

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**April 2, 2013**

|                 |                          |                               |
|-----------------|--------------------------|-------------------------------|
| <b>Present:</b> | Mayor:                   | Ronald G. Harting             |
|                 | Trustee                  | Robert Bennett, Absent        |
|                 |                          | Eileen Shelp-Olmstead, Absent |
|                 |                          | Thomas M. Skinner             |
|                 |                          | Robert E. West                |
|                 | Clerk/Treasurer:         | Patricia L. Harting           |
|                 | Streets & Water Suptdnt: | David M. Decker               |
|                 | Code Enforcement:        | Gary Post                     |
|                 | Attendees:               | 6                             |

**Call to Order:**      **Time:** 7:00 P.M.  
                                 **By:** Mayor Ronald G. Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** - Present were Steve Herz, Sue Rambo, Ron Rambo, Fire Chief Craig Terrell, Elaine Card and Bill Wallick. Sue Rambo wanted to let the village board know that Elaine Card is now the president of the Windsor Partnership, Bill Pesce is the vice-president, Nikki Kulik is Secretary and the Treasurer position is open.

**7:15 P.M.** - Public Hearing for Fire Company Contract - Chief Craig Terrell was present to discuss the fire contract. There was no public comment. Both parties are agreeable to meet and discuss the budget of the fire company. Craig was asked if he could submit to the village a list of volunteer firemen. He said he would get us an updated list. The contract was signed by Craig and by the mayor. Ron asked why they have to have new members approved by the town board and not the village board. Craig stated that he believes it's because of the worker's comp. Craig said they are going to do possibly 4 chicken barbeques this summer and wants to know if there are conflicting dates. He would also like to do breakfasts during the winter months there.

**Code Enforcement Report, Gary Post present** - 1) Gary thanked Elaine for going to the ZBA training. 2) He had a tenant/landlord problem of no heat. He met with them and they discussed the issue to be fixed. 3) He issued a building permit for Locust Street. He's raising the house and filling in the basement. 4) We need to move forward with setting up a ZBA meeting for an issue that will be coming to them soon. Gary talked to the county planning and the county health department about questions they had regarding the appeal. 5) He spoke with Beth on the phone for about an hour about some issues and about the other possible appeal that may be filed soon. Beth is composing a letter at this time to send to the owner at 185 Main Street to tell her of her options. 6) Sent out a couple violations.

**Attorney's Report** - A report was submitted. Beth responded to the list of outstanding items that were sent to her. As noted in item #9, she will have code issues ready for the May meeting to present them and set up a public hearing for these items. Trustee Skinner had a question regarding #3. He asked if it was reliable for Delta to be doing the road use permit for all of the county.

**Grant Writer Report** - No report was submitted.

**Streets Report, David Decker present** - 1) David hopes to take the spreader off this week and start brush pickup, depending on weather. He asked for it to be put in the paper for starting the 15<sup>th</sup> of April. 2) Next month we will have to look at the street paving that needs to be done. 3) Next Monday we have a meeting at the Community House with the people from the Safe Routes to School. They want to look at the project site and the management plan. David asked Patti to contact Chris Durdon from the school, Alex Urda and Tom Murphy have them come.

**Water Report, David Decker present** - 1) Rural Water came down and helped find the leak by the factory. The leak is actually on Red Harvest Lane so they hope to fix it on Thursday or Friday because they will have to close off the street and school is not in session. 2) David would like to buy a leak detector. The one he has now has not picked up the last two leaks nor has it picked up any in the last two years. The new one he'd like to purchase is the same one that we had before but we lost it in the flood.

**Motion:** to allow David to purchase a new leak detector at a cost of \$665.00

**By:** Ronald G. Harting

**2<sup>nd</sup>:** Robert E. West

**Vote:** **AYE** - Mayor Ronald G. Harting

**ABSENT** - Trustee Robert J. Bennett

**ABSENT** - Trustee Eileen Shelp-Olmstead

**AYE** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. West

3) The CCR Report is just waiting for approval so it can go out. It can be put on the website but it has to have a URL address. David stated that our water bills don't have enough room to put the address on. Maybe we could do a newsletter and in it give updates as to what the village is doing and we can also list events that are up-coming for the summer. We will save \$420 by not having to mail a CCR Report to all the residents. The report will still have to be posted at the school, village and town. 4) He is reading meters this week. The mayor asked if anyone had looked into other companies for the call-back alert system. No one had.

**Treasurer's Report, Patricia Harting present** - A report was submitted. There were no questions.

**Motion:** to accept the Treasurer's Report

**By:** Robert E. West

**2<sup>nd</sup>:** Thomas M. Skinner

**Vote:** **AYE** - Mayor Ronald G. Harting

**ABSENT** - Trustee Robert J. Bennett

**ABSENT** - Trustee Eileen Shelp-Olmstead

**AYE** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. West

**Accept Meeting Minutes of March 5, 2013**

**By:** Robert E. West

**2<sup>nd</sup>:** Ronald G. Harting

**Vote:** **AYE** - Mayor Ronald G. Harting

**ABSENT** - Trustee Robert J. Bennett

**ABSENT** - Trustee Eileen Shelp-Olmstead

**AYE** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. West

**Accept Meeting Minutes of March 19, 2013**

**By:** Robert E. West  
**2<sup>nd</sup>:** Ronald G. Harting  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**ABSENT** - Trustee Robert J. Bennett  
**ABSENT** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution #15-2013**

**RESOLUTION NO.15-2013**

**RESOLUTION TO ESTABLISH A RESERVE FUND  
FOR THE CHARLES L. ENGLISH MUSEUM**

**WHEREAS,** a reserve fund needs to be established to hold funds for the Windsor Charles L. English museum, and

**WHEREAS,** at the end of the 2012-2013 Village of Windsor Fiscal Year, the amount of money collected as donations in revenue account A2705 was \$2,419.00; and

**WHEREAS,** at the end of the 2012-2013 Village of Windsor Fiscal Year, the amount of money used for expenses in the museum in appropriation account A7450.4 was \$447.25;

**THEREFORE, BE IT RESOLVED,** that \$1,971.75 be transferred from the Appropriated Fund Balance Account A909 into Museum Reserve Fund A889

|      |                           |             |
|------|---------------------------|-------------|
| A909 | Appropriated Fund Balance | \$ 1,971.75 |
| A889 | Reserve Fund – Museum     | \$ 1,971.75 |

**Offered by:** Thomas M. Skinner  
**Seconded by:** Robert E. West  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**ABSENT** - Trustee Robert J. Bennett  
**ABSENT** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective April 2, 2013**

**Resolution #16-2013**

**RESOLUTION NO.16-2013**

**WHEREAS,** at the end of 2012-2013 Village of Windsor Fiscal Year, the amount of money appropriated in Water account A8350.4 that was a surplus was \$14,646.44;

**WHEREAS,** at the end of the 2012-2013 Village of Windsor Fiscal Year, the amount of revenues in account A2140 Metered Water Sales exceeding said budget was \$1,453.54; and

**WHEREAS,** at the end of the 2012-2013 Village of Windsor Fiscal Year, the amount of revenues in account A2142 Unmetered Water Sales exceeding said budget was \$625.00; and

**WHEREAS**, at the end of the 2012-2013 Village of Windsor Fiscal Year, the amount of revenues in account A2148 Water Interest & Penalties exceeding said budget was \$6,422.26;

**THEREFORE, BE IT RESOLVED** that \$23,147.24 be transferred from the Appropriated Fund Balance Account A909 into the Water Reserve Fund A889

|      |                           |              |
|------|---------------------------|--------------|
| A909 | Appropriated Fund Balance | \$ 23,147.24 |
| A889 | Reserve Fund – Water      | \$ 23,147.24 |

**Offered by:** Robert E. West

**Seconded by:** Thomas M. Skinner

**Vote:** **AYE** - Mayor Ronald G. Harting

**ABSENT** - Trustee Robert J. Bennett

**ABSENT** - Trustee Eileen Shelp-Olmstead

**AYE** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. West

**Resolution effective April 2, 2013**

#### **Resolution #17-2012**

#### **RESOLUTION NO.17-2013**

#### **VILLAGE OF WINDSOR CLEAN-UP DAY**

**BE IT RESOLVED**, that the Village will sponsor a Clean-up Day on Saturday, May 11, 2013 from 8:00 A.M. to 12:00 P.M.; and

**BE IT FURTHER RESOLVED**, that there will be four categories provided:

Tires

White goods, metal

Bulk items

Non-contaminated C & D

**Offered by:** Robert E. West

**Seconded by:** Thomas M. Skinner

**Vote:** **AYE** - Mayor Ronald G. Harting

**ABSENT** - Trustee Robert J. Bennett

**ABSENT** - Trustee Eileen Shelp-Olmstead

**AYE** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. West

**Resolution effective April 2, 2013**

#### **Resolution #18-2013**

#### **RESOLUTION NO.18-2013**

#### **NATIONAL DAY OF PRAYER**

**IT IS HEREBY RESOLVED**, by the Village Board of Trustees of the Village of Windsor, Broome County, New York, that

**WHEREAS**, the National Day of Prayer is a tradition, first proclaimed by the Continental Congress in 1775 and by an act of Congress in 1988, designated to be the first Thursday of May; and

**WHEREAS**, Thursday May 2, 2013 marks the 61<sup>st</sup> consecutive observance of the National Day of Prayer across the nation; and

**WHEREAS**, it is fitting and proper that our community join with other communities across our nation in recognizing our blessings and giving thanks for them;

**NOW, THEREFORE**, We, the Village Board of Trustees of the Village of Windsor do hereby proclaim and designate Thursday, May 2, 2013 as;

**A DAY OF PRAYER**

in the Village of Windsor, Broome County, New York, and call upon all citizens to recognize this special day in an appropriate manner.

**Offered by:** Robert E. West

**Seconded by:** Thomas M. Skinner

**Vote:** **AYE** - Mayor Ronald G. Harting

**ABSENT** - Trustee Robert J. Bennett

**ABSENT** - Trustee Eileen Shelp-Olmstead

**AYE** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. West

**Resolution effective April 2, 2013**

**Reports of Committees:**

**Code Enforcement Committee - No report**

**Community House Committee - No report**

**Fire Co Committee - No report**

**Parks Committee - No report**

**Pool Committee - No report**

**Streets & Water Committee - No report**

**Boat Launch** - Keystone sent a proposal for a survey of our property behind the pumphouse at a cost of \$1,625.00. Once the pins are set, we can get the process started for putting in the boat launch and what we will need to get from Gary & Tom Johnson.

**Motion:** to have Keystone survey the two pieces of property located at the side and back of the pumphouse.

**Offered by:** Thomas M. Skinner

**Seconded by:** Robert E. West

**Vote:** **AYE** - Mayor Ronald G. Harting

**ABSENT** - Trustee Robert J. Bennett

**ABSENT** - Trustee Eileen Shelp-Olmstead

**AYE** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. West

**Resolution effective April 2, 2013**

**Workshop Meeting** - There are 20+ applicants that have applied for the position of water/streets worker. They need to set up a meeting to go over the applications and pick out ten (10) of them and then proceed to doing interviews. A meeting will be set for Friday, April 19, 2013 at 6:30 p.m. Patti will check with Eileen to see if she can make that date.

**Clean-Up Day** - Clean up Day is May 11<sup>th</sup>. David has talked to Kost Tire but doesn't get an answer about how they dispose of their tires. We may have to charge the residents if the county is charging us. We will use Waste Management again and also Gary's U Pull It for the metals. We will collect electronics and do the same arrangement

**Motion: to pay bills as authorized by vouchers signed by board members**

**By:** Robert E. West  
**2<sup>nd</sup>:** Ronald G. Harting  
**Vote:** Aye - All

**Motion: to adjourn at 8:38 P.M.**

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Robert E. West  
**Vote:** Aye - All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**