

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**August 6, 2013**

|                 |                          |                       |
|-----------------|--------------------------|-----------------------|
| <b>Present:</b> | Mayor:                   | Ronald G. Harting     |
|                 | Trustee                  | Robert Bennett        |
|                 |                          | Eileen Shelp-Olmstead |
|                 |                          | Thomas M. Skinner     |
|                 |                          | Robert E. West        |
|                 | Clerk/Treasurer:         | Patricia L. Harting   |
|                 | Streets & Water Suptdnt: | David M. Decker       |
|                 | Code Enforcement:        | Gary Post             |
|                 | Attendees:               | 4                     |

**Call to Order:**      **Time:** 7:00 P.M.  
                          **By:** Mayor Ronald G. Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** - Village worker Matthew Hartwell, Windsor Partnership President Elaine Card, Village Deputy Clerk Diane Wallick and village resident Bill Wallick were present. Elaine Card gave the village a Certificate of Insurance that is a full coverage of all Partnership activities to cover for a full year. She was asked if she was there on behalf of the Arts Festival people and she said she didn't know if someone was coming or not. There was discussion about getting water for the event. David said he could turn on a hydrant or possibly the utility room in the concession stand could give access. The Mayor inquired if arrangements had been made for the electrical service and mentioned that Bob Pessarchick from Matco had done so in the past. Mrs. Card stated she would bring these items up at the next WOTA meeting. Resident Bill Wallick was asked how the riverboat casino was proceeding. Bill stated that we're short on funds but working on it. The mayor thanked Matthew for all his hard work and he's heard good things about him. The village looks good.

**Code Enforcement Report, Gary Post present** - 1) The garage for the Methodist Church is finished and it looks good. 2) He has sent out violations and most of them have been cleaned up. 3) Gary had to file paperwork for the buy-out properties to prove we didn't build anything on the sites. It's good for 2 more years, till we have to file again. 4) 21 Main Street is vacant and we may have to go in and clean up the place. Gary came down and posted it this weekend and after Wednesday, the village workers can go in and start cleaning up. There was much discussion about turning the water off at this residence when the owner hasn't requested it. 5) The place on Academy Street is still an awful mess.

**Attorney's Report** - No report was submitted. There are a couple of legal items that need to be discussed in executive session. 1) Beth has been working on the franchise with Adams Cable. She gave the board a marked up copy. They will review the changes and get back to the office by August 17<sup>th</sup> with any changers so a public hearing can be set up in October at the meeting in September. It was noted that the contract would start in 2013 and the board felt the agreement should be dated 2011, when the previous one had expired.

**Streets Report, David Decker present** - 1) Broome Bituminous should be out here before the bike race, September 21<sup>st</sup>. They have not returned his calls. The intersection at Chapel Street and East Windsor Road is broke up bad. While Broome is there, David wants to cut it out and patch while they have the roller there. Mayor Harting asked David to talk to Chip at the County to have them pay for it because it is the county section of the road, not the villages'. 2) When the weather cooperates, we will hot patch. 3) The siding for the Community House is out back. If it's not raining tomorrow, they will be priming it. They may have to put a backer board on as they recommend. As soon as they get some days of good weather, they'll work on the building. 4) A couple street signs were stolen last week. He's ordering the new updated signs. To bring all the signs up to the new standards to take effect soon, it would cost us \$4,015.00. Some of the posts will have to be replaced. David talked to someone at Williams who may help out. The signs are \$52.10 to replace the stolen ones. He thought it would be a good idea to get a few at a time. 5) The wooden guardrails in the park by the monument were hit so they took them down. David thought maybe we could get some big rocks to put there instead. 6) They painted the front of the Community House and the steps. 7) Chris Green on Kent Street needs his sluice pipe replaced. He stated a lot of cars turn around in his driveway. David will check with him to make sure he needs a pipe and the village will purchase the pipe and the resident puts it in.

**Water Report, David Decker present** -1) The CCR Certification forms are due by September. He will have it done soon. They were waiting for the report to be on the village website. 2) Had a water leak at Kathie Smith's house on Ford. It was the line that was replaced a couple years ago that the coupling was loose and spitting out water. Larry Williams asked if they could put a little more dirt in the hole. 3) Tom Bosket has a water leak on his rental property. He's going to fix the leak himself. 4) Suit-Kote is done taking water for right now. They've been billed almost \$3000. But they may start up again as highway work proceeds. 5) David has been doing the water readings over at C.R. Weeks School. The Mayor and David met with the school and signed a Memorandum of Understanding for David's knowledge, license and help with testing the water. We have billed them for the month of July.

**Treasurer's Report, Patricia Harting present** - A report was submitted. We received our quarterly sales check from the county, which was approximately \$2,000 over the anticipated amount. 2) There is the annual NYCOM Fall Training School this year in Saratoga Springs. The clerk/treasurer would like to go. It is from September 9<sup>th</sup> through the 12<sup>th</sup>. The cost of the program and hotel is \$1,121.00. She would leave after the last class on Thursday so she wouldn't stay Thursday night. There was discussion on mileage and it was noted that she has to turn in a mileage report.

**Motion:** to allow Patti to go the NYCOM Training September 9<sup>th</sup> through the 12<sup>th</sup> at a cost of \$1,121.00.

**By:** Thomas M. Skinner

**2<sup>nd</sup>:** Robert E. West

**Vote:** AYE - All

**Motion:** to accept the Treasurer's Report

**By:** Robert E. West

**2<sup>nd</sup>:** Eileen Shelp-Olmstead

**Vote:** AYE - All

**Motion:** at accept the Meeting Minutes of July 2, 2013

**By:** Robert E. West

**2<sup>nd</sup>:** Thomas M. Skinner

**Vote:** AYE - All

**Resolution #27-2013**

**RESOLUTION NO.27-2013**

**WHEREAS**, the Board having previously adopted annual budget for the fiscal year commencing March 1, 2013, and

**WHEREAS**, the Village has been billed \$1303.08 for unemployment from a previous employee; and

**WHEREAS**, the Village does not carry unemployment insurance to pay for this; and

**WHEREAS**, monies saved from salaries can be put towards this expenditure;

**BE IT RESOLVED**, that the Village Board of Trustees of the Village of Windsor does authorize a transfer between appropriation funds as such:

|                          |      |                           |             |
|--------------------------|------|---------------------------|-------------|
| Estimated Appropriations | A960 | \$ 1,303.08               |             |
| Subsidiary Account       |      | A5010.1-Streets Personnel | \$ 1,303.08 |
| Estimated Appropriations | A960 | \$ 1303.08                |             |
| Subsidiary Account       |      | A9050.4-Unemployment Ins. | \$ 1,303.08 |

**THEREFORE, BE IT RESOLVED**, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2013.

- Offered by:** Robert E. West
- Seconded by:** Robert J. Bennett
- Vote:** **AYE** - Mayor Ronald G. Harting
- AYE** - Trustee Robert J. Bennett
- AYE** - Trustee Eileen Shelp-Olmstead
- AYE** - Trustee Thomas M. Skinner
- AYE** - Trustee Robert E. West

**Resolution effective August 6, 2013**

**Reports of Committees:**

**Code Enforcement Committee - No report**

**Community House Committee** - We received 2 estimates for painting the back of the Community House. Bucket O’Brushes quoted \$1,850.00. He wants 25% down which we can’t do. David will get in touch with him to tell him we’re doing the boards so he doesn’t have to but maybe he could put the trim up instead. The village would buy the paint thus taking care of his upfront costs so he may waive the 25% down. Paul Dillingham quoted \$3,700.00. Davis is to call Jay and have him do the work and also discuss the other issues with him.

**Fire Co Committee - No report**

**Parks Committee - No report**

**Pool Committee - No report**

**Streets & Water Committee - No report**

**Motion:** to go into Executive Session at 8:30 p.m. to discuss a legal litigation matter

**By:** Ronald G. Harting  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Motion:** to return from Executive Session at 9:06 p.m.

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Motion: to pay bills as authorized by vouchers signed by board members**

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - All

**Motion: to adjourn at 9:11 P.M.**

**By:** Robert E. West  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** Aye – All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**