

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
July 2, 2026

Present:	Mayor:	Ronald G. Harting
	Trustee	Elaine L. Card
		John R. McNulty
		James W. Miller
		Thomas M. Skinner
	Treasurer:	Patricia L. Harting
	Clerk:	Courtney J. Decker
	Streets & Water Supt:	David M. Decker
	Code Enforcement:	Richard Osborne
	Attendees:	6

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome

Public Comment – There was no public comment.

Diane Wallick/Sue Rambo – Diane and Sue were in attendance regarding the small white sign that the library uses which was brought into question at last months board meeting. It was decided that the sign should be put out the day before an event and taken down after the event. Sue stated that the sign is important and one day is not enough time for it to be out; that people look for that sign to see when the story time will be. She also inquired as to how it is in the way. Trustee Skinner stated that the sign is hideous, does not match the décor of the Community House and it gets left out for weeks at a time; we are not able to mow the area because it is staked down or it is being put on the sidewalk/walkway. Trustee Skinner asked why they couldn't use the big, beautiful sign that the Village bought; specifically for things like this. Diane responded that you could not see the big sign from the street. Trustee Skinner rebutted that you could not see the little sign either. After a lengthy discussion and points of topic about churches leaving their signs out, this being a State Road, the sign being in the way of mowing and plowing, it being left out too long and asking if it needed to be out every week, a decision was reached. The sign could be put out only when there is a story time and the occasional book sale. The sign can only be left out from Wednesday to Saturday, and it must be put in the mulch, out of the way. Trustee Miller also stated that the small light up "open" sign in the window upstairs looks awful, does not go with the décor of the Community House and it gets left on all the time. Sue and Diane stated that the lights being left on all the time have been addressed and should not be an issue anymore. Diane also brought to the attention of the board that Janice Springsteen will be turning ninety-nine in August and the Village should thank her for all her years of volunteering at the library.

Code Enforcement Report, Rich Osborne present – A report was given. 1.) Two building permits were issued. One was for a pavilion type structure at 14 Main Street. The other was for boarding up and/or repairs to a residence on Kent Street. 2.) Two building maintenance violations were also issued. One for fence repairs and clean-up on Pine Street. The second was for property repairs on Kent Street. 3.) We are still working on finishing up the fire inspections for the year. 4.) Continue to field questions as they come in regarding zoning, building/maintenance issues and performing inspections and follow-up on any open building permits. 5.) Rich also brought to the board's attention that NYS has a new building code; a portion of it was officially adopted. The Village should also consider adopting and updating some of our code. 6.) The Village should also look to update the fee schedule for signs and

entertainment permits. The code we currently have is extremely vague in some areas or non-existent. Treasurer Harting stated that she thought that we did have a fee schedule for signs and that she would have to look through previous resolutions to find it.

Streets Report, David Decker present – A report was given. 1.) Superintendent Decker reminded the board that electronics day was this Saturday July 11th from 9 a.m. to 1 p.m. at the Town Highway Garage. 2.) The new mower came in this week. 3.) The tree at the little park was cut down and the two trees on Kent Street still need to be attended to. 4.) There was an encounter with a resident on Grove Street who continuously brings out old piles/logs from the woods for brush pick-up. We have told her on numerous occasions, over the past several years, that this is not what this service is for. The resident also went up to the Clerk's office to make a complaint and was told the same thing; this is not what this service is for. Clerk Decker reiterated what the service was and what was/was not acceptable. After the conversation, the resident said she understood and it would not happen anymore. Supt. Decker did bring up a copy of the brush removal policy for Clerk Decker to have on hand in case it happens again or with someone else.

Water Report, David Decker present – A report was given 1.) There is a service leak on Chestnut Street. Between appointments, events, vacations and coordinating with Colwell Brothers, we just have not had time to take care of it yet. As soon as we can, we will be making repairs. 2.) Received a call from a resident who called because they had no water at their home. The fire company was getting water for a pool; he had the hydrant open too far and caused the lack of water. We have instructed the fire department to use a different hydrant, in hopes of affecting as few residents as possible, while still allowing the fire department to be able to deliver water as one of their fund raisers. Clerk Decker had the figures from bulk water sales for the Village from the last couple of years; 2024 - \$1,274.50; 2025 - \$1,074.60; and so far for 2026 \$972.75 has been collected. 3.) A resident of Grove Street was extremely upset that she was not notified of another resident filling their pool. The resident did purchase a pool permit and had been given permission to use the hydrant. This resident stated that her water was brown and it ruined a load of laundry and wanted to know who was going to pay for it. Superintendent Decker advised the resident to come to the Village board meeting to express her concerns. He also let her know of our current issues with the pumps and drawing o bulk water it is currently helping our system clear the lines, since they have not been flushed since last October. 4.) On June 10th, the company that I thought we ordered the new well pump from emailed me asking where we stand with the order. I responded that we had ordered it on April 22nd when I spoke/emailed him about it. He called and said that there was no purchase order, so he never ordered it. I told him again that we do not do purchase orders that I had set up an account on the 22nd, it was approved, and he was supposed to have ordered it. He then said it would still be a ten to twelve week waiting time to receive the new pump after he ordered it. I told him I would be looking elsewhere since the lead time is very important to us right now. The next day at one of our water meetings, I met an employee from Layne Christensen Company, sent him all our info and he sent me a quote. On June 14th, the pump and motor were ordered from Layne. The pump arrived last week and was also three thousand dollars less expensive. It will be installed next Thursday.

Treasurer's Report, Patricia Harting present – A report was given. 1.) Treasurer Harting went over her report. Trustee McNulty inquired about the interest earned from the new ICS account. Treasurer Harting informed the board that the interest earned for the past month is \$2,701.78.

Motion: to accept the Treasurer's Report

By: John R. McNulty
2nd: James W. Miller
Vote: AYE – ALL

Motion: to pay bills as authorized by vouchers signed by board members for \$43,909.14

By: John R. McNulty
2nd: Elaine L. Card
Vote: AYE – ALL

Clerk's Report, Courtney J. Decker present – A report was given. 1.) The Town of Windsor is having some of their floors redone at the Town Hall. They have asked if it would be ok for some of the staff to work here at the Community House from the 14th to the 17th of July. The board said that it would be fine and we would be happy to help them out. 2.) Everything is all set for Electronics Day Collection at the Town garage; confirmed with Broome County for July 11th from nine a.m. to one p.m. 3.) Our new computers have been delivered and installed. There have been a few minor glitches and some adjusting; overall they are working well. 4.) There have been issues with the porta potty at the park; Jack, the owner of Northeastern Sanitary has called me a few times over the last few weeks. It appears that someone tried to light a fire in the porta potty, it got tipped over, people were smoking in them and there was a diaper thrown in the bowl. Jack asked if he could put no smoking signs up. I said absolutely since there is not supposed to be any smoking at the park. He was able to come out within a few hours when it got tipped over to replace it and take away the one that was tipped over. He did have to charge us an additional \$5.00 for the diaper, since they cannot dispose of them with the regular waste. Jack has been great to work with, even with all the issues this past month. 5.) Tony Suhadolnik, with the WYSR reached out to confirm the dates of the upcoming tournament from the 6th through the 19th of July. They will also be utilizing a field at the high school because of how many teams there are this year. He also inquired about possibly using the park in the fall for some additional sports and/or activities. I told him to reach back out when he had more specifics, but we were happy to work with the WYSR. 6.) Clerk Decker requested a motion to approve the meeting minutes from the June 4th board meeting.

Motion: to accept the Meeting Minutes of June 4, 2026

By: Elaine L. Card
2nd: James W. Miller
Vote: AYE – ALL

Mayor's Report, Ronald G. Harting present – 1.) Mayor Harting started by letting everyone know that the 250th Celebration and the Veterans Service went well. They gave the flag to Village resident and veteran Mike Egan. The parade was a success with all the Veteran's, groups, and the Windsor Lions float. After the parade there were several additional vendors, a food truck, and several speakers throughout the day. 2.) We are starting the application process for the Broome County Small Community Grant Fund to make improvements to the Village Green and the crosswalk. 3.) Trustee Card said that she followed up with West Lake Art Conservation Center to see how the assessment of the paintings we took there is coming along. They are still working on the report, and they are not quite ready to be picked up yet. They will let her know when we are able to go back and get them.

Motion: to adjourn at 8:03 p.m.

By: James W. Miller
2nd: Elaine L. Card
Vote: AYE – ALL

Respectfully Submitted,

Courtney J. Decker, Village Clerk