

**MEETING MINUTES  
Of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
May 4, 2021**

**Present:** Mayor: Ronald G. Harting  
Trustee James W. Miller  
Eileen Shelp-Olmstead - Absent  
Thomas M. Skinner  
Robert E. West  
Deputy Clerk/Treasurer: Courtney Decker  
Streets & Water Suptdnt: David M. Decker  
Code Enforcement: Gary Post

**Call to Order:** **Time:** 7:00 P.M.  
**By:** Mayor Ronald G. Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment -** There was no public comment.

**Code Enforcement Report -** Gary Post was present.

1.) Came down the week of April 4<sup>th</sup>, to check-on/follow-up on violations. Sent out violations to 86 Chapel Street, 6 College Avenue and 133 Main Street. We are still waiting to hear back from the attorney regarding the violation at 133 Main Street, for the residents owning a pig as a pet (like a dog.) 2.) Did permit inspection for 7 West Street and made out permit for 7 West Street. 3.) During the week of April 10<sup>th</sup> went around the village to look/check into a few complaints. 4.) The week of April 17<sup>th</sup> checked on violation. 5.) Also, spoke with Alex Urda in regards to finishing the upstairs and the new tenants. 6.) The week of April 24<sup>th</sup> checked on permits and violations that had been issued. 7.) Will be looking into giving a building permit for 21 Bridge Street. He had previously received the okay to fill in parts of the property. He is now looking to build a garage. Per code, it would either have to be above the flood plain or have flood vents in place. Will meet with him in the near future to discuss and figure out what he can do.

**Attorney's Report -** A report was submitted. Brief conversation about the Village receiving a small portion of 15 Chapel Street along the tree line next to Klumpp Park.

**Streets Report -** David Decker present.

1.) Looking to get a firm answer on what we would like to do about the addition. If we are going to need to put the addition out to bid we need to get started on that ASAP. Prices are going to continue to go up, the longer we wait the more expensive the needed addition will be. Also, the shop has already been written up due to lack of no secondary door. Gary said it would need to have specs done with an engineer due to it being in the flood plain. 2.) Trees are all done. Budine did a nice job. 3.) Paving of Chestnut St. should be done in the next few weeks.

**Motion:** To call Alex Urda and start specs for the addition at the shop

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All (Eileen – Absent)

**Water Report -** 1.) Quarterly reports are done for the SRBC. 2.) There was a leak in the road ¾ inch copper service 3.) Reservoir is cleaned and inspected. 4.) We are currently running a little high still on water usage, we will be looking for another leak. 5.) Annual water availability report is done – pending approval. 6.) The water has been shut off and condemned at 140 Main St. 7.) Rob Munson inquired about the fire hydrant being moved to the other side of the road. It is not a simple task, as of now the hydrant will be staying where it is.

**Treasurer's Report –** 1.) Treasures Report for February, March and April were included in this month's materials. They weren't available during the regular meetings as Patti was out recouping from surgery and I didn't know how to do them yet. 2.) Requested that June, July, September and November board meeting be moved to the first Thursday for these months due to conflict of holidays. Also, mentioned that we may possibly want to look to make this a permanent change for all months in the future years to have them be scheduled on the first Thursdays instead of the first Tuesday. Not only for the multiple holidays that conflict regularly with Tuesdays. But also because it gives additional time for the clerk/Treasurer to be able to receive/organize bills/vouchers. 3.) In the process of getting a new franchise agreement with Adams CATV as well as an additional resolution to correct a few inaccuracies in the first draft received from Adams.

**Motion:** to accept Adams CATV new franchise agreement  
**By:** James W. Miller  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All (Eileen – Absent)

**Motion:** to accept Treasurer's Reports  
**By:** James W. Miller  
**2<sup>nd</sup>:** Robert E. West  
**Vote:** AYE - All (Eileen – Absent)

**Motion:** to accept Meeting Minutes from April  
**By:** Robert E. West  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE – All (Eileen – Absent)

**Mayor's Report -** 1.) There was an accident in front of the DePersis residence. An elderly woman tripped and fell, hitting her head. Possibly look to grind down any high spots on sidewalk as to avoid accident or injury in the future. After looking the portion of sidewalk in question, saw that it was less than a ¼ inch and could very well be from the inconsistent temperature and winter weather. Will keep a check on them on my regular walks around the village. 2.) The amount of tickets given and incidents with residents not properly parking in the winter months, has dropped significantly. DOT and school bus operators/drivers have noticed the improvement. 3.) Acquiring the portion of property at 15 Chapel is still in the works and should be completed in the next few weeks. 4.) Clean Up day is this Saturday, it should go smoothly. Reminder, that there are no electronics accepted this year.

**Motion:** to pay bills as authorized by vouchers signed by board members  
**By:** Robert E. West  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** Aye – All (Eileen -Absent)

**Motion:** to adjourn at 8:17 P.M.  
**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** Aye – All (Eileen – Absent)

**Respectfully Submitted,**

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**Courtney Decker, Deputy Clerk / Treasurer**