

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
May 1, 2025**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	Elaine L. Card
		John R. McNulty
		James W. Miller
		Thomas M. Skinner
	Treasurer:	Patricia L. Harting
	Clerk:	Courtney J. Decker
	Streets & Water Supt:	David M. Decker
	Code Enforcement:	Richard Osborne
	Attendees:	3

**Call to Order:**      **Time:** 7:00 P.M.  
                             **By:** Mayor Ronald G. Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** – There was no public comment.

**Code Enforcement Report, Rich Osborne present** – 1.) The issue of new building permits is still slow but still inspecting open permits. 2.) Several property maintenance violations have been issued. 3.) Annual fire inspections continue, the response to the original letters sent has been slower than years past; we may have to send out a second letter. 4.) Several residents have inquired with us regarding future construction plans that will hopefully get under way soon. 5.) We had an informal meeting with the Zoning Board of Appeals; to swear in new members, inform them of their duties and go over a few items that they may have to address in the near future. 6.) Sent out several mailings to Village residents to remind them that our Clean-Up Day is on May 10<sup>th</sup>, 2025, and they should really look to utilize it to avoid potential violations. 7.) Trustee Miller inquired about 14 Main Street, as to what the owner has decided to do with the structure after the fire. Rich informed him that a violation was issued, and that the owner has until June to take care of it or have a plan set in motion. The building may be salvageable; however, an engineer would need to do an inspection and give approval of the structure prior to rebuilding.

**Attorney's Report** – A report was given. There was a brief conversation as to what the call was regarding; which was a legal matter regarding water charges that were relevied to taxes.

**Streets Report, David Decker present** – 1.) The new John Deere zero turn mower has been delivered. 2.) The new backhoe has also been delivered; we did have to keep the old bucket and put it on the new backhoe temporarily, until the new bucket comes in. 3.) The blacktop company is working on getting prices for the streets to be paved this year. With the primary focus being on the South end of Academy Street. 4.) A lot of time has been devoted the past few weeks to get the park ready for Opening Day. Occasionally, we use our old John Deere to groom and till the fields for them. While doing so yesterday, one of the castings that holds the top bar in place snapped off. There is no easy fix to this, it would require us to replace the whole hydraulic housing, which would not be practical considering the age of the machine. When the salesman was out to the shop to deliver our new mower, I asked that he look at it and then asked if he would get some prices together on a new machine for next year. Most of the implements are old and quite worn out; they all need to be replaced. In the meantime, I told the youth board that we will have to borrow the school equipment when we have the time and it is available throughout the year. 5.) Brush pick-up has begun; there was a lot, the first week we hauled seven truckloads. 6.) There are a few trees in the Village that need to be addressed. The first one is at the McCombs residence, between their backyard and the park. There is a tree towards the back of their property that is within the Village right away, that is leaning heavily towards their pool/deck. We have gotten two prices to have it removed; the first is with Budine for \$800.00 and the second is with CCR for \$1,200.00. If Budine becomes too busy we will have CCR take care of it. A motion was made to remove the tree.

**Motion:** to remove the tree between the McCombs residence and Klumpp Park. We will use Budine for \$800.00 unless he is not available and then we will use CCR for \$1,200.00.

**By:** James W. Miller  
**2<sup>nd</sup>:** John R. McNulty  
**Vote:** AYE – All

We still need to get prices on the removal of trees at McNally's on Grove Street and there is also a tree on the Village Green that needs to be removed. A resident was also concerned about a tree on Lona Drive; Dave did go look at it and although there is a broken limb, he does not believe there is any cause for concern right now, but he will keep an eye on it. 7.) We have been busy converting our vehicles and equipment over from winter use to summer use.

**Water Report, David Decker present** – 1.) We fixed a leak on a service line on Academy Street. We will need to replace a few pieces of blue stone that we had to dig up to fix the leak. Also, while working on this leak, the rear rim of the backhoe cracked all the way around the lugs, so we will need to purchase a new rim. 2.) Meters were read and the water billing was done. 3.) Catching up on reports; they seem never ending. Finding enough time during the day with all the other tasks currently is a challenge, but time is going to have to be found to get them done and submitted. 4.) We had to shut off a few people's water at the curb stop so that they could make internal repairs.

**Treasurer’s Report, Patricia Harting present** – Treasurer Harting went over her report.

- 1.) Went over the CD’s and the interest earned.
- 2.) Treasurer Harting presented a resolution to the board to amend the annual budget; to move funds back into the Community House Account.

**RESOLUTION NO.11-2025  
RESOLUTION AMENDING ANNUAL  
VILLAGE BUDGET FOR 2024/2025**

**WHEREAS**, the Village of Windsor received a grant from Broome County Marketing & Economic Development Program; and

**WHEREAS**, this grant was to be used to purchase a Community House AED project; and

**WHEREAS**, this project will purchase and install needed AED Packages (3) to be located in the Village of Windsor Community House, providing accessible AED stations to address the potential needs of residents, guests and tourists in the downtown Village area; and

**WHEREAS**, the purchase of the three (3) was at a cost of \$7,348.20 which was reimbursed to the village from Broome County; and

**WHEREAS**, the monies for this project were used with Community House funds (A1620.4), this resolution will replenish funds used.

**THEREFORE**, let this resolution reflect the monies received to be put back into the account which it was taken out of.

Estimated Revenues	A510	\$ 7,348.20	
Subsidiary Account	A2770 - Miscellaneous		\$ 7,348.20
Estimated Appropriations	A960	\$ 7,348.20	
Subsidiary Account	A1620.4 – Community House Cont.		\$ 7,348.20

**NOW, THEREFORE, BE IT RESOLVED**, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2025.

**Offered by:** John R. McNulty

**Seconded by:** James W. Miller

**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Elaine L. Card  
**AYE** –Trustee John R. McNulty  
**AYE** - Trustee James W. Miller  
**AYE** –Trustee Thomas M. Skinner

**Resolution effective May 1, 2025**

**Motion:** to accept the Treasurer's Report

**By:** Ronald G. Harting

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE – All

**Motion:** to pay bills as authorized by vouchers signed by board members for \$30,868.46

**By:** John R. McNulty

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE – All

**Clerk's Report, Courtney J. Decker present** – 1.) The office has been extremely busy this past month. I have been entering all the water meter readings, and we have sent out the first portion of the bill for this past reading. 2.) We also sent out a newsletter to all the residents of the Village; upcoming events, informational tidbits, reminders and some common code issues. 3.) The library will be hosting their book sale May 17<sup>th</sup>. 4.) Activity at the Community House has been picking up; lots of events and rentals. 5.) Opening day will happening this weekend rain or shine. 6.) I will be confirming dates and containers for our annual Clean-Up Day which will be May 10<sup>th</sup>.

**Motion:** to accept the Meeting Minutes of April 3, 2025

**By:** Thomas M. Skinner

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE –All

**Mayor's Report, Ronald G. Harting present** – 1.) Ken Wiley, on behalf of the Windsor Partnership, left a letter requesting the use of Klumpp Park for the CornFest this August on the 22<sup>nd</sup> & 23<sup>rd</sup>. It will be held from 10:00 a.m. to 6:00 p.m., free admission and open to the public. A motion was made to allow the CornFest to take place at Klumpp Park.

**Motion:** to allow the CornFest to take place at Klumpp Park this August 22 & 23, 2025

**By:** John R. McNulty

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE –All (Trustee Card recused herself)

2.) Mayor Harting also updated the board regarding the bench in memory of Donald Hale which will be delivered this month and there will be a dedication afterwards.

3.) The flags that the Windsor Presbyterian Church puts out on the Village green is underway, as of last year, they were up to 233 flags. There have been inquiries as to when a flag retiring ceremony may take place; Mayor Harting is working on it.

4.) Trustee McNulty asked that we pay respect to Richard Smith who was part of the Windsor Fire Department and a founding member of Windsor Emergency Services.

Also, to pay respects to former Mayor of Windsor Clarence Mandigo. 5.) Mayor Harting, would like to pay respects to Luella English, a long time Village resident, a former Village Justice, Village Historian, member of the Windsor Fire Department, co-owner of L & D Department store, a member of the Riverside Cemetery Board, a member of Stillson Memorial Medical Center, a US Air Force Veteran and a Commander of American Legion Post 571 in Windsor.

**Motion:** to adjourn at 7:48 p.m.

**By:** Elaine L. Card

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE – All

**Respectfully Submitted,**

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**Courtney J. Decker, Village Clerk**