

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
April 4, 2024**

Present:	Mayor:	Ronald G. Harting
	Trustee	Edward C. McLean
		John R. McNulty
		James W. Miller
		Thomas M. Skinner
	Treasurer:	Patricia L. Harting - Absent
	Clerk	Courtney J. Decker
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Richard Osborne
	Grant Writer:	Steven Contento
	Attendees:	0

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Grant Writer Report, Steve Contento present – 1.) SRBC grant was declined, due to lack of information and time. For future submissions, updated plans regarding the water system, infrastructure, water lines, costs and the reservoir should be done. Mayor Harting stated that the last plans that were done are from 1998, it would be good if we did have new ones drawn up and we should focus on the tank. 2.) Still working on the NYSERDA Clean Energy Communities (CEC) grant application, the more points that we can get, the better. 3.) The NYS Volunteer Fire Infrastructure and Response Equipment Grant (V-Fire) application is underway. In discussions regarding this grant, it was suggested that we should be asking for maximum funds for the design as well as the installation. Trustee McNulty, also stated that they are in the process of looking for a new site to build the firehouse and are also in the process of selling property on Bridge Street. There are some concerns as to what the potential sale of the Bridge Street property could be used for. 4.) There are a couple ongoing investigations into possible grants; 2024 NYS Government Efficiency Grant and the NYS Water Infrastructure Grant (WIIA). 5.) We will also look to apply for the Small Community Improvement Grant. This would be used to purchase AED devices and storage units for them. Mayor Harting and Grant Writer Contento have been working on this and hope to submit the application soon.

Code Enforcement Report, Rich Osborne present – 1.) Issued a building permit for a garage structure on Cresson Hill Road. 2.) The majority of time has been spent on the ongoing fire inspections; most have been completed. 3.) There are still multiple complaints coming from residents regarding the free-range chickens that have been causing havoc in the Village. Several violations have been served and compliance has been achieved, for now. 4.) Management at the Dollar General has been approached with the amount of visible litter. They did clean it up and will continue to make the effort as labor is available. They also addressed concerns/issues that they are having with local resident's dumpster diving and causing damage to their property. They were advised to contact the authorities; they would be better equipped to handle the situation. 5.) Several other maintenance violations were issued as necessary with partial compliance.

Attorney Report – A report was given, no comments made, or discussion had.

Streets Report, David Decker present – 1.) With the weather finally looking like it is coming to an end, we will be prepping for spring and summer, putting the winter stuff away for the season. 2.) Roofing quotes were given by Hull Construction, for the roof at the Village garage. The first was to remove the unused chimney, repair the roof soffit and fascia and to use the Gaco roofing system to put over the existing roof, which does have a fifty-year warranty; estimated cost of \$3987.00. The second option would be to remove the unused chimney, repair the soffit and fascia, remove the old rolled roofing and install cold process rubber roofing, estimated cost of \$8649.00. Dave also suggested possibly looking to raise the front of the garage roof since there isn't much of a pitch to it and either of the new materials for the roof could be slippery.

Motion: to approve the first estimate of \$ 3,987.00 and use the Gaco roofing system.

By: John R. McNulty
2nd: James W. Miller
Vote: AYE - All

3.) Stump removal cost for the big tree that was taken down on Kent Street, using CCR Outdoor Services and Lasher Construction would be approximately \$2,200.00. This would include the stump being removed, back fill and most of the root system being removed.

Motion: to approve removal of stump on Kent Street using CCR and Lasher for \$2,200.00

By: James W. Miller
2nd: John R. McNulty
Vote: AYE – All

4.) Gutters will be installed next week at the Community House. 5.) Park clean-up day for Windsor Youth is set for April 13th. Dave asked that they put together a supply list of what they may need; was told that they had ordered two loads of infield mix that should be delivered next week. Dave stated that he usually works with the Youth Board and volunteers on clean-up day, that he was going to feather out the outfield and confirmed with the Board that they were okay with him helping out again this year, which they were. 6.) Also, regarding the park, the Youth board was in touch about a new score board, electric and PA system down at the girls' softball field. The Village board is amenable to helping out and seeing improvements done, however, we; the Village have been trying to touch base with the Youth board for quite some time, to utilize a current grant that we were awarded that had funds dedicated to the softball field. It was decided that these new improvements should go in conjunction with the prior efforts. 7.) The new John Deere zero turn mower was delivered. 8.) New phone lines were run for the library and the kitchen at the Community House. While on the roof, Dave noticed that the shingles are in bad shape. The water that has come down from the upper roof has really taken a toll on the lower roof over the porch. The shingles on that roof are twenty-five years old and we really should look to at least replace the porch roof. Dave asked that he get a quote from Hull Construction, the board gave the okay to get an estimate. 9.) We will begin rolling the grounds this month as the weather permits. Brush pick-up will begin on April 15th, we may be able to start sooner, however, next week is already looking busy with all the other projects going as well as having to read all the water meters for this upcoming billing.

Water Report, David Decker present – 1.) The school installed a new back flow preventor and piping in both schools along with a new compound meter in the high school to replace the one that had failed. 2.) We will be flushing all hydrants and listening for leaks sometime this month or early next month. We are currently running high; we have been waiting for the weather to break to do a couple exploratory digs. There is a resident on Grove Street that has a leak and have not had it fixed yet, Dave will be speaking with them next week to see where they are at in the process, to let them know this is time sensitive and that he will have to shut off the water if not fixed. 3.) Dave has been working on quarterly and end of year reports.

4.) Sent one of our old meters off to be tested, waiting on a price for someone to come out and test our main meter. We have received a couple of prices that were ridiculous, we could buy a new meter for less than the cost of having the old one serviced/calibrated. The due date for this is fast approaching, so it is pressing that the guy I have been dealing with get this done in time. We may have to request more time from the SRBC. 5.) We will be focusing next week on getting the water meters read at all residences. We have received several via text/email but the rain the past week has set us behind as we do not want to track mud into peoples' houses. 6.) Mayor Harting also made mention of the tree in remembrance of Fred Stapleton's tree. Dave said he would be working on that as well.

Treasurer's Report, Patricia Harting, not present - A report(s) was presented. 1.) Treasurer Harting prepared two reports, the first report with the ending balances for our fiscal last year. The second report for March, which she made mention of the interest the Village earned of \$7,102.74. We rolled over the CD for another 10-month period.

Motion: to accept the Treasurer's Report(s)

By: Ronald G. Harting
2nd: James W. Miller
Vote: AYE – All present

2.) Treasurer Harting also prepared Resolution 7-2024.

RESOLUTION NO.7-2024

**RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2023/2024**

WHEREAS, the Village of Windsor applied to the Dormitory Authority of the State of New York (DASNY) for improvements at various sites through the funding source of State and Municipal Facilities Program (SAM); and

WHEREAS, the Village of Windsor did improvements to the village wells by hiring Lasher Construction to raise the existing structures for pump well access with reimbursement to the village from the SAM Grant in the amount of \$7,100.00; and

WHEREAS, the Village of Windsor did hire Broome Bituminous for a construction pad for the salt bin at a cost of \$27,450.40 to be reimbursed by the SAM Grant; and

WHEREAS, the Village of Windsor purchased blocks from Binghamton Precast to act as foundation walls at a cost of \$10,210.00;

AND WHEREAS, the Village was reimbursed from the SAM Program the amount of \$7,100.00 for improvements to the pump wells; \$27,450.40 for paving for the salt bin; and \$10,210.00 for purchase of blocks for the salt bin foundation wells;

THEREFORE, the monies reimbursed to the village in the total amount of \$44,760.40 reflect in the accounts to which the expenses came out of as follows:

Estimated Revenues	A510	\$ 7,100.00	
Subsidiary Account	A3789 - Economic Assistance		\$ 7,100.00
Estimated Appropriations	A960	\$ 7,100.00	
Subsidiary Account	A8350.4 - Water Contractual		\$ 7,100.00
Estimated Revenues	A510	\$ 27,450.40	

Subsidiary Account		A3789 – Economic Assistance	\$ 27,450.40
Estimated Appropriations	A960	\$ 27,450.40	
Subsidiary Account		A5110.4 – Streets Contractual	\$ 27,450.40
Estimated Revenues	A510	\$ 10,210.00	
Subsidiary Account		A3789 – Economic Assistance	\$ 10,210.00
Estimated Appropriations	A960	\$ 10,210.00	
Subsidiary Account		A5110.4 – Streets Contractual	\$ 10,210.00

NOW, THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2023.

Offered by: John R. McNulty
Seconded by: James W. Miller
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Edward C. McLean
AYE – Trustee John R. McNulty
AYE - Trustee James W. Miller
AYE – Trustee Thomas M. Skinner

Motion: to pay bills as authorized by vouchers signed by board members for \$31,752.18

By: Thomas M. Skinner
2nd: Edward C. McLean
Vote: AYE – All present

Clerk’s Report, Courtney J. Decker present – 1.) We have been super busy in the office collecting taxes and water payments. We sent out late letters for water and will accept taxes without penalty through the end of the week. 2.) We have already collected 77.23% of taxes for the Village. 3.) The Community House has also been busy between all of our groups and clubs that meet as well as individuals looking to rent it.

Motion: to approve the Meeting Minutes of March 7, 2024

By: Thomas M. Skinner
2nd: James W. Miller
Vote: AYE – All

Motion: to adjourn at 8:21 p.m.

By: John R. McNulty
2nd: James W. Miller
Vote: AYE - All

Respectfully Submitted,

Courtney J. Decker, Village Clerk