

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**May 2, 2024**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	Edward C. McLean
		John R. McNulty
		James W. Miller
		Thomas M. Skinner, Absent
	Treasurer:	Patricia L. Harting
	Clerk:	Courtney J. Decker
	Streets & Water Supt:	David M. Decker
	Code Enforcement:	Richard Osborne
	Attendees:	5

**Call to Order:**      **Time:** 7:00 P.M.  
                                 **By:** Mayor Ronald G. Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** – Ken Wiley came to confirm the use of Klumpp Park for the Corn Fest on August 23<sup>rd</sup> & 24<sup>th</sup>. He also asked if Dave would be able to help with the before and after process, like he has in years past. He made it a point to express his gratitude for all that Dave has done for them. The Board granted permission for the use of Klumpp Park and were all happy to hear that the Corn Fest would be taking place again this year.

**WYSR** – Heather Noyd and Tricia Wharton, came to represent Windsor Youth Sports & Recreation. They were kind enough to give us a detailed breakdown of all the different sports they offer for the children of our community. They offer ten league sports, for children ranging in ages from 4 – 12, in addition to several off-season sport opportunities they can accommodate children up to the age of 18. Heather was happy to share that the program is thriving and that their most recent Clean-up Day at Klumpp Park was a success and they were able to complete a multitude of projects. She also wanted to give a big thank you to Dave Decker for all his continued help and support. Opening Day is coming up and they were anticipating up to 22 different vendors attending. WYSR is looking forward to working with the Village on an ongoing grant that should be coming

to fruition within the next few months. She also, let us know that the WYSR Board approved the cost of approximately \$5,650.00 to cover costs of the project that slightly went over what the grant would cover for lighting on the girls' softball field at Klumpp Park. In closing, Heather thanked the Board and the Village for all their continued support to their programs and events.

**Grant Writer Report, Steve Contento present** – 1.) Broome County Small Community Grant was submitted for \$7,500.00 to purchase AED's (Automated External Defibrillator). Steve also applied for the NYS Fire Station Construction Grant for one million dollars. 2.) Steve is still working on prequalification requirements to apply for the NYSERDA Clean Energy Community Grant for 10K and a NYS WIIA (Water Infrastructure Improvements) grant to update the Village Water Distribution Study.

**Code Enforcement Report, Rich Osborne present** – 1.) Continued inspections on open building permits, as needed. 2.) Issued one new building permit for the expansion/addition to an existing deck in the back yard of residence on Grove Street. 3.) Rich has been working with the residents at 6 King Street, regarding a proposed addition. Currently, they are in the early planning stages to make sure they are in compliance with building and energy codes that need to be followed. 4.) Called for an informal meeting with the Planning Board and Zoning Board of Appeals, to discuss future items that may be presented to the Board for review in the future. 5.) Had a conversation with a Village resident regarding what is and is not permissible in the existing flood plain near Bridge Street. 6.) Attended a Community Development Workshop, presented by Broome County to discuss future and proposed energy code changes and how these changes could possibly affect residents. The outcome is that the Village will receive service credits for Rich's attendance that can be applied to potential future grants. 7.) Trustee McNulty inquired as to where we are regarding the plans and potential variances of the possible new sight for the new fire house. Rich told him that until he gets plans / drawings of the new building we really are not able to do or start anything. Mayor Harting and Rich stated that this will be a lengthy process once it gets underway. 8.) Trustee McLean inquired about the tax break for Fire Department Volunteers that we have previously discussed. Mayor Harting said that he would need to discuss this with our attorney and have him draw up documents.

**Motion:** to have attorney draw up documents for tax break for Fire Department Volunteers

**By:** Ronald G. Harting

**2<sup>nd</sup>:** Edward C. McLean

**Vote:** AYE - James W. Miller

Abstained - John R. McNulty

Absent - Thomas M. Skinner

9.) Trustee McLean stated that some of the residents on Maple Ave have come to him, concerned with the number of rats that they have been seeing lately. There was discussion and speculation that due to the number of chickens/chicken feed in the Village could be why their numbers have increased.

**Attorney's Report** – A report was given, no comments made, or discussion had.

**Streets Report, David Decker present** – 1.) The gutters have been put up at the Community House. There is already a noticeable difference concerning the splash back and erosion around the building. We also had post toppers done for the deck posts, but the paint and primer washed away during some of the heavier rain, we are going to use a better primer that will adhere better to the mahogany. 2.) We started the roof coating project on the pumphouse today, we should finish up tomorrow with chimney removal and fascia work. 3.) The stump on Kent Street was removed, we are incredibly lucky that the tree did not come down on its own, there was nothing left of the root system and the stump was rotted underground. The county guys appreciate the lunch we provided for their assistance in tree removal ! 4.) The park has been rolled, weed whacked and mowed, we will be grooming the fields and mowing tomorrow for Opening Day. The WYSR would like to thank you for allowing me to use the backhoe to move the dirt for top dressing the fields. Also, for the tilling and grooming of the fields, in addition to purchasing lumber and paint to help make their clean-up day a success. 5.) We have started our weekly brush pick-up; the first few weeks of brush pick-up have been very busy. 6.) All winter equipment has been washed, greased and put away under cover down at the salt bin. 7.) Junk Day should be all set, it will be a little different this year, as Taylor; now Casella, will not have drivers there on Saturday. My assumption is that they will be delivering the dumpster on Thursday and Friday. Depending on which day they deliver, depends on where I will have them unload the dumpsters. WYSR has a few activities going on but didn't schedule too much at my request. We will also have to figure out how we are going to get the signed papers for the landfill to the drivers. 8.) The first week of mowing is in the books, everything is working perfectly, and the new zero turn is excellent ! I am going to have Eric trim everywhere we mow next week as we didn't have time to do it all this week with prepping for Opening Day. Also, I will be off next week for jury duty.

**Water Report, David Decker present** – 1.) We went to every house at least once to read water meters, if no one was home we left a paper giving them the options to take a picture and text them to me or to schedule a time for us to come back and read the meter. Overall, it was successful, we had approximately the same number of responses as we get when we send the cards out in the mail. As a result, I now have lots of contact numbers and email addresses that we could eventually use if we were ever to get a calling system. At some point, I will put them all on a spreadsheet and get them to Courtney and Patti. 2.) After three years of us and rural water trying to pinpoint a leak on Red Harvest Lane, it appears to have finally surfaced. It is going to be a big project, with Opening Day this week and potential jury duty, it will have to wait another week or so, unless it becomes a danger.

3.) The resident on Grove Street finally repaired their leak. We provided them with the pipe to complete the project, I will have to measure out the material used and bill them for it. The leak was averaging seventy-thousand gallons a day ! That is a huge amount of water for only a service leak. I was only anticipating approximately twenty-thousand gallons a day, which is typical for a service leak. I am amazed that they even had water.

4.) I ordered more water meters; we have a bunch that we need to replace. I am hoping that they come in soon. We do still have some at the shop; depending on time and resident availability we can start replacing them.

5.) I hope that we will have the time towards the end of the month to flush all hydrants and dead ends. Our summer help is back from college next week, which should help tremendously and free up some time.

6.) Monthly and quarterly reports are done. The SRBC sent out a reminder about needing our main meter tested for calibration. I sent them the quote for the ridiculous price from the manufacturer and told them I have tried three other companies that said they could not do it. Ironically, they sent me a list and I believe two if not all three companies that I have contacted were on the list; I will continue to reach out to some of the other companies on their list.

**Treasurer’s Report, Patricia Harting present** – Treasurer Harting went over her report. There were no questions or comments.

**Motion:** to accept the Treasurer’s Report

**By:** James W. Miller

**2<sup>nd</sup>:** Edward C. McLean

**Vote:** AYE – by all who were in attendance

**Motion:** to pay bills as authorized by vouchers signed by board members for \$66,795.06.

**By:** James W. Miller

**2<sup>nd</sup>:** John R. McNulty

**Vote:** AYE – by all who were in attendance

**Clerk’s Report, Courtney J. Decker present** – 1.) Clerk Decker requested a motion to have a Public Hearing for local law amending Chapter 200 of the Village Zoning Code, regarding recreational uses in the residence and industrial districts at our next board meeting on June 6<sup>th</sup>, 2024, at 7:02 p.m.

**Motion:** to have a public hearing on June 6, 2024, at 7:02 p.m. at the next board meeting

**By:** John R. McNulty

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE – by all who were in attendance

2.) The office has been busy, between doing the water billing and water payments coming in. 3.) We will be getting a new copier in the office; our five-year contract is about to end. The new copier will be similar to the current one, just updated with some newer features. The cost will go up ten dollars a month. 4.) We received notices/invoices from Taylor Garbage, that one of the apartments on Chapel Street were putting mattresses in their dumpster. This is not allowed, and the Village was billed twenty-five dollars for each occurrence (there were three in total). We sent out invoices to the owner(s) of said apartments on Chapel Street. One of the owners came to the office and was quite upset; he became very irate and started yelling at me. David and Eric happened to be working on the phone line outside my window when David interjected. It was pointed out that the dumpsters are a curtesy, as most residents have totes and would not be able to throw out a mattress in it. It was also pointed out, that it would not be fair to the rest of the residents of the Village to assume the cost of the additional fees charged to the Village because of this incident. If there are mattresses or other bulky items, the resident would need to call Taylor/Casella Garbage to make arrangements and pay for pick up and removal directly to them. This owner, stated that it was his brother's side of the apartments, and he should not have to pay for it. Several days later, the invoice was paid by the brother for all three occurrences and applicable fees. 5.) Jeff Pangburn called and asked if he would be able to do a chicken BBQ as a fund raiser for the Youth Football Program. No one had an issue with this, the BBQ will coincide with the Farmer's Market first weekend outside, which is set for June 1<sup>st</sup>.

**Motion:** to accept the Meeting Minutes of April 4, 2024

**By:** Edward C. McLean

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE – by all who were in attendance

**Mayor's Report, Ronald G. Harting present** – 1.) Mayor Harting briefly discussed what we could potentially look to use the ARPA money for. Some of those thoughts included the Chestnut Street Bridge project, depending on whether we receive the bill in time. The engineering drawings that were down for the pump house, looking to potentially expand it. As well as looking to install / obtain a new water tank / reservoir. 2.) Mayor Harting then requested a motion be made to move to Executive Session regarding some personnel matters.

**Motion:** to go to Executive Session for Personnel Matters at 8:18 p.m.

**By:** John R. McNulty

**2<sup>nd</sup>:** Edward C. McLean

**Vote:** AYE – by all who were in attendance

**Motion:** to return from Executive Session at 8:41 p.m.

**By:** John R. McNulty

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE – by all who were in attendance

**Motion:** to adjourn at 8:43 p.m.

**By:** John R. McNulty

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE – by all who were in attendance

**Respectfully Submitted,**

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**Courtney J. Decker, Village Clerk**