

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
May 7, 2026**

Present: Mayor: Ronald G. Harting
Trustee Elaine L. Card
John R. McNulty
James W. Miller
Thomas M. Skinner
Treasurer: Patricia L. Harting
Clerk: Courtney J. Decker
Streets & Water Supt: David M. Decker
Code Enforcement: Richard Osborne
Attendees: 3

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome

Public Comment – Holly Gardinier was in attendance; she brought in a poster, which she purchased from the post office of stamps that were available. One of the stamps featured “Good Peter” the Chief of the Oneida Indiana. Mayor Harting stated that he had reached out to the Oneida Nation to see if they would be able to attend our 250th celebration. They unfortunately, are not able to attend but will be sending an exhibit to display for our celebration.

Trustee Card contacted Kiara Kunz, Executive Director and Painting Conservator of West Lake Art Conservation Center. Trustee Card was given a few options of what we could look to do with the painting in the Village Office. We would need to make an appointment and they would provide a free 30-minute consultation. If we chose to proceed, there are two options available. The first is to take the painting to them where they will unframe the painting and provide a full examination, full report and give an estimate for the restoration and conservation of the paintings. This process takes approximately four hours and would cost \$375.00. The second option is basically the same as the first but also includes the completion of their portion of the GHHN Grant application and the assistance to complete our portion of the grant application process. This grant is open for application from June 1st through August 31st; approved applications would be awarded in mid-December. The cost of this service is \$500.00; the grant does not reimburse for the examination. After a discussion, the board made a motion to take both of the paintings to West Lake Art Conservation Center and approved up to \$500.00 per painting.

Motion: to transport the painting to the conservation center for examination up to \$500.00 per painting.

By: Ronald G. Harting
2nd: James W. Miller
Vote: AYE – All

Code Enforcement Report, Rich Osborne present, a report was given. – 1.) Although few building permits have been given, the office is seeing a fair amount of activity. 2.) A building permit was issued for a deck with a covered roof project on Academy Street. 3.) Fire inspections have been moving along in a positive direction. If building owners are not going to schedule inspections, they will be performed whenever access is available. 4.) A property maintenance violation notice was issued to a property on Kent Street. This is the second notice that has been sent to the owner with minimal response received.

- 5.) A violation for construction without a building permit was served to a property on Main Street. The violation has since been rectified with the removal of the structure.
- 6.) There is a pending building permit for another parcel on Main Street. The office requires additional information to proceed with the request before a permit can be issued.
- 7.) The water department and the code office have posted a parcel on Chapel Street, not to be inhabited due to lack of water.
- 8.) The house under construction on Chestnut Street, is still without a water/water meter; it is not secured or up to code. The current owner is looking to potentially liquidate the property.
- 9.) Trustee Miller inquired as to the progress of the old bank on Main Street. CEO Osborne updated the board, letting them that they have removed all the partitions and half walls and are currently installing a new floor. As of now it looks like it will just be a massage parlor. The T-shirt/screening shop is no longer planning on opening.
- 10.) Answering continuous questions pertaining to building and zoning issues.
- 11.) Code Enforcement Officer Rich Osborne also provided the board with the confirmation that his annual training requirements have been met for the year.

Streets Report, David Decker present, a report was given. – 1.) One of the trees that we were planning to take down on Grove Street had a large limb fall down in one the recent storms. The limb fell on the resident’s garage and was not covered under our insurance because it was deemed “an act of God.” The resident’s insurance company handled the removal of the limb that fell on the garage and we will be removing both of the trees tomorrow. 2.) We had to rent a lift to take down two trees at the park by the softball field that were uprooted during the same storm. It needed to be addressed immediately as it was a huge safety concern, especially with Opening Day and daily practices. 3.) Dumpsters will be delivered tomorrow for Clean-Up Day on Saturday. We will be setting up a couple of tents that we borrowed from the school since it is supposed to rain all day. 4.) Tires for both trucks have been taken care of. New ones for the pick-up and swapped out winter tires on the dump truck. Jamie at JF Auto was too busy to get the trucks in so we went to Tallmadge Tire who has state bid. 5.) The streets we decided to pave, have been paved. This is the first time in thirty years that they have been paved this early. The cost went up due to the oil market. There are some larger drop-offs on the edge of the recently paved streets, we are just waiting to get the millings so we can fill them in. 6.) Hull Construction was able to give us a price for the steps on the gazebo of \$2,838.00. Hull Construction was the only one to get back to us with a price. We were going to start work on them this week, however, with the prom on Friday; we decided to wait until next week so construction did not interfere with pictures. 7.) Transitioned all equipment; winter stuff has been put away and summer equipment is ready to go and working. The new mower will not be in until early July.

Water Report, David Decker present, a report was given. – 1.) The new water pump has been ordered, the cost ended up being \$13,972.00. As of right now, delivery of the pump will not be until June or July. With only having one working pump currently, I did inquire about a rush on the order. Hopefully, they will be able to get us the pump sooner. 2.) Flushing of the hydrants has been put on hold; we have been extremely busy and only have the one pump currently. We would prefer not to put additional stress on the system. The County and Town have taken water over the last month for sweeping roads and cleaning bridges. That moved enough water to help clear some of the lines. 3.) Keystone was here today; they started mapping out the water system.

Treasurer’s Report, Patricia Harting present, a report was given. – 1.) Treasurer Harting went over her report.

Motion: to accept the Treasurer’s Report

By: Elaine L. Card
2nd: James W. Miller
Vote: AYE – All

Motion: to pay bills as authorized by vouchers signed by board members for \$79,467.34

By: John R. McNulty
2nd: Elaine L. Card
Vote: AYE – All

2.) Treasurer Harting brought to the board's attention that the office will be needing two new computers/equipment. It has been four years and our current computers are at capacity and some of our programs are struggling to run efficiently. A discussion was had and it was decided that we should reach out to The Computer Shop to see what they could offer. A motion was made for a budget of up to ten thousand dollars to replace computers, servers, rotors, upgrades and consultation.

Motion: to purchase new computers/equipment for the Village Office up to 10K

By: James W. Miller
2nd: John R. McNulty
Vote: AYE – All

3.) Treasurer Harting also let the board know that the flags on the Village green will be up on the 23rd of the month. Also, that the 250th Celebration/Parade will be taking place on June 27th.

Clerk's Report, Courtney J. Decker present, a report was given. – 1.) The office has been busy this month. After receiving/entering in everyone's water meter readings, we completed the water billing for May. 2.) Community House rentals continue to be steady. 3.) Everything is set and ready for Clean-Up Day this Saturday. 4.) Electronics day will be on July 11th this year; it will be held at the Town Highway Department since there is a travel ball tournament at the park that weekend. 5.) Broome County stopped by the office and dropped off tick removal kits.

Motion: to approve the Meeting Minutes of April 2, 2026

By: James W. Miller
2nd: John R. McNulty
Vote: AYE –All

Mayor's Report, Ronald G. Harting present – 1.) Mayor Harting shared that the stone house has been cleared out and a lot of its contents were taken to the museum. 2.) Trustee McNulty inquired about what he could do regarding the dirt bikes/ATVs in the Village. He is concerned that someone could get hurt and the speeds at which they are traveling. It was suggested that when it does occur, he call the non-emergency number to notify law enforcement. That way there is record of when it is happening and hopefully, if able, they would be able to send out units to the location.

Motion: to adjourn at 8:12 p.m.

By: Elaine L. Card
2nd: John R. McNulty
Vote: AYE – All

Respectfully Submitted,

Courtney J. Decker, Village Clerk