

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
April 3, 2025

Present:	Mayor:	Ronald G. Harting
	Trustee	Elaine L. Card
		John R. McNulty
		James W. Miller
		Thomas M. Skinner
	Treasurer:	Patricia L. Harting
	Clerk	Courtney J. Decker
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Richard Osborne
	Grant Writer:	Steven Contento - Absent
Attendees:	3	

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Public Comment – Mayor Harting asked our guests in attendance if they had any matters to discuss. 1.) Ruth Seward asked if it would be possible to put the fire hydrant back that used to be by her home. She was concerned that because she is in close proximity to the gas station if there were ever a fire and/or accident there, there should be a hydrant. Supt. Decker and Mayor Harting both explained that it is a dead-end hydrant, and it does not meet requirements. Mayor Harting, also ask Trustee McNulty who is a member of our Fire Department his thoughts. Trustee McNulty agreed, stating that they can utilize other hydrants that meet requirements and are still close by. 2.) Edward McLean who was also in attendance, asked if he could compile a list of all the old utility poles around the Village that need to have lines transferred to the new poles and the old ones removed. Ed will then report it to the Public Service Commission. Mayor Harting said that would be appreciated and thanked him for offering to do so.

Grant Writer Report, Steve Contento not present, no report given. – 1.) Although Steve was not in attendance, Mayor Harting did let us know that the Broome County Small Community Grant was submitted for an updated/upgraded electrical service at the Community House.

Code Enforcement Report, Rich Osborne, present – 1.) Permit activity has been slow this month; no new permits were issued. 2.) Yearly fire inspections are being conducted as they are scheduled. 3.) There have been several discussions with the owner of 14 Main Street, pertaining to what the plan is moving forward with clean-up after the fire. He is starting the clean-up process and has had a few interested parties to purchase the property. 4.) Preliminary discussions regarding renting a portion of 8 Park Street; nothing has been finalized. 5.) A letter has been drafted that will be sent out to any Village residents who have property maintenance issues.

Attorney's Report – No report given, no activity.

Streets Report, David Decker, present – 1.) As instructed, Superintendent Decker checked into trading in the Village Kubota. At state bid and after our trade-in the cost of the new Kubota will be \$44,858.30. Twenty-five percent will be paid for by water funds and seventy-five percent will be paid by street funds. A motion was made to approve the purchase/trade-in for the new Kubota.

Motion: to approve trade-in of the Kubota for \$44,858.30 and to pull \$35,000.00 from Streets reserve to help cover the cost.

By: John R. McNulty

2nd: James W. Miller

Vote: AYE - All

2.) Supt. Decker also got a quote to trade in the John Deere Zero Turn Mower, which we typically do every year. A motion was made to trade in our current mower and get a new one.

Motion: to approve trade-in of John Deere Zero Turn Mower for \$2,2430.38

By: John R. McNulty

2nd: James W. Miller

Vote: AYE – All

3.) We will hopefully be taking off the salt spreader next week, weather depending. 4.) Brush pick-up will be starting on the twenty-first of this month. 5.) We will begin to roll all the parks. 6.) Park clean-up has been moved to next Saturday, we will be buying supplies for that. The new fence looks good, we just have to make sure that the top rail gets put on the fence to meet safety protocol. 7.) Within the next month or so, we will be doing a couple of ditch projects on Maple Avenue and Kent Street. 8.) Trustee McNulty inquired about street signs; a speed limit sign on Grove Street and the No Parking sign on Academy Street that is faded. Dave said that he would see what he had at the shop, if he did not have them, he would order them. 9.) Salt for next year has been ordered; an additional 150 tons was added to our order.

Water Report, David Decker, present – 1.) Doing a service leak tomorrow, Academy Street will be closed. 2.) Streets to be paved have been turned in for quotes. 3.) Water will be getting turned on next week at the concession stand. 4.) Superintendent Decker finished his online course to renew his water license. 5.) We are waiting for sample bottles for the year. Two houses tested high for copper, so we now have additional samples to take; twenty samples every six months and two samples per well. 6.) Supt. Decker will be working on several reports this month. He will be doing AWQR (Annual Water Quality Report), the monthly and quarterly reports for the Health Department and the Annual DEC report. 7.) The annual water loss report was sent to the SRBC.

Treasurer's Report, Patricia Harting, present - A report(s) was presented. 1.) Treasurer Harting informed the board that she opened another CD, as previously discussed at our January meeting. Instead of multiple smaller CD's she ended up only doing one CD for 100k, for a four-month term. That is what was available at this time. 2.) Treasurer Harting prepared two reports, the first report being our fiscal year end for February 2025 with all our ending balances. The second report, her regular monthly report for March.

Motion: to accept the Treasurer's Report(s)

By: Elaine L. Card

2nd: James W. Miller

Vote: AYE – All

3.) Treasurer Harting prepared Resolution #10-2025, to amend water rates with an increase of 13%. Due to rising costs of water testing, maintenance, supplies and a conscience effort to save for future improvements and unforeseen repairs in the future, the increase was necessary.

RESOLUTION NO. 10-2025

**RESOLUTION AMENDING RATES FOR
WATER USAGE IN THE VILLAGE OF WINDSOR**

WHEREAS, the Village Board of Trustees of the Village of Windsor, duly convened in regular session, does hereby resolve as follows:

SECTION 1. The previously enacted schedule of rates for water usage in the Village of Windsor, listed below as existing rates, is hereby amended to provide that, effective as of the beginning of the next billing period, the rates for water usage in the Village of Windsor shall be as follows:

SINGLE-UNIT VILLAGE RESIDENTS

<u>Usage of Gallons</u>	<u>1-20,000 gallons</u>	<u>Over 20,000 gallons</u>
Existing rates	\$ 56.90*	\$ 5.69 per 1,000 gallons
New rates	\$ 64.30*	\$ 6.43 per 1,000 gallons

**Payable quarterly in May, August, November and February*

MULTI-UNIT RESIDENTS

<u>Usage of Gallons</u>	<u>1-20,000 gallons</u>	<u>Over 20,000 gallons</u>
Existing rates	\$ 60.00*	\$ 6.00 per 1,000 gallons
New rates	\$ 67.80*	\$ 6.78 per 1,000 gallons

**Payable quarterly in May, August, November and February*

NON-VILLAGE RESIDENTS

<u>Usage of Gallons</u>	<u>1-20,000 gallons</u>	<u>Over 20,000 gallons</u>
Existing rates	\$ 85.30*	\$ 8.53 per 1000 gallons
New rates	\$ 96.40*	\$ 9.64 per 1,000 gallons

**Payable quarterly in May, August, November and February*

BULK WATER

<u>Usage of Gallons</u>	<u>Per 1,000 gallons</u>
Existing rates	\$ 15.50*
New rates	\$ 18.00*

**Payable quarterly in May, August, November and February*

Offered by: John R. McNulty
Seconded by: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee Elaine L. Card
 AYE – Trustee John R. McNulty
 AYE - Trustee James W. Miller
 AYE – Trustee Thomas M. Skinner

Resolution effective April 3, 2025

Motion: to pay bills as authorized by vouchers signed by board members for \$51,729.96

By: John R. McNulty
2nd: Elaine L. Card
Vote: AYE – All

Clerk’s Report, Courtney J. Decker present – 1.) The office has been very busy collecting taxes and water payments. We sent out late letters for water and will accept taxes without penalty through the end of the week. 2.) We have already collected approximately 84% of taxes for the Village. 3.) Inquiries and scheduling for using/renting the Community House have picked up exponentially. 4.) We are also getting ready to send out water meter reading cards to all residents to gather numbers for the last six months of water usage and generate our next billing with those numbers.

Motion: to approve the Meeting Minutes of March 6, 2025

By: James W. Miller
2nd: Elaine L. Card
Vote: AYE – All

Motion: to adjourn at 8:09 p.m.

By: James W. Miller
2nd: John R. McNulty
Vote: AYE - All

Respectfully Submitted,

Courtney J. Decker, Village Clerk