

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
June 1, 2023**

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|-----------------|---|--|
| <b>Present:</b> | Mayor:<br>Trustee   | Ronald G. Harting<br>John R. McNulty<br>James W. Miller<br>Thomas M. Skinner<br>Edward C. McLean |
|                 | Deputy Clerk/Treasurer:<br>Streets & Water Suptdnt:<br>Grant Writer:<br>Code Enforcement:<br>Attendees: | Courtney Decker<br>David M. Decker<br>Steven Contento<br>Richard Osborne<br>3                    |

**Call to Order:**      **Time:**      7:00 P.M.  
                            **By:**      Mayor Ron Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** - No public comment

**Town Fair** - Stacie Congdon was in attendance to keep the Village updated on the Fair. Things are still moving along nicely. She stated that Suburban Septic will be supplying porta potties and wash stations, they are also donating a lot of their supplies. The Rodeo is still a go. Stacie said that they are going to do pre-sale tickets for \$15.00 and \$20.00 tickets if purchased at the event. Previously, there had been concern about being able to get enough bleachers but the Rodeo Co. said that at most of their events, spectators bring their own chairs. They have also secured someone to take care of all the sound and production work for the Rodeo. He currently does all the work at Touch of Texas. There was some concern expressed regarding the water lines down at the Flats. They are not deep enough to handle the amount of activity that will be going on. Dave inquired about that and stated that he would help to make sure nothing would be damaged. Stacie also stated that Lopke would be working with them to prep the “arena”, they will be bringing in a sand/gravel fill for the riding area. As of now, there are approximately 10 floats that will be in the parade and 2 marching bands. Stacie also mentioned having a contract,

stating that no volunteer/person, under the age of 18 will be able to drive golf carts at the Fair. The Village board agreed and also brought up no parking on upper and lower Grove St. and Red Harvest. That was an issue last year. We will need to look and see what our code states regarding a temporary parking ordinance. The car show will now also be having some live music and power wheel racing which will be held at the Middle school. Waivers for participants will be mandatory for all ages and activities.

**Grant Writer Report, Steve Contento present** - 1.) Has been able to attend a few webinars.

2.) The current SRBC infrastructure grant needs to be submitted by the end of the month. 3.) The potential grant for the Fire Dept. did not match the criteria. 4.) Organize, look into potential clean water grant, designated to repair on current freshwater sources. 5.) Steve also said there could be federal monies available. Possible survey for our residents to give their input on issues and possible deficiencies.

**Code Enforcement Report** - Building starts have been slow again this month. Currently still working on a few continuing violations. 1.) Owner of property on 62 Grove St. put up a garage, the structure installed does not match the diagram of what the permit was given for. It also does not meet the Village code. At the same property, we have also been discussing the plans for the type of residence that they plan to construct on this lot and what is acceptable per the Village Code. 2.) Issued an order to board up and secure several buildings on Main Street when it was discovered that possible illegal activity may be taking place. If no response is given, we will look to hire a contractor to secure the building and then issue a bill to the owner. 3.) A violation was served to a resident operating a business from their home in a RA District. Partial compliance was achieved, currently still working on this violation. 4.) Multiple notices were sent out for property maintenance issues, mostly for uncut grass. If the issues aren't addressed, our Streets Dept. will take care of them and we will bill the owner. 5.) Finally, gained entry into 140 Main Street, to see what the actual condition of the structure looks like. 6.) Met with several parties looking to buy the abandoned home on Chestnut Street, which is going to need extensive work before it is habitable. 7.) A meeting was held with the Planning and Zoning board, looking at rewording the Village Code concerning rebuilding and non-compliant lots. 8.) Trustee McLean asked where we were on the topic of Airbnb's. Rich let him know that he had a meeting with the Planning Board regarding Airbnb's. As of now, the Planning Board wasn't too keen on doing anything. They feel that it is the residence choice, and they don't feel they need to implement anything at this time. Trustee Skinner feels that we do need to have something in place to protect ourselves in the future. His concern is that if we allow it now, later on if/when it becomes an issue, we could have a large amount of residence that would be grandfathered in. Trustee Skinner stated that we currently have local laws for boarding houses and he feels that Airbnb's are no different. Rich stated that someone using a boarding house will typically stay longer than they would at an Airbnb. Mayor Harting agreed that we should have something in place to protect ourselves and that we would need to revisit this topic again in the future.

**Motion:** to have the Village move forward with the attorney to change the wording of the current code concerning rebuilding on a noncompliant lot.

**By:** Ronald G. Harting

**2<sup>nd</sup>:** Edward C. McLean

**Vote:** AYE - ALL

**Attorney's Report** - There was no report.

**Streets Report, David Decker present** - 1.) The new mower should finally be here. 2.) Still trying to get the keys programmed for the gas pumps for the Fire Co. It has been a struggle trying to be able to find someone or a company that is able to do so. We were finally able to find someone in P.A. that willing to try and help us. If he can't help over the phone, he will send a technician out. 3.) The new Bilco door and steps to the basement in the Community House have been installed. 4.) Junk Day this year was another success. We hope to see it continue as a joint effort. It is beneficial for us and the Town to have it be at one location. 5.) We ended up mowing 6 parcels in the Village, for lawn violations. We still have a few more to write up. 6.) Hurd's house on Chestnut Street has been having teenagers break in and / or squatters in it on almost a daily basis. May need to board it up to stop them from doing so. 7.) Finally found the dealer that we got the playground from, the slide has been ordered.

**Water Report, David Decker present** - 1.) Annual water Quality report is finished and submitted. 2.) We will be digging up a wet spot on Chestnut Street. There is no noise that sounds like a leak, no chlorine or fluoride shows either. However, it acts like a leak even though it's not near a water line. 3.) Eric passed his D license; we need paperwork from the class and then the state will provide the license. 4.) There was a water leak inside 116 Main Street, we managed to shut it off at the curb. We were losing approximately 20,000 - 30,000 gallons of water per day. Looks as though someone/squatters uncrimped the line and several doors were forced open on the property.

**Treasurer's Report, Courtney Decker present** - A report was presented.

**Motion:** to accept the Treasurer's Report

**By:** Thomas M. Skinner

**2<sup>nd</sup>:** John R. McNulty

**Vote:** AYE - All

**Motion:** to accept the Meeting Minutes of May 4, 2023

**By:** John R. McNulty  
**2<sup>nd</sup>:** James W. Miller  
**Vote** - AYE - All

**Mayor's Report** - 1.) Mayor Harting asked Trustee McLean to reach out to his contacts at NYSEG, Rosie Ray, to see if they would be willing to help out / donate to the girls softball field at Klumpp Park. Looking to get poles from NYSEG donated or at cost to help with the large expense. Trustee McLean stated that he would reach out to Rosie to get the ball rolling. 2.) Ron also suggested that we could look to talk with Matco, to possibly help cut some costs for the lighting. As of now, there is no revised quote yet. David also commented that he has talked to Chris Klumpp, he and the youth board are aware that they are going to have to chip in some funds as well. 3.) Regarding the Small Community Grant, Mayor Harting has been in touch with a representative who had some questions about what we would be using the grant for. After lengthy conversations, the Mayor got the feeling that the amount we were looking for may be too much and let them know we would greatly appreciate anything that they would be willing to give. 4.) At this point in the meeting Trustee McNulty asked how we were coming along with the new deck for the Community House ? At the previous Board Meeting, Mayor Harting said that he had found decking available at Belknap, that was more in line with the original look and structure of the Community House. We all had picked out the color, width and style of the material to be used. Dave then stated that he was still working on getting the price for all the deck material needed.

**Motion:** to go into executive session regarding a personnel matter @ 8:07 p.m.

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** John R. McNulty  
**Vote:** AYE - All

**Motion:** to leave executive session @ 8:15 p.m.

**By:** John R. McNulty  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** John R. McNulty  
**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE - All

**Motion:** to adjourn at 8:20 p.m.

**By:** James W. Miller  
**2<sup>nd</sup>:** John R. McNulty  
**Vote:** AYE - All

**Respectfully Submitted,**

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**Courtney J. Decker, Village Deputy Clerk / Treasurer**