

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**June 2, 2015**

**Present:** Mayor: Ronald G. Harting  
Trustee Robert Bennett  
Eileen Shelp-Olmstead  
Thomas M. Skinner  
Robert E. West  
Clerk/Treasurer: Patricia L. Harting  
Streets & Water Suptdnt: David M. Decker  
Code Enforcement: Gary Post  
Attendees: 1

**Call to Order:** **Time:** 7:00 P.M.  
**By:** Mayor Ron Harting

**Pledge of Allegiance**

**Welcome:** to Ben Harting

**Public Comment** - 1) Ben Harting was present to ask for use of Klumpp Park for a fundraiser for Sheriff's Deputy Steve Blackman. Deputy Blackman has been diagnosed with stage 3 Hodgkin's Disease. There is a group of co-workers, family and friends who are putting together this event. He provided a list of events and activities that would take place, such as a kickball tournament, raffles, a DJ, bouncy house and other children events. They will set up on Friday, August 14<sup>th</sup>, have the event on Saturday, August 15<sup>th</sup> and do cleanup on Sunday, August 16<sup>th</sup>. They will provide the village with a certificate of insurance. They would like to have alcohol. He stated that Water Street Brewery is bringing down a truck and they have insurance. They also will have a permit to sell beer from NYS Liquor Authority. Trustee Bennett asked if it was just going to be beer. Ben stated they may be having box wine along with beer. There will be a minimum of two (2) uniformed officers on the premises for safety and to monitor the alcohol consumption. A permit was submitted for use of the park on August 15<sup>th</sup>.

**Motion:** to allow the Steve Blackman Benefit on Saturday, August 15<sup>th</sup> at the park.

**By:** Thomas M. Skinner

**2<sup>nd</sup>:** Robert J. Bennett

**Vote:** AYE - All

**Code Enforcement Report, Gary Post present** - 1) The store is not going to be happening at 185 Main Street. They have spent \$50,000 on it and it just won't work. 2) There were over 400 tires dumped on the property at 184 Main Street. The DEC was called in and they are being taken care of. 3) We are going back to court for 185 Main Street. 4) The house at 23 Academy Street is being worked on and kept up. 5) The gentleman building the house on Terrace Drive is waiting for the Broome County Health to give him the paperwork for the approval of the septic before Gary can issue a permit to proceed. 6) Physical Therapy is putting new siding on the building.

**Attorney's report** - An itemized report of their bill was presented to the board.

**Streets Report, David Decker present** - 1) The new mower is here and we've been using it. Last week Eric was mowing in the park and it broke. Two bolts were sheered off. David came in (he was on vacation) and they went to Colwell's and got parts. 2) He got tree prices. Cook's cost is \$1800 for one day. He got a price for Budine's and his cost is \$1475 but it would take two days. The cost is \$350 for the tree removal on Red Harvest Lane, \$375 for the tree at McComb's to be cut down and the owner will take the wood, the tree by McNally's on Grove Street needs to be trimmed back at a cost of \$275 and the tree removed at Rollo's on Academy is \$475. It was brought to the village's attention that a tree on Elm Street that had been previously trimmed back was hanging over. David was instructed to have Budine look at that when they come down to take care of the other trees.

**Motion:** to have Budine cut and trim the trees per quote of \$1475 plus trim the tree on Elm Street if needed.

**By:** Ronald G. Harting

**2<sup>nd</sup>:** Robert E. West

**Vote:** AYE - All

3) Broome Bituminous will get back to us regarding the street paving we need done. 4) Sidewalk ramps are in where they needed to be on Grove Street per required for CHIPS funding. He sent pictures to Linda at NYSDOT. 5) We will be putting street signs up throughout the village. 6) David was off last week and next week he has jury duty.

**Water Report, David Decker present** - 1) The well controller level indicator needs to be replaced. It is giving inaccurate levels. Webb gave prices for an advanced one and another price for one that is comparable to what we have. The cost for the advanced model is \$1909.03. Mayor Harting stated that the technology they have now is huge compared to what we have, considering when we purchased the old one we have now, it was top of the line.

**Motion:** to order the well controller from Webb at a price of \$1909.03.

**By:** Robert J. Bennett

**2<sup>nd</sup>:** Eileen Shelp-Olmstead

**Vote:** AYE - All

2) The Citgo wants to run a new 1" water line into their building. They would like to move the service towards the school so they can avoid the gas tanks/lines/pumps that are in the parking lot over the current service line. It would cost us about \$150. 3) A guy stopped by showing David a new leak detector. It includes software to map out the entire water system, stores the noise for three different spots so you can listen again to tell whether you are going in the right direction towards the leak. If needed, the guy can come out sometime to demo the system for you. While he was here, we found a leak in front of the pump house that ours didn't even pick up. It has an ipod touch with the system for mapping. Mayor Harting said he would like to have him come out and do a demonstration. Johnson City has purchased this unit. Maybe Ron could talk to Mayor Deemie. 4) Sent all our past monthly water reporting to Steve with GWS (Groundwater Sciences). They are going through it and working with the SRBC for our well docket. 5) The school bus garage has a leak in their heating system causing their water usage to be high. I am working with them to locate where it may be leaking. Not having much luck so they may need to eliminate the radiant floor heating and use an alternate method to heat the garage.

**Treasurer's Report, Patricia Harting present** - 1) A report was submitted. 2) The tax cap paperwork was filed and we were over the tax cap. After much conversation and phone calls with the State Comptroller's Office and the Village Attorney, there is nothing that can be done. It has to do with the PILOT agreement, which is a plus for us but in the calculation that the State Dept uses, it doesn't work that way. NYCOM is working to get this changed. 3) The clerk met with Herb Griffith from DataFlow. They do digital scanning and archiving. There was discussion and maybe we would just want to hire someone to make copies and keep them elsewhere. 4) Patti got a quote from Dell for 2 computers. The quote was for \$877.20 each. She sent the quote to Steve Goss for his opinion, as he will be installing them and does all the

updating and maintenance for us. He would like to see an i7Core instead of i5Core. He thinks the price will still be under \$1000. They are on state bid through OGS.

**Motion:** to purchase 2 new computers at a cost of approximately \$1,000 each

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Motion:** to accept the Treasurer's Report

**By:** Eileen Shelp-Olmstead  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - All

**Motion:** to accept the Meeting Minutes of May 5, 2015

**By:** Robert E. West  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - All

#### **Reports of Committees:**

Community House Report - There is a soffet on the south side of the Community House that needs to be replaced. David will contact George Hull to see if he would be interested in giving us a price on it.

**Mayor's Report** - 1) A work session was set up for Tuesday, June 16, 2015 to discuss several miscellaneous items. David asked if they wanted the guy to come do his demonstration of the leak detector. They said that would be fine if he didn't want to come to the July meeting. 2) DEC met with Mayor Ron and Trustee Tom at the future site of the boat launch. They see no problems with wetlands or the area. They may not be able to do anything financially but could help with the permitting process. 3) The Historical Committee met at the Community House last week for a tour of the building by the mayor. 4) A group of kids from the school, Windsor Public Achievement (PA) Team met with the mayor to express their desire to do some community service. They sent a letter of things they would like to do to help beautify the village. The mayor asked if someone would help this group. Trustee Bennett offered to do this with help from Trustee Skinner and Trustee West.

**Motion:** to give them up to \$500 to help with this project

**By:** Ronald G. Harting  
**2<sup>nd</sup>:** Robert E. West  
**Vote:** AYE - all

5) The Leatherstocking Meeting on May 21<sup>st</sup> and May 22<sup>nd</sup> went well. The meeting at the school was very well attended.

**Board Member Training** - Trustee Skinner addressed the board about a class that he and Trustee Bennett went to on May 28<sup>th</sup> in Hancock. It was about fiscal accountability for village boards. He stated there are some things that the board needs to improve on. First, the board needs to set policies, especially the personnel. The mayor stated that we have a personnel policy but yes, it should be updated. Trustee Skinner stated that he had worked on one but it was never adopted. Second, the books need to be audited by one or two board members. If not, we will have to pay for outside audits, which will be very expensive. Because he and the mayor are authorized to sign checks, he feels they should not be the ones to audit them. Trustee Eileen said she would come down and audit them, with a little help to get started.

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** Robert J. Bennett

**2<sup>nd</sup>:** Eileen Shelp-Olmstead

**Vote:** AYE - All

**Motion:** to adjourn at 8:38 p.m.

**By:** Thomas M. Skinner

**2<sup>nd</sup>:** Robert J. Bennett

**Vote:** AYE - All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**