

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
April 7, 2022

Present:	Mayor:	Ronald G. Harting
	Trustee	John R. McNulty
		James W. Miller
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Richard Osborne
	Attendees:	4

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Public Comment – Resident Ruth Ann Seward was present. Mayor Harting thanked her for picking up garbage around the village. It looks great.

Aerial Photography - Artist Greg Cromer was present to show the board an aerial picture he took of the village. It was a beautiful picture. The mayor stated that we would be interested in one if it included the whole village as the other side of the river was not in the photo. Greg said he could do another photo including the whole village. It would take a couple months. The cost would be \$195 plus for \$50 more if we wanted a digital file of the picture. He will get back in touch when he has it finished.

EMS Agreement - Chris Zachariah and Rick Smith were present from Windsor Emergency Services to give a yearly report. 1) Chris stated they delivered a baby, their second one since they started. Only 1.6% of births are out of hospitals. 2) They are changing medical directors. Dr. Jackson is new, easy to talk to and more readily available. 3) Last year they did some community work such as trunk-or treat, Halloween, the Christmas parade and a few others. 4) They have a new training coordinator. They are in-house and they can do recertifications on-line. 5) They got a new heart monitor and an automated CPR machine from a grant and purchased a fly-car. They are doing equipment upgrade training. They got a grant from the Busfield Foundation through Steve Feehan. 6) Pat Young did a fund-raiser and purchased protective vests for them. There were a few times when they were absolutely needed so they were glad to have them. They do use them all the time. 7) Of all their calls this year, 40.5% were in the eastern part of the county such as Deposit Town & Village and Sanford and 40.35% were in the town and village of Windsor with the village having 96 calls and the town having 433 calls. Mutual aid accounted for 251 calls. Right now they are struggling for people. All emergency services are in need so other companies will offer more to entice them.

Code Enforcement Report, Richard Osborne present - 1) All but 5 of the fire inspections are done. 2) Building permits are picking up some but there are delays due to the high cost of materials. 3) The chicken issue we had on Academy Street was solved. The owners got rid of the rooster and have a permit for the chickens. 4) In regard to the chickens at 86 Chapel Street, a court date was set for April 20th. 5) Rich issued several violations for safety issues. 6) He put a Stop Work Order on 62 Grove Street. They were tearing down and doing work without a building permit or plans. There has been no one there since then nor have they submitted any

paperwork. 7) Trustee Miller asked if the small house behind the house on the other side of the creek from Miller's Farm was sold. He stated yes, the person who bought the foreclosed property in front also purchased the small lot and house behind them. 8) He is trying to get in touch with Rob Munson down on Bridge Street. Rob is doing much more work there than what he has a permit for and also work that cannot be done in a floodplain. 9) Rich had an inquiry about the house at 57 Chestnut Street but no further activity since. 10) Trustee Skinner asked if we can do anything about cars sitting on blocks in a resident's yard. He knows of several places where they are working on cars and have them lifted up sitting on blocks. He's concerned for the children that live there and worry they could get hurt. Rich will look around.

Attorney Report, A report was submitted. There were no comments

Streets Report, David Decker present - 1) We have taken off or will have everything winter related off and put up for the season this week. 2) The 18th of April will be the official first day of brush pickup, although we will go around next week sometime and chip some stuff that's out and chip the Christmas trees. The town has also been using their chipper. 3) We want to get going on the salt bin ordering process for the DASNY Grant as everything ordering is months out. The prices we have are from 2018 so there will be an increase. 4) Next year's salt is ordered. 5) Clean up day is set for the town and village to be doing it together down at the park. I'd like to suggest that we give the metal proceeds from both dumpsters to the town. It will be tough to keep the 2 dumpsters separated with which is town and which is village. In the past, the town used their trucks to haul away tires and this year they have to pay for a dumpster, an expense they haven't had in the past. We will still collect the \$3 per tire to give them also.

Motion: to give all metal proceeds to the town

By: Ronald G. Harting
2nd: Thomas M. Skinner
Vote: AYE - All

6) We will be getting together with Broome Bituminous to get prices for our streets. Possibly we could have them do the paving for the salt bin while they are here to save us the expense of having to come out at a later date to do it. This can be discussed when the time is closer. 7) The price we had on the salt bin was \$18,000 without installation and \$32,000 installed. In doing research, we could install it ourselves with help from Colwell's. Binghamton Precast could do the concrete locks for \$7,730 for the concrete walls. David will get updated billings prices for these items. 8) The Windsor Youth Program will be doing an Easter Egg Hunt on the 16th of April. Their park cleanup day will be April 23rd. I would like to use the tractor to carry dirt to the fields if the village is okay with that. Yes, they are. We will be buying paint and supplies for them like we do every year. 9) The zero turn will be getting picked up tomorrow or next week. Husqvarna increased their price by \$600 from the time it was quoted to us. We ordered the mower on December 2nd and the price increase took effect on December 5th. After speaking with Mike, they have agreed to honor the price quoted to us. 10) The inspection at the concession stand will be on Thursday, April 14th.

Water Report, David Decker present - 1) Eric & Dave have both spent today and tomorrow taking water courses on-line to have enough credit hours to renew their licenses. David's expires at the end of this month. Eric's expires in October. 2) We got well vault prices from Lasher and will be starting as soon as possible. They will be raising both well vaults. This is part of the DASNY Grant. 3) We ordered a lot of the things for the well measuring instruments required for the SRBC Grant. It has to be in for reimbursement by June. They opened another round of the same grant for this year and increased the amount funded. If we go over this year's amount we should qualify for more. He will be getting in touch with the grant writer Steve. 4) Evans was in to cut the hole and weld a fitting onto both wells for the same project. I also had Josh give me a price on replacing the main in the office and the chlorine room, as no valves work and the tops for chemicals are in the wrong location. The pipe is deteriorating and pitting in several locations. This is the heart of our system and no valves work, should our emergency occur like the pipe that blew a few years ago. The pipe that acts as the blow-off leaks through the wall and to the interior of the building. Evan's quoted us \$34,000. Possibly there may be a grant out for this with matching funds. Dave will check with Steve on this also. 5) We will be

reading meters next week. 6) We will be flushing hydrants next week. Patti asked if they wanted a notice to be put into the Windsor Standard. Dave stated no but to put one on the website with discolored water expected and to let water run. 7) All the reports are complete except for the AWQR which will be done possibly this month but certainly before the end of May. 8) We will be putting in the blow-offs as soon as Colwell's can fit us in. 9) We are running a little high on usage. We're going to listen for leaks as we go around flushing the hydrants.

Treasurer's Report, Patricia Harting present - A report was presented. The board was given March's financial report along with the end of last years final report.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: John R. McNulty
Vote: AYE - All

Motion: to accept the meeting minutes of March 3, 3022

By: Robert E. West
2nd: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee John R. McNulty
ABSTAIN – Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution #8-2022

RESOLUTION NO.8-2022

**RESOLUTION TO REMOVE WATER RESERVE FUNDS
FROM RESERVE FOR FISCAL YEAR 2021/2022**

WHEREAS, the Village Board of Trustees set up a reserve account for water funds; and

WHEREAS, these funds were to be used for anticipated expenses pertaining to the SRBC and unexpected water expenses; and

WHEREAS, for the fiscal year ending February 28, 2022, a truck needed to be purchased with funds being used from Streets Contractual and Water Contractual Accounts; and

THEREFORE, these funds need be moved from water reserves to cover the costs;

THEREFORE, BE IT RESOLVED that the Village Board of Trustees authorize a transfer from the Water Reserve to Fund Appropriations to be such:

Estimated Appropriations	A889	\$ 40,000.00
Estimated Appropriations	A522	\$ 40,000.00

THEREFORE, BE IT RESOLVED that this resolution hereby be adopted and established for the fiscal year beginning March 1, 2021.

Offered by: John R. McNulty
Seconded by: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee John R. McNulty
AYE - Trustee James W. Miller
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

RESOLUTION NO.9-2022

RESOLUTION TO ESTABLISH A RESERVE FUND FOR US TREASURY STATE AND LOCAL FISCAL RECOVERY FUNDS FOR FISCAL YEAR 2021/2022

WHEREAS, the Village Board of Trustees wants to set up a reserve account for funds received from the Department of the Treasury’s State and Local fiscal Recovery Funds from the ARPA Coronavirus Local Fiscal Recovery Fund; and

WHEREAS, these funds were not used for the fiscal year 2021/2022 but will be used in the fiscal year 2022/2023; and

WHEREAS, these funds will be used following the Federal Guidelines of usage for ARPA Coronavirus Local Fiscal Recovery.

THEREFORE, these funds will be moved to a Reserve Account to be used along with more anticipated funds for this program

THEREFORE, BE IT RESOLVED that the Village Board of Trustees authorize a transfer from the Funds Appropriations to a Reserve for SLFRF funds:

A889	Reserve Fund – SLFRF	\$ 44,102.44
A909	Appropriated Fund Balance	\$ 44,102.44

THEREFORE, BE IT RESOLVED that this resolution hereby be adopted and established for the fiscal year beginning March 1, 2021.

Offered by: Thomas M. Skinner

Seconded by: James W. Miller

- Vote: AYE - Mayor Ronald G. Harting
- AYE - Trustee John R. McNulty
- AYE - Trustee James W. Miller
- AYE - Trustee Thomas M. Skinner
- AYE - Trustee Robert E. West

Mayor’s Report - 1) Adam’s Cable Service sent a letter stating their rate for the Expanded Basic Cable will be going up to \$104. They noted they are still far below the FCC national average which is currently \$156.71. 2) The mayor was given 2 parade permits to approve. One is for the Youth Parade held every year on the 1st Saturday in May. The other is from the Town Fair Committee. There was a lot of discussion regarding this. In the past the village has sponsored the parades. We had been informed that all parade permits need to go through the state because they take place on state roads. The clerk gave the board members a copy of the state law. There was much discussion on the interpretation of the law. They discussed allowing the parades under the village insurance provided the clerk call the NYSDOT tomorrow and get a clarification of the law.

Motion: to sponsor both parades providing there is clarification from the NYSDOT.

- By: Ronald G. Harting
- 2nd: John R. McNulty
- Vote: AYE - Mayor Ronald G. Harting
- AYE - Trustee John R. McNulty
- AYE - Trustee James W. Miller
- NAY – Trustee Thomas M. Skinner
- AYE - Trustee Robert E. West

(As a side note to this discussion – The following day the clerk spoke with Lee Ryan from

NYSDOT Permit Department. He stated that any parade using a state road has to file a permit with NYSDOT. They will require them to have insurance. If they don't, the village may choose to cover them under their policy. Whether the village sponsors them or not, they have to have a permit from the state. The message was passed along to both groups.) 3) Rhea Deyo signed the park agreement for the spring baseball/softball season. There was no discussion. 4) The agreement for the contract with Eastern Broome Emergency Services needs to be signed.

Motion: to allow the Mayor Harting to sign the contract with Eastern Broome Emergency Services.

By: John R. McNulty

2nd: James W. Miller

Vote: AYE - All

5) A village resident approached the office about doing a project in the village. She would like to hang up flag pictures of soldiers on the poles on Main Street and around the village. They have them in several villages such as Bainbridge and they are up all year long. It wouldn't have to cost the village anything because the people who sponsor the soldier would pay for all the cost. There was much discussion and they really liked the idea. The only problem is we have no one to put the flags up. The poles don't belong to the village so we would have to get permission from NYSEG. Our workers are not qualified to be climbing poles and the mayor stated he would not want to put them in a position where they could get hurt. And we would need a bucket truck which we don't have. It's a great idea but at this time we don't have any way to make it work. 6) The Town Fair would like to do pony pulls in the park behind the fire station. They agreed to repair any and all damages that may be caused by the pulls. They won't be on or immediately near any ball fields. There was concern that it could make an awful mess back there. There was some discussion on having them put a deposit down so we would be covered in case they didn't fix it up afterwards. Mayor Harting stated that if they didn't fix what was damaged afterwards, they would not be allowed to use the park next year.

Motion: to allow pony pulls in the park behind the fire station for the Town Fair.

By: Ronald G. Harting

2nd: Thomas M. Skinner

Vote: AYE - All

7) There was discussion as to when the Town Fair would end on Sunday night. Different village board members have been told that they plan on going till 8:00 p.m. The board talked to them at a previous board meeting and made it clear that things could not be going on in the park after 9 or 10. It will take 6 hours to tear down everything and there are far too many homes in close proximity to the park to have noise down there at midnight. They need to end at 4. This needs to be relayed to the group. 8) Francie Urda sent a message saying she's purchasing new signs for the Farmer's Market and wanted to know if it was okay that she puts on them that the Farmer's Market is in the Community House from December to April. She would like to place them around the village and off the ramp. The board said yes, just not on the Windsor bank or in the triangle. 9) The mayor would like to have a work session meeting to look over and discuss the drawings from Keystone for the addition to the pumphouse

Motion: to have a Workshop Meeting on Thursday, April 14, 2022 at 7:00 p.m.

By: Robert E. West

2nd: James W. Miller

Vote: AYE - All

Motion: to go into Executive Session at 9:24 p.m. to discuss a legal matter

By: Ronald G. Harting

2nd: Thomas M. Skinner

Vote: AYE - All

Motion: to return from Executive Session at 9:39 p.m.

By: Ronald G. Harting

2nd: James W. Miller

Vote: AYE - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: John R. McNulty

Vote: AYE – All

Motion: to adjourn at 9:47 p.m.

By: James W. Miller

2nd: John R. McNulty

Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer