

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
March 6, 2012

Present:	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett, absent
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Grant Writer:	Steven Contento
	Attendees:	4

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome

Public Comment - Patrick Root from Boy Scout Troop 68 was present and Ron & Sue Rambo. Mayor Harting thanked Steve for staying with the Village, in light of his new position at the zoo. Deputy Mayor Skinner gave Steve some donuts and asked him to stay.

Grant Writer Report - 1) Steve is pursuing a Restore New York Grant for the railroad station. 2) We are waiting for the records management grant with the town. Randy is getting the walls ready for the shelving that will be coming. 3) The DEC Grant sent the village the money for the grant. Not all of it was used, so we may have to send some of it back. 4) He has started putting the paperwork together for the shared fuel depot. He looked at the Binghamton fuel depot and we may want to model after. The county may be willing to also go in on the shared fuel depot grant. The school offered some tanks.

Code Enforcement Report, Gary Post present - 1) Gary received a call from a tenant who was moving out of one of the apartments on Main Street. There were several violations. Gary has been in touch with Mike Livolsi, an attorney from Syracuse. A court date was set for the two properties that have gone to court. Gary needs to know how hard the village board wants to push on this. The one property may end up in the village hands. The other one is not structurally sound. Trustee Skinner is looking for all of our expenses being covered and have the buildings brought into compliance. Trustee West agrees.

Attorney's Report - Beth submitted a drawing of the parcel at 117 Main Street with the right-of-way on the property. Mayor Harting suggested we meet sometime this month to discuss if we want to move forward.

Streets Report, David Decker present - 1) The dump truck plow is over to M & C Truck. It will cost about \$1000 for repairs. 2) Due to lack of snow, we're running way behind on our salt purchase. We need to purchase 60,000 tons more to meet our 70% purchase. 3) The John Deere is back running after fixing the spindle. 4) The dump truck tires have been recalled. He's waiting for the paperwork to come through.

Water Report, David Decker present - 1) The new chlorine pumps were installed last week. We're waiting for one gauge to come in. 2) The CCR Report is ready to be mailed out. It's been approved by the Health Department. 3) We're running high on water usage, approximately 15,000 gallons a day. They've been out checking but will continue to look for a possible leak. David was instructed to get meters into the unmetered places, such as the town hall, community house, town highway department and the fire company. He said the location of the pipes in the fire station may make it difficult to put a meter in but he will try. 4) Rocky will be bringing his excavator over to put the water line in at the railroad station on possibly Thursday. Once that is done, Roger Peet can go in and put in the toilet. 5) David asked that the clerk put the CCR Report on the village website.

Accept Meeting Minutes of February 7, 2012

By: Thomas M. Skinner
2nd: Robert E. West
Vote: Aye - All

Accept Meeting Minutes of February 15, 2012

By: Thomas M. Skinner
2nd: Robert E. West
Vote: Aye - All

Resolution #13-2012

RESOLUTION NO.13-2012

WHEREAS, the Village Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2011, and

WHEREAS, had applied for a grant from the New York State Department of Environmental Conservation to purchase equipment to assist with the destruction of historically burned organic waste;

AND WHEREAS, the Village was awarded this grant at a cost \$3,822.00,

THEREFORE, BE IT RESOLVED that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 3,822.00	
Subsidiary Account		A2770-Miscellaneous	\$ 3,822.00
Estimated Appropriations	A960	\$ 3,822.00	
Subsidiary Account		A5110.4-Streets Contractual	\$ 999.99
Subsidiary Account		A5010.1-Streets Personnel	\$ 592.00
Subsidiary Account		A1621.4-Office Contractual	\$ 2,230.01

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2011

Offered by: Robert E. West
2nd by: Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
ABSENT - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective February 29, 2012

Resolution #14-2012

RESOLUTION NO.14-2012

WHEREAS, the Village Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2011, and

WHEREAS, had need to sell the 2007 Ford Pickup truck; and

WHEREAS, a bid packet was duly advertised in the Windsor Standard and the Press & Sun-Bulletin and posted on the Clerk’s bulletin board; and

WHEREAS, a bid was accepted at a regular meeting on February 7, 2012 in the amount of \$14,250 to the Windsor Central School District.

THEREFORE, BE IT RESOLVED, that said budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 14,250.00	
Subsidiary Account		A2665-Sale of Equipment	\$ 14,250.00
Estimated Appropriations	A960	\$ 14,250.00	
Subsidiary Account		A5110.4-Streets Contract.	\$ 14,250.00

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2011.

- Offered by:** Robert E. West
- 2nd by:** Eileen Shelp-Olmstead
- Vote:** **AYE** - Mayor Ronald G. Harting
- ABSENT** - Trustee Robert J. Bennett
- AYE** - Trustee Eileen Shelp-Olmstead
- AYE** - Trustee Thomas M. Skinner
- AYE** - Trustee Robert E. West

Resolution effective February 29 2012

Resolution #15-2012

RESOLUTION NO.15-2012

WHEREAS, the Village Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2011, and

WHEREAS, THE Village received funds for damage done to the pumphouse and the water system due to flooding on September 7, 2011; and

WHEREAS, FEMA hhas designated this storm as FEMA PA-02-NY-4021 and this project be named PW-00169 and has reimbursed the Village 75% of the claim.

THEREFORE, BE IT RESOLVED, that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 4,175.41	
Subsidiary Account		A4960	\$ 4,175.41
Estimated Appropriations	A960	\$ 4,175.41	
Subsidiary Account		A5110.4-Streets Contr.	\$ 2,017.01
Subsidiary Account		A8350.4-Water Contr.	\$ 2,158.40

THEREFORE, BE IT RESOLVED, that said budget as amended is amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2011.

Offered by: Robert E. West
2nd by: Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
ABSENT - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective February 29, 2012

Resolution #16-2012

RESOLUTION NO.16-2012

**RESOLUTION AUTHORIZING THE ISSUANCE OF A BOND
ANTICIPATION NOTE FOR THE PURPOSE OF MAKING
ASSESSIBLE CAPITAL IMPROVEMENTS TO THE EXISTING
PUBLIC WATER SYSTEM OF THE VILLAGE OF WINDSOR
(RENEWAL)**

WHEREAS, the Board of Trustees of the Village of Windsor, by resolution dated March 6, 2012 authorized certain assessable capital improvements to the Village's public water system; and

WHEREAS, the Board of Trustees previously authorized the issuance of bond anticipation notes in anticipation of the sale of serial bonds and the current bond anticipation note matures on March 30, 2012,

NOW, THEREFORE, BE IT RESOLVED, this 6th day of March, 2012 by the Board of Trustees of the Village of Windsor, located in Broome County New York, that the bond resolution dated March 6, 2012, be renewed and that the bond anticipation note dated April 1, 2011, which matures on March 30, 2012, be renewed for an additional year.

The renewal bond anticipation note shall be in the principal amount of \$22,500.00 together with interest at a rate not to exceed 2.15% per annum, shall be dated March 30, 2012 and shall mature on March 29, 2013.

Offered by: Robert E. West
2nd by: Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
ABSENT - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective March 6, 2012

Treasurer's Report, Patricia Harting present - A report was presented to the board. The books were closed for February and there was a surplus in the water account, both in appropriations and revenue. The board feels this extra needs to go into reserve for water for not only repairs, but the SRBC is starting to require the permits and testing for wells and these costs could be thousands of dollars. The surplus is approximately \$43,000.00. A resolution will be ready for the meeting in April to move monies into the water reserve.

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - No report

Fire Co Committee - A public hearing needs to be set up at the April 3, 2012 meeting to authorize the Mayor to sign the contract with the fire department.

Motion: to hold a public meeting on April 3, 2012 at 7:15 pm to discuss the fire company contract

By: Robert E. West

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: Robert E. West

Vote: Aye - All

Motion: to adjourn at 8:15 p.m.

By: Eileen Shelp-Olmstead

2nd: Thomas M. Skinner

Vote: Aye - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer