

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
March 3, 2022

Present:	Mayor:	Ronald G. Harting
	Trustee	John R. McNulty
		James W. Miller
		Thomas M. Skinner, absent
		Robert E. West,
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Rich Osborne
	Grant Writer:	Steven Contento
	Attendees:	5

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald Harting

Pledge of Allegiance

Welcome

Public Comment - No comment

Town Fair – Amanda Jackson, Cathy Mazza, Stacy Congdon and Jason Colwell were present to update the village on the town fair. Amanda has joined the Windsor Youth Sports Recreation program as the Events Coordinator. That way they can accept donations as a 501c3. The Fire Company is agreeable to let them have fireworks at mud flats on Bridge Street. Possibly also do horse pulls and tractor pulls. The fire company is willing to allow that also. At the park, they have Animal Adventure coming, Jesse Caten Dance Studio will do something on the stage, pony rides, a car show and someone doing pony education along with pony rides. They spoke with the present owner of the factory. They are willing to let them park the carnival worker campers there. They have access to electric but the only water access is from the fire hydrant by the basketball court. They would have to have a back flow prevention on it. Rich stated he has one they can borrow if it's a ¾". They would put vendors inside the ball fields so as not to tear them up and put local vendors on the basketball court. They asked about noise ordinance. The board stated they could go to 10 p.m. On Sunday, they are concerned because the carnival needs to take their stuff down and may not be finished till 2 a.m. and would the village allow them to make noise and lights at that time. The board stated that may not work so they will get more specifics from the company. They asked about the sign that goes across the street. They were told it's a state road so they would have to get permission from the state. In the past there have been groups that received permission from the village to put it on the village green at the top of the bank.

Grant Writer Report, Steve Contento present - 1) Steve will look for any mini grants that may be out there to help them with the town fair. 2) David is looking over papers for the environmental facilities. 3) Talked to George Hull for a proposal for repointing on the museum. 4) Still working with NYSERDA for the green energies grant for \$5000. 5) Trustee Jim stated that the lighting at the parking lot looks really great, with the other members agreeing.

Code Enforcement Report, Rich Osborne present - 1) Trying to catch up with fire inspections. They've been going along rather well. There are about a dozen left to do. 2) He issued a work stop order on Grove Street. They have gutted the inside so they will have to bring it up to standard with today's code requirements. 3) The house on 30 Grove Street is progressing slowly. 4) The resident on Bridge Street needs to get stamped drawings. He does have a permit but things aren't being done as they should. His permit was issued on a stick drawing and the work is far more than was applied for. 5) Rich was called to 123 Main Street for a situation that was in bad condition. A gentleman was taken to the hospital and the apartment he was in was very nasty. Rich has spoken with the land owner and things are being worked with. 6) We are still working on the chicken issues. He spoke with the attorney regarding that issue. 7) He spoke with the attorney regarding the special use permit that has to go to the ZBA. The applicant can make changes on the present paperwork instead of having to file new paperwork.

Attorney Report - A report was presented.

Streets Report, David Decker present - 1) The new truck transmission went. It only has 2,600 miles on it. They replaced the transmission with a new one. We are supposed to have it done tomorrow. 2) While we're waiting for our truck to be repaired, the school allowed us to use their truck for salting. We should probably send a nice thank you letter to them. 3) We will try not to order anymore salt. We met our 70% so I don't want to add anymore to our salt bins as we may be replacing the salt bin and it will need to be moved. 4) The engineers have been out for the addition. We had to do an asbestos test done for the project to continue. There is asbestos on the roof and by the chimney.

Water Report, David Decker present - 1) The generator is fixed. Unfortunately it's an older unit so it takes a bit to troubleshoot. But it is our insurance policy should we lose power for the water system. 2) With the weather hopefully breaking soon, we will be doing some planning and implementation of some of our grant work stuff, such as raising vaults and well depth measurement for SRBC. 3) The constant battle of year end reports continues. 4) David has to take a couple of on-line courses this month to renew his water license. COVID cost us from in-person credits.

Treasurer's Report, Patricia Harting present -

Motion: to accept the Treasurer's Report

By: John R. McNulty
2nd: James W. Miller
Vote: AYE - All present

Motion: to accept the Meeting Minutes of February 3, 2022

By: James W. Miller
2nd: John R, NcNulty
Vote: AYE - All present

Resolution #5-2022

RESOLUTION NO.5-2022

**RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2021/2022**

WHEREAS, the Village Board entered into an agreement with Windsor Emergency Services;
and

WHEREAS, Windsor Emergency Services has purchased diesel and gasoline for their vehicles from the Village Streets Department at State Bid price; and

WHEREAS, Windsor Emergency Services is billed monthly for diesel and gasoline purchased by the village; and

WHEREAS, the Village Street Superintendent keeps record of all diesel and gasoline pumped electronically and the clerk sends them a bill on or about the 1st of each month;

AND WHEREAS, the following payments were made to the Village for fuel reimbursement in October 2021 for \$1,377.34; November 2021 for \$1,424.46; December 2021 for \$1,814.12; and January 2021 for \$1,612.02 for a total amount of \$6,227.94;

THEREFORE, monies spent from streets need to be reimbursed from the monies paid;

Estimated Revenues	A510	\$ 6,227.94	
Subsidiary Account		A2188-Ambulance diesel	\$ 6,227.94
Estimated Appropriations	A960	\$ 6,227.94	
Subsidiary Account		A5110.4-Streets Contractual	\$ 6,227.94

NOW, THEREFORE, BE IT RESOLVED that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2022.

Offered by: John R. McNulty

Seconded by: James W. Miller

Vote: **AYE** - Mayor Ronald G. Harting

AYE - Trustee John R. McNulty

AYE - Trustee James W. Miller

ABSENT - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective March 3, 2022

Resolution #6-2022

RESOLUTION NO.6-2022

**RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2021/2022**

WHEREAS, the Broome County Legislature authorized an agreement with various Vendors and Agencies & Economic Development – CA 9-422G; and

WHEREAS, the Village of Windsor was in need of lights in the parking lot on College Ave; and

WHEREAS, the Village applied for this grant towards the lighting project through the Small Community Grant Program CA 9-422G for \$20,000, in which the total project cost was \$35,433.67;

AND WHEREAS, the County agreed to provide funding in the amount of \$20,000 to the Village of Windsor to support the College Avenue parking lot lights, in accordance with the Village’s proposal.

THEREFORE, monies spent from streets need to be reimbursed from the monies paid

Estimated Revenues	A510	\$ 20,000.00	
Subsidiary Account		A2770 – Miscellaneous	\$ 20,000.00
Estimated Appropriations	A960	\$ 20,000.00	
Subsidiary Account		A5110.4 – Streets Contractual	\$ 20,000.00

NOW, THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2022.

Offered by: Robert E. West
2nd by: John R. McNulty
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee John R. McNulty
AYE - Trustee James W. Miller
ABSENT - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective March 3, 2022

Resolution #7-2022

RESOLUTION NO.7-2022

**BUDGET AMENDMENT FOR VILLAGE OF WINDSOR
FISCAL YEAR 2022-2023**

WHEREAS, the Village of Windsor Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2022 and the Village Tax Roll reflected an amount of \$.08¢ less in taxes to be received than had been entered into the budget.

IT IS HEREBY RESOLVED that the said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ -.08	
Subsidiary Account		A1001 – Taxes	\$ -.08
Estimated Appropriations	A960	\$ -.08	
Subsidiary Account		A1621.4 – Office Contractual	\$ -.08

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2022.

Offered by: James W. Miller
2nd by: John R. McNulty
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee John R. McNulty
AYE - Trustee James W. Miller
ABSENT - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective March 3, 2022

Mayor’s Report - 1) Ken Wiley from the Partnership sent a letter and they would like to do the Corn Festival this year on August 27th.

Motion: to allow the Partnership to use the park on August 27, 2022 for the Corn Festival

By: John R. McNulty
2nd: James W. Miller
Vote: AYE – All present

2) The Annual Safety Meeting held by the school is March 9th at the High School Cafeteria. 3) Received a letter from the state. They took recovery funds and put it into a low income housing. To participate, we have to sign up and if people in the community have hardship they can apply for it. After much discussion, it was decided not to sign up for it.

Motion: to not move forward with the low income housing recovery funds

By: John R. McNulty
2nd: James W. Miller
Vote: AYE – All present

4) The county may delay the Chestnut Street bridge replacement project till next year. There may be some right-of-way issues. 5) Clean-up Day will be Saturday, May 14th from 8:00 a.m. to 12:00 p.m. This year the county is offering us 2 days we could use. After much discussion, it was decided to just have one day. The reason is because it's an extra expense we didn't plan on for the hauling of the trash plus David spoke with the Town Highway Supervisor Mike Kithcart and Mike said they are not going to do a second day. If we were to do one in the fall without the town doing one, we would get a lot of town garbage brought to us. The county has partnered with a company to accept electronics. There was much discussion on that. We cannot schedule the company to come down on the day of the cleanup day so it was left open ended that maybe we could do it at another day as we don't have to be there to do the collection. They do the setup and accepting ang wrapping and hauling. We will talk to the town to get their take on it.

Motion: to hold Clean-up Day on Saturday, May 14, 2022 from 8:00am to 12:00 pm

By: James W. Miller
2nd: John R. McNulty
Vote: AYE - All present

Motion: to pay bills as authorized by vouchers signed by board members

By: John R. McNulty
2nd: James W. Miller
Vote: AYE – All present

Motion: to adjourn at 9:04 p.m.

By: James W. Miller
2nd: John R. McNulty
Vote: AYE – All present

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer