

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
June 2, 2020**

Present: Mayor: Ronald G. Harting
Trustee James W. Miller
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 1

Call to Order: **Time:** 7:00 P.M.
By: Mayor Ronald Harting

Pledge of Allegiance

Welcome

Public Comment - Jill Skinner was present to ask if the Band Concerts were going to be allowed to happen this year. The mayor stated as soon as the Governor allows large groups, they can have them. Jill stated that everything is scheduled so would it be possible to have just the entertainers play with out the food vendors. It was stated that there is no way to control the crowd. Mayor Ron stated he will check with the Control Group of the Southern Tier, a group appointed by the Governor, to see where they stand on this. The refreshment aspect of it will most likely not be able to happen.

Code Enforcement Report, Gary Post present - A report was presented. 1) Gary has sent out several grass cutting violations. 2) Dollar General is not mowing all they need to. Another violation will be sent out. 3) There is a contractor doing work at 23 Academy Street. 4) There have been problems at 116 Main Street. The police were in there for an issue they were called in for, and they noticed there was water leaking everywhere. David was called in and he shut the water off. The water meter indicated that a significant amount of water had leaked. A violation was also sent to them for grass mowing.

Attorney's Report - A report was submitted. Most of the correspondence was in regard to the COVID issues and closings.

Streets Report, David Decker present - 1) The voting for the primary is on June 23rd. The Community House is the only location for voting. How is the county going to handle this or is it up to us to monitor the voters in the building. It was stated that it is the county's responsibility. Trustee Tom has concerns regarding this and he will be calling Justin from the Broome County Elections. 2) The boiler at the Fire Station is 90% complete. Before they could finish, they had to go to another job regarding air conditioning. They will be back to finish it. They need to do a couple joints in the ceiling. 3) The sidewalk repairs were done. They did a good job. They had enough of the material left to do what was needed on the corner of Academy & Chapel, so we had them do that one also. 4) We are still on a 50% reduction in work force. David has been going in to the office in the morning and doing paperwork and any necessary stuff and Eric is working all day, mostly mowing. 5) We got the trailer for moving the mowers across the river.

Water Report, David Decker present - 1) There was a water leak on Main Street. We had a service leak and we had to change our curb stop as it was broke. The main leak was on the owner's side. They replaced the entire line. 2) Police did a raid on 116 Main Street for drugs and noticed water dripping from the siding. David gained access to the basement and shut it off inside. By reading the meter, over a million gallons went through the meter. 3) David received phone calls about rusty water because the fire company is taking water for pools and is opening the hydrant up full. The clerk stated she has only issued 2 pool permits and they were several weeks ago so no one should be filling. David spoke with someone from the fire company and explained to them again that when filling their tanks for an emergency or fire, if they need to open the hydrants all the way, they can. But do not open them all the way when not an emergency. It affects the village residents drinking water. 4) David finished the Annual Quality Water Report for the State.

Treasurer's Report, Patricia Harting present - 1) A report was presented. A Public Hearing needs to be set up for the Local Law #2 regarding water meter readings. We set up a meeting for April but was not able to have the public hearing. A public hearing will be set up for July 7, 2020 at 7:05 p.m.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

Motion: to accept the Meeting Minutes of March 3, 2020

By: James W. Miller
2nd: Thomas M. Skinner
Vote - All

Motion: to accept the Meeting Minutes of March 15, 2020

By: James W. Miller
2nd: Thomas M. Skinner
Vote - All

Motion: to accept the Meeting Minutes of April 7, 2020

By: James W. Miller
2nd: Thomas M. Skinner
Vote - All

Motion: to accept the Meeting Minutes of May 5, 2020

By: James W. Miller
2nd: Thomas M. Skinner
Vote - All

Resolution #6-2020

**RESOLUTION NO.6-2020
RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2019/2020**

WHEREAS, this Board having previously adopted annual budget for the fiscal year commencing March 1, 2019, and

WHEREAS, the State of New York Department of Transportation has allotted the Village of Windsor an amount of \$5,877.44 for PAVE NY;

BE IT RESOLVED, that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 5,877.44	
Subsidiary Account		A3501-NYS/CHIPS	\$ 5,877.44
Estimated Appropriations	A960	\$ 5,877.44	
Subsidiary Account		A5112.4-Capital Imp.	\$ 5,877.44

AND WHEREAS, the State of New York Department of Transportation has allotted the Village of Windsor an amount of \$4,710.33 for Extreme Winter Recovery;

BE IT RESOLVED that the said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 4,710.33	
Subsidiary Account		A3501-NYS/CHIPS	\$ 4,710.33
Estimated Appropriations	A960	\$ 4,710.33	
Subsidiary Account		A5112.4-Capital Imp.	\$ 4,710.33

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2019.

- Offered by:** Eileen Shelp-Olmstead
Seconded by: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee James W. Miller
 AYE - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West, Jr.

Resolution effective June 2, 2020

Resolution #7-2020

**RESOLUTION NO.7-2020
 RESOLUTION AMENDING ANNUAL
 VILLAGE BUDGET FOR 2019/2020**

WHEREAS, the Village Board entered into an agreement with Windsor Emergency Services, and

WHEREAS, Windsor Emergency Services will be purchasing diesel and gasoline for their vehicles from the Village Streets Department at State Bid price; and

WHEREAS, Windsor Emergency Services is billed monthly for diesel and gasoline purchased by the village; and

WHEREAS, the Village Street Superintendent keeps record of all diesel and gasoline pumped electronically and the clerk sends them a bill on or about the 1st of each month;

AND WHEREAS, the following payments were made to the Village for fuel reimbursement in October for \$1,053.47 and November for \$1,085.61 for a total of \$2,139.08

THEREFORE, monies spent from streets need to be reimbursed from the monies paid

Estimated Revenues	A510	\$ 2,139.08	
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Subsidiary Account	A2188-Ambulance diesel	\$ 2,139.08
Estimated Appropriations	A960	\$ 2,139.08
Subsidiary Account	A5110.4-Streets Department	\$ 2,139.08

NOW, THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2019.

Offered by: Eileen Shelp-Olmstead
Seconded by: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee James W. Miller
 AYE - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West, Jr.

Resolution effective June 2, 2020

Resolution #8-2020

**RESOLUTION NO.8-2020
 RESOLUTION AMENDING ANNUAL
 VILLAGE BUDGET FOR 2020/2021**

WHEREAS, the Village of Windsor Board of Trustee having previously adopted an annual budget for the fiscal year commencing March 1, 2020, and

WHEREAS, a Consent Order and Judgment was issued by the Supreme Court of the state of New York, County of Broome on November 20, 2019 and filed with the Broome County Clerk on November 21, 2019; and

WHEREAS, such judgment resulted in an assessment decrease for tax map# 182.15-2-11.2 Windsor Bohica LLC c/o Dollar General from \$942,245.00 to \$900,000.00; and

WHEREAS, the judgment resulted in a decrease of taxes \$535.33 in the Village Tax Roll and in the Tax Warrant.

THEREFORE, BE IT RESOLVED that the said annual budget be approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ -535.33
Subsidiary Account	A1001-Taxes	\$ -535.33
Estimated Appropriations	A960	\$ -535.33
Subsidiary Account	A1621.4-Office Cont.	\$ -535.33

Offered by: Eileen Shelp-Olmstead
Seconded by: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee James W. Miller
 AYE - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West, Jr.

Resolution effective June 2, 2020

Resolution #9-2020

**RESOLUTION NO.9-2020
 RESOLUTION AMENDING ANNUAL
 VILLAGE BUDGET FOR 2020/2021**

WHEREAS, the Village of Windsor Board of Trustee having previously adopted an annual budget for the fiscal year commencing March 1, 2020, and the Village Tax Roll reflected an amount of \$.05¢ more in taxes to be received than had been entered into the budget.

IT IS HEREBY RESOLVED, that the said annual budget approved and filed as aforesaid be amended as follows:

Estimated Revenues	A510		\$.05
Subsidiary Account		A1001-Taxes	\$.05
Estimated Appropriations	A960		\$.05
Subsidiary Account		A1621.4-Office Cont.	\$.05

THEREFORE, BE IT RESOLVED that the said annual budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2020

Offered by: Eileen Shelp-Olmstead

Seconded by: James W. Miller

Vote: AYE - Mayor Ronald G. Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West, Jr.

Resolution effective June 2, 2020

Resolution #10-2020

**RESOLUTION NO.10-2020
VILLAGE OF WINDSOR CLEAN-UP DAY**

BE IT RESOLVED, that the Village will sponsor a Clean-Up Day on Saturday, July 11, 2020 from 8:00 A.M.to 12:00 P.M. and.

BE IT FURTHER RESOLVED, that there will be four categories provided

Tires

White goods, metal

Bulk items

Non-contaminated C & D

Offered by: Eileen Shelp-Olmstead

Seconded by: James W. Miller

Vote: AYE - Mayor Ronald G. Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West, Jr.

Resolution effective June 2, 2020

Resolution #11-2020

**RESOLUTION NO.11-2020
RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2020/2021**

WHEREAS, the Village Board entered into an agreement with Windsor Emergency Services, and

WHEREAS, Windsor Emergency Services will be purchasing diesel and gasoline for their vehicles from the Village Streets Department at State Bid price; and

WHEREAS, Windsor Emergency Services is billed monthly for diesel and gasoline purchased by the village; and

WHEREAS, the Village Street Superintendent keeps record of all diesel and gasoline pumped electronically and the clerk sends them a bill on or about the 1st of each month; **AND WHEREAS**, the following payments were made to the Village for fuel reimbursement in December for \$988.90; January for \$825.91; February for \$554.65; and March for \$233.10 for a total of \$2,602.56

THEREFORE, monies spent from streets need to be reimbursed from the monies paid

Estimated Revenues	A510	\$ 2,602.56	
Subsidiary Account		A2188-Ambulance diesel	\$ 2,602.56
Estimated Appropriations	A960	\$ 2,602.56	
Subsidiary Account		A5110.4-Streets Department	\$ 2,602.56

NOW, THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2020.

- Offered by:** Eileen Shelp-Olmstead
- Seconded by:** James W. Miller
- Vote:** AYE - Mayor Ronald G. Harting
- AYE - Trustee James W. Miller
- AYE - Trustee Eileen Shelp-Olmstead
- AYE - Trustee Thomas M. Skinner
- AYE - Trustee Robert E. West, Jr.

Resolution effective June 2, 2020

Resolution #12-2020

**RESOLUTION NO.12-2020
RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2020/2021**

WHEREAS, there are checks that have not been cashed or returned;

WHEREAS, the checks were written from the Trust & Agency account;

WHEREAS, the checks are #1370, dated 12/6/2013 for \$25.00; Check #1600, dated 1/15/2016 for \$20.00

THEREFORE, these checks in the amount of \$45.00 be credited to the Trust & Agency Fund as a Prior Year Refund

Cash	A200	\$ 45.00	
Revenue	A980	\$45.00	
Subsidiary Account		A2701-Prior Years Refund	\$ 45.00

NOW, THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2020.

Offered by: Eileen Shelp-Olmstead
Seconded by: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee James W. Miller
 AYE - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West, Jr.

Resolution effective June 2, 2020

Resolution #13-2020

**RESOLUTION NO.13-2020
RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2020/2021**

WHEREAS, there are checks that have not been cashed or returned;

WHEREAS, the checks were written from the Checking account;

WHEREAS, the checks are #5743 dated 8/3/11 for \$100.00; check #5997 dated 1/14/12 for \$31.13; check #7132 dated 11/8/2013 for \$1.08; check #10496 dated 7/3/2019 for \$680.81 for a total of \$813.02.

THEREFORE, these checks in the amount of \$45.00 be credited to the Trust & Agency Fund as a Prior Year Refund

Cash	A200	\$ 813.02	
Revenue	A980	\$ 813.02	
Subsidiary Account		A2701-Prior Years Refund	\$ 813.02

NOW, THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2020.

Offered by: Eileen Shelp-Olmstead
Seconded by: James W. Miller
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee James W. Miller
 AYE - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West, Jr.

Resolution effective June 2, 2020

Reports of Committees:

Code Enforcement Committee - No report
Community House Committee - No report
Fire Co Committee - No report
Parks Committee - No report
Pool Committee - No report
Streets & Water Committee - No report

Mayor's Report - 1) The Governor has extended all municipal meetings to continue on Zoom until June 27th. 2) Josh Stone's Eagle Project across the river on Depot Street is done. He did a great job. 3) After much research, Mayor Ron found that the Town of Windsor passed the 485b Law for tax reduction on properties for a tax break. If someone was to buy a run-down property, this may help them out. 4) Tom Murphy and Mayor Ron have

been appointed to the PA Rail Trail Board. The NEPA Rail Trail is completing the trail from Carbondale, PA to the state line in Windsor. It is envisioned that this be extended to the Charles L English Windsor Museum. 5) We got two (2) quotes for painting the Community House. The first was from Filbin Paint out of Vestal. Their quote was \$49,500.00. The second quote was from Brushes Over Broome for \$16,268.45. Ron has been in contact with both companies. Brushes Over Broome has been very responsive in a timely manner. They sent paperwork for colors and pictures of their previous jobs. There are some rotted boards that need to be replaced before the painting is done. David will check with George Hull and see if he can get them replaced in a timely manner.

Motion: to have Brushes Over Broome paint the Community House

By: Eileen Shelp-Olmstead

2nd: James W. Miller

Vote: AYE - All

6) In March of 2020, Hull Construction had given us a quote for installing a roof on the gazebo at a cost of \$6,857.00. The board approved this but it was not recorded in the meeting minutes of March's meeting. David will speak with George and get moving on this.

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: James W. Miller

Vote: AYE - All

Motion: to adjourn at 8:47 p.m.

By: James W. Miller

2nd: Thomas M. Skinner

Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer