

MEETING MINUTES
Of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
March 2, 2021

Present: Mayor: Ronald G. Harting
Trustee James W. Miller
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Deputy Clerk/Treasurer: Courtney Decker
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 1

Call to Order: **Time:** 7:00 P.M.
By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome

Public Comment - Village resident Mrs. Ruth Ann Seward was present.

7:05 p.m. – Public Hearing for the Adams Cable Franchise Contract - There was no public comment.

Motion: to allow the Mayor to sign the franchise agreement with Adams Cable.

Offered by: Deputy Mayor Thomas Skinner
2nd by: Trustee James Miller
Vote: **AYE** - All

7:10 p.m. – Public Hearing for the Fire Company Contract – There was discussion about going with a 3 year contract instead of the one. There would be no changes in the contract whether it is a one (1) or a three (3) year contract. The mayor will speak with someone from the fire department to see what they would like to do. The board agreed to go with whichever one the fire company wanted.

Motion: to allow the Mayor to sign the contract with the Windsor Fire Company

Offered by: Trustee James W. Miller
2nd by: Trustee Eileen Shelp-Olmstead
Vote: **AYE** - All

7:15 p.m. – Public Hearing for the Eastern Broome Emergency Services – The contract this year was increased to \$4,000. Chris Zacharias called in to give the board a report. 1) One of the vehicles was in an accident on the way to the hospital. It will be down for repairs for a while. 2) They are financially doing well. 3) They received a donation from the Williams Group and one from the Feehan Foundation. They are using those donations to purchase another fly car. They purchased a 4 wheel drive Chevy Trail Blazer from Vestal for \$4,000 and only need to change the lettering as it's already set up as a fly car. Now they can have a vehicle at each end of the district. 4) They have applied for a \$42,000 grant towards a payroll program. 5) They have a new person in charge of overseeing personnel, day-to-day operations and

management oversight. 6) There is an ALS on every day now. They are running on 12 hour shifts. 7) We purchased new IV equipment products and updated the narcotic equipment. 8) We've had no issues with COVID and the supplies and crews are all good. 9) The grant that Senator Akshar was trying to get us for a new ambulance fell through. 10) We are working with the Town of Windsor to get a contract. They have discussed giving \$3000 a year with \$10,000 for the first year only. At this time, the village gives them \$4000 plus the state bid price on all our fuel for more savings.

Code Enforcement Report - Gary Post was not present with his report.

Attorney's Report - A report was submitted. There was no comment.

Street Report, David Decker present - 1) We're still waiting on the new truck. 2) The pump house building needs to be expanded in order to fit the new truck in. George Hull will come down to look at the building to see what can be done. We also may put up catwalks for storage to avoid any flood damage in the future for equipment and files. He would like to talk to Steve Contento to see if there are any grants for an expansion for the municipal buildings. We may be getting money for COVID expenses which we may want to use for the expansion and a salt bin. 3) We totally ran out of salt. The town was low and the school ran out. Talked to Everett at the state and we were able to give us twenty (20) buckets of salt that we will replace at the end of the season. 4) The window for the Kubota came in but it was the wrong one. 5) We won't be getting any FEMA funds for the snowstorm. Although the county made the threshold amount, the state did not.

Water Report, David Decker present – 1) We had a service leak on Chestnut Street. It looked as though it was coming out of the curb box so I planned to do it as the only day with no snow as the day after it was discovered. The leak was on the homeowner's side but we still fixed it, as it was strictly a timing thing. 2) Lots of reports done or in the process of doing. 3) We turned off the water at a handful of vacant homes at the owner's request. 4) The reservoir is due for a cleaning and inspection. We got a quote from Underwater Solutions for \$3,490.00 David will sign the contract for them to come do it.

Treasurer's Report, Patricia Harting present - 1) A Treasurer's Report was submitted. 2) The clerk asked if they can open the Community House back up. After much discussion, they decided to open it up to the small groups/organizations that have always met there on a regular basis. It will not be open for private parties. All board members agreed to this.

Motion: to accept the Treasurer's Report

By: Deputy Mayor Thomas M. Skinner

2nd: Trustee James W. Miller

Vote: AYE – All

Motion: to accept the Meeting Minutes of February 2, 2021

By: Trustee Eileen Shelp-Olmstead

2nd: Trustee James W. Miller

Vote: AYE – All

Resolution #4-2021

RESOLUTION NO.4-2021

A RESOLUTION AUTHORIZING A TAX WARRANT ADJUSTMENT

At a regular meeting of the Village board of the Village of Windsor, held at the Community House, 107 Main Street, Windsor, New York on the 2nd day of March, 2021, the following resolution was offered and seconded:

WHEREAS, the tax warrant for the Village of Windsor for the year 2021-2022 was executed and received for purposes of tax collection; and

WHEREAS, it has been determined that said tax warrant contains a clerical error in that a water relevy of \$190.33 was mistakenly added to the taxes due from Tax Map No. 182.11-3-26, rather than Tax Map No. 182.15-1-5; and

WHEREAS, in light of the foregoing, the 2021-2022 tax warrant is in need of adjustment; and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Windsor be adjusted as follows:

1. The taxes due from Tax Map No.182.11-3-26 (Kevin W. Baisley, 49 Main Street) shall be adjusted by eliminating a \$190.33 water relevy such that the total taxes due for this property shall be \$1,167.00 (\$955.44 for taxes + 211.56 for existing water relevy = \$1,167.00).
2. The taxes due from Tax map No.182.15-1-5 (Joel Newman, 6 Terrace Drive) shall be adjusted by adding \$190.33 water relevy such that the total taxes due for this property shall be \$1,047.42 ((\$4857.09 for taxes + \$190.33 for water relevy = \$1,047.42).

RESOLVED, that this Resolution shall take effect immediately.

Offered by: James W. Miller
2nd by: Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee James W. Miller
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution #5-2021 – Over/Under Expenditures

RESOLUTION NO.5-2021

BE IT RESOLVED, that monies be transferred from the under-expended 2020/2021 Village Budget line items to the over-expended line items.

Offered by: Trustee James W. Miller
2nd by: Trustee Robert E. West
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee James W. Miller
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution #6-2-21

RESOLUTION NO.6-2021 RESOLUTION AMENDING ANNUAL VILLAGE BUDGET FOR 2020/2021

WHEREAS, the Village Board entered into an agreement with Windsor Emergency Services; and

WHEREAS, Windsor Emergency Services will be purchasing diesel and gasoline for their vehicles from the Village Streets Department at State Bid price; and

WHEREAS, Windsor Emergency Services is billed monthly for diesel and gasoline purchased by the village; and

WHEREAS, the Village Street Superintendent keeps record of all diesel and gasoline pumped electronically and the clerk sends them a bill on or about the 1st of each month;

AND WHEREAS, the following payments were made to the Village for fuel reimbursement in September for \$741.20; October for \$535.91; November for \$479.73 and December for 624.04 for a total of \$2,380.88

THEREFORE, monies spent from streets need to be reimbursed from the monies paid

Estimated Revenues	A510	\$ 2,380.88	
Subsidiary Account	A2188-Ambulance diesel		\$ 2,380.88
Estimated Appropriations	A960	\$ 2,380.88	
Subsidiary Account	A5110.4-Streets Department		\$ 2,380.88

NOW, THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2020.

Motioned by: Trustee Robert E. West

Seconded by: Trustee James W. Miller

AYE - Mayor Ronald G. Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution #7-2021

**RESOLUTION NO.7-2021
BUDGET AMENDMENT FOR VILLAGE OF WINDSOR
FISCAL YEAR 2021-2022**

WHEREAS, the Village of Windsor Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2021 and the Village Tax Roll reflected an amount of \$.01¢ less in taxes to be received than had been entered into the budget.

IT IS HEREBY RESOLVED that the said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ -.01	
Subsidiary Account	A1001 – Taxes		\$ -.01
Estimated Appropriations	A960	\$ -.01	
Subsidiary Account	A1621.4 – Office Contractual		\$ -.01

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2021.

Motioned by: Trustee James W. Miller

Seconded by: Trustee Eileen Shelp-Olmstead

AYE - Mayor Ronald G. Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Mayor's Report 1) The county is cleaning up the manufacturing business in the park. They are now the owners as it was foreclosed on. The mayor wrote a letter to Broome County Real Property asking if they would give us the property that is where our ball fields are. 2) The County sent a letter in regard to the Chestnut Street bridge stating that it is a bridge and is part of the work that will be done as part of Rt.28 (Old Rt.17). The village may be responsible for 20% of the costs. The county has applied for a grant and if they get it, our share would be 5%. 3) There was a Local Waterfront meeting last week. The mayor is working with the group to make them aware of what he have here in the village and eastern Broome. 4) Blue Barnette craft store has opened at 106 Main Street. There was a grand opening last Saturday.

Motion to Pay Bills

Offered by: Deputy Mayor Thomas M. Skinner
2nd by: Trustee James W. Miller
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee James W. Miller
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Motion to Adjourn at 8:39 P.M.

Offered by: Trustee James Miller
2nd by: Trustee Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee James W. Miller
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Respectfully Submitted,

Patricia L. Harting Village Clerk / Treasurer