

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
May 7, 2019

Present:	Mayor:	Ronald G. Harting
	Trustee	James W. Miller
		Eileen Shelp-Olmstead, absent
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Grant Writer:	Steven Contento
	Attendees:	2

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome to Luella English and Ruth Ann Seward.

Public Comment - Village resident Luella English was present to tell how unhappy she is with the road and bridge in front of her house. The bridge is in really bad shape. Mayor Ron and Streets Superintendent David told Luella that they are looking for solutions. They put up jersey barriers but they should put up a barrier on the other side. David keeps patching but the patch won't stay in. Luella said the patching comes out as soon as he put it in. According to New York State Law, any bridge in a village is the ownership of the town that the village is in. The mayor has tried to make arrangements with the county and town to pull resources together and share the costs of fixing the bridge. But to no avail. Luella stated there has been no progress in several years and she thinks something should be done. David stated that closing it would be a problem for buses but it would stop the truck traffic. Mayor Ron stated that the town, county and truck traffic are the ones that are destroying the bridge. The main concern is that an ambulance and fire truck will be able to get through in an emergency. All agreed that this has gone on for far too long. David said he will have some paving done before the bridge but we can't use CHIPS funding for this. It would have to be out of our general budget. He will also put up another jersey barrier on the other side so it's wide enough for a fire truck to go through. He will also post wight limit signs.

Code Enforcement Report - Gary Post present. 1) We finally got the deli/gas station open. He came down on a Friday evening to give them a Certificate of Occupancy. They are still in the process of paving. They are doing really well. 2) We had to re-send another violation to 5 Pine Street. The first one got kicked back. If it kicks back again, he will have to talk to the Attorney about it. Soon he will have NYSEG cut the electric because the wires are pulling away for the corner of the house. 3) The factory down at the park had a break-in. The Sheriff's were called. The Newman's can't go in it right now as it is in probate. It may be as long as 10 years before it's settled. Someone did come down to seal the building, but couldn't go in. The Sheriff went in to make sure that no one was still in there but no one else was allowed to go in. 4) We gave out our first sign permit since we changed our law and charged.

Grant Writer Report - Steve Contento present. 1) Steve & Ron met with Frank Evangelisti at the Charles L English museum. Frank, from the county planning, is very enthusiastic in helping with the restoration and work to be done at the museum. Steve has information regarding grants from different avenues, some through the county. There was discussion on making it

an Historical building. 2) Steve stated that Chris Z from EBES may go to the Stillson Memorial Fund Grant for possible help. 3) Chobani has a grant being offered so we'll keep an eye out for that. 4) The Heritage Foundation and Preservation is also offering grants which Steve is checking into.

Attorney's Report - No report or bill was submitted.

Streets Report - David Decker present. 1) Spoke to the NYS DOT again regarding the crosswalk on Main Street. They will come up with a decision this month. Chris Bump, a village resident, is working on this. 2) We got the new zero-turn. It's working good. 3) Things are set for the clean-up day on Saturday. 4) David met with the office lady from the painters who is doing the Community House. The gentleman who did the quote no longer works for them. She says they will be out before the end of May. 5) The floor in the kitchen was finished. 6) David asked if the sign out front is coming soon and do we have to pick it up. Trustee Tom stated that it will be done before the end of the month and yes, they will have to pick it up. 7) We need to change our leaf pickup policy. We have approximately 3 truck loads that we pick up every Monday. We spend at least an hour tearing open bags. He would like to use brown paper bags for lawn and leaf pickup. We could have them for residents to purchase from the village. Or they could go purchase the bags themselves. Our leaf pit is not processing quick enough as we have too much. He would like to lay out a plan where we can put up a wall so they could go in and turn it.

Water Report - David Decker present - 1) The master meter is installed. It's working great. SRBC called today. They are going over their grand-fathered applications and it is approved this year. 2) Friday morning when he came to work, there was water gushing out their front door. The insurance adjuster came yesterday and stated they needed to have ServPro come in and dry the place out and take out the insulation. They lost about 80,000 gallons. There were 2 holes about 110 psi just spraying everywhere. They lost their desks, chairs, computers, printers and pretty much everything. It took him 15 minutes to turn the main valve off. 3) We got prices on inserta valves. We need four. We need 2 on Kent Street and 2 on Grove Street. 4) The Health Department called to say David's license expired. He sent it in to the state in February but they did not receive it. Unfortunately, the license got wet. It's drying out.

Treasurer's Report, Patricia Harting present - A report was presented. 1) We received a quarterly sales tax.

Motion: to accept the Treasurer's Report

By: Robert E. West, Jr.
2nd: Thomas M. Skinner
Vote: AYE - All present

Accept Meeting Minutes of April 2, 2019

By: Robert E. West, Jr.
2nd: James W. Miller
Vote: Aye - All present

Resolution #12-2019

**RESOLUTION NO.12-2019
VILLAGE OF WINDSOR CLEAN-UP DAY**

BE IT RESOLVED, THAT THE Village will sponsor a Clean-up Day on Saturday, May 11, 2019 from 8:00 A.M. to 12:00 P.M.; and

BE IT FURTHER RESOLVED that there will be four categories provided:

Tires
White goods, metal
Bulk items
Non-contaminated C & D

Offered by: Thomas M. Skinner
2nd by: James W. Miller
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee James W. Miller
ABSENT - Trustee Eileen Shelp-Olmstead, absent
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective May 7, 2019

Local Law #3-2019 - The Village Board was presented with a local law dedicating the Village Green a a Parkland.

Motion: to set up a Public Hearing for June 4, 2019 at 7:02 P.M.

By: Thomas M. Skinner
2nd: Robert E. West, Jr.
Vote: AYE – All present

Personnel Policy - Last year the village board met at a workshop meeting and updated their Personnel Policy. In November, the village board adopted a Sexual Harassment Policy. The full Personnel Policy including the Sexual Harassment Policy is done and ready to be accepted.

Motion: to accept into the Village records the Personnel Policy presented for the village to follow.

By: Ronald G. Harting
2nd: James W. Miller
Vote: AYE - All present

Park Use Permit - The clerk presented the village board with a Park Use Permit. With the village owning the village green now, we needed to make changes to the current permit we have.

Motion: to approve the Park Use Permit as presented and to make changes at a later date as necessary.

By: Thomas M. Skinner
2nd: James W. Miller
Vote: AYE - All present

Community House Use - David would like the usage of the Community House paperwork to be changed. We have put a lot of money into the dining and kitchen area and already the rug is all stained along with chairs and things are broken. We need to revisit our Use Permit and make some changes.

Judge Tom Confer - Mayor Harting asked the Clerk to do up a Certificate in honor of our past Village Judge Tom Confer. Tom passed away last month and he should be recognized for all his years of service. The clerk needs to do research and find the years that he served.

Motion: to pay bills as authorized by vouchers signed by board members

By: James W. Miller
2nd: Robert E. West, Jr.
Vote: Aye – All present

Motion: to adjourn at 8:59 P.M.

By: Thomas M. Skinner
2nd: James W. Miller
Vote: Aye - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer