVY OF UNPAID WATER

WHEREAS, the 2021/2022 Village of Windsor water bills have not been paid in full, and

WHEREAS, the balance is to be re-levied on the 2022/2023 Village Tax Roll; and

WHEREAS, the attached is a complete list of the properties with unpaid 2021/2022 Village water bills totaling \$13,109.54;

THEREFORE, BE IT RESOLVED, that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated:

Offered by: Thomas M. Skinner
Seconded by: John R. McNulty
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee John R. McNulty
ABSENT – James W. Miller
AYE - Trustee Thomas M. Skinner
AYE – Trustee Robert E. West

Resolution effective February 3, 2022

Resolution #3-2022

RESOLUTION NO.3-2022

WHEREAS, the Village workers were instructed to mow resident’s lawns after proper notification to owners; and

WHEREAS, Village Local Law #1-2004 of the Code of the Village of Windsor, Chapter §197-3 states that such amount be charged to the owner and if not paid, a \$25.00 re-levy fee shall be added and such amount levied on to the following year Village taxes; and

WHEREAS, the attached is a complete list of the charges unpaid in 2021 to be levied to the 2022/2023 Village taxes totaling \$314.00 for grass cutting service with penalties of \$50.00 for a total of \$364.00.

THEREFORE, BE IT RESOLVED that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

Offered by: Robert E. West
Seconded by: John R. McNulty
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee John R. McNulty
ABSENT – James W. Miller
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective February 3, 2022

Resolution #4-2022

RESOLUTION NO.4-2022

BE IT RESOLVED, that monies be transferred from the under-expended 2021/2022 Village Budget line items to the over-expended line items.

Offered by: John R. McNulty
Seconded by: Robert E. West
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee John R. McNulty
ABSENT – James W. Miller
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective February 3, 2022

Mayor's Report - 1) We will be holding a Public Hearing for the Ambulance Contract.

Motion: to hold a Public Hearings on March 3, 2022, at 7:02 p.m. for the Ambulance contract.

By: Thomas M. Skinner
2nd: Robert E. West
Vote: AYE – by all present

Broome Emergency Services submitted a report for the months of October, November and December. For the month of October, there were 113 calls. They responded to 104 with 8 no responses and 1 cancellation. They responded to 93% of all calls. 33 in the Town of Windsor, 21 in the Village of Deposit, 11 in Colesville, 10 in the Town of Deposit, 8 in the Village of Windsor, 8 in Sanford, 4 in Kirkwood, 2 in Oakland, 2 in Conklin and 1 each in Afton, Vestal, Union, Fenton and the city of Binghamton. For the month of November, there were 117 calls. They responded to 113 with 3 no responses and 1 cancelled. They responded to 97% of all calls. 31 in the Town of Windsor, 26 in the Village of Deposit, 16 in Colesville, 12 in Sanford, 7 in the Village of Windsor, 7 in the City of Binghamton, 4 in the Town of Deposit, 3 in Afton, 2 in Oakland, 2 in Hancock and 1 each in Susquehanna, Scott, Hallstead and the Village of Johnson City. For the month of December, there were 135 calls. They responded to 118 with 14 no responses and 3 cancelled. They responded to 90% of all calls. 28 in the Town of Windsor, 21 in the Village of Deposit, 17 in Colesville, 12 in the Village of Windsor, 8 in the City of Binghamton, 7 in the Town of Deposit, 6 in Kirkwood, 5 in Scott, 5 in Sanford and 1 each in Fenton, Walton, Liberty (Susquehanna Co), Sidney, the Village of Johnson City, Conklin, Great Bend, Hancock and Town of Dickinson.

Motion: to pay bills as authorized by vouchers signed by board members

By: John R. McNulty
2nd: Thomas M. Skinner
Vote: AYE – by all present

Motion: to adjourn at 7:48 p.m.

By: John R. McNulty
2nd: Thomas M. Skinner
Vote: AYE - All

Respectfully Submitted,

Courtney Decker, Deputy Clerk/Treasurer