

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
August 7, 2025**

Present:	Mayor:	Ronald G. Harting
	Trustee	Elaine L. Card
		John R. McNulty
		James W. Miller
		Thomas M. Skinner
	Treasurer:	Patricia L. Harting
	Clerk:	Courtney J. Decker
	Streets & Water Supt:	David M. Decker
	Code Enforcement:	Richard Osborne
	Attendees:	11

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome – Mayor Harting welcomed all in attendance. William McNally was in attendance as requested, along with his family. Mayor Harting, Supt. Decker and our Board of Trustees gave Willie a card/gift card as a token of appreciation from the Village for all his help with Clean-Up day this year. He put forth a lot of effort and hard work that day volunteering his time to help with the event. The Village wanted to show their gratitude and recognize our young resident giving back to his community.

Code Enforcement Report, Rich Osborne present - A report was presented. 1.) Two permits were issued; one demo permit to take down an existing garage and one building permit for a new deck. 2.) The chicken issue continues. After issuing an appearance ticket, the resident and Rich went to Town of Windsor court. The resident was in attendance and provided a receipt for some new fencing for the enclosure. The judge dismissed the case because the resident was making an effort to fix the problem. Since the court date, there have been four additional complaints regarding the same chickens. Rich is going to check with our attorney to see if we can legally revoke her permit to have chickens; for the multitude of occurrences and that she is not in compliance with Village code. 3.) Rich issued a final notice to 14 Main Street; regarding the removal of the fire damaged structure. He did speak to the owners and strongly advise them to come to this board meeting to speak with the board. To possibly work out a timeline and what their plans are; he has already allowed them more than the six months that Village Code permits. The owners told Rich they would reach out to a board member and would not be coming to the board meeting. At this point Rich and the board discussed having our attorney draw up a letter to send to the owner's of 14 Main Street, since Rich has exhausted all avenues to help them.

Motion: to have our attorney draft a letter to the owners of 14 Main Street for our next legal course of action.

By: Thomas M. Skinner
2nd: Elaine L. Card
Vote: AYE - All

4.) There was an area variance public hearing; the Planning Board and the Zoning Board of Appeals held a meeting. After discussion and review of the current code and the area use variance, the residents were seeking, both boards agreed on approving the area use

variance to build a new deck at 6 Academy Street. 5.) Continued inspections on open permits as needed. The owner of 57 Chestnut Street is still struggling to meet code. He recently had a new plumber come to the residence and was told that he would need to start all over. The plumber and Rich discussed and tried to explain to the owner how explicit NYS code is. Rich also checked in with the owners of 134 Main Street and told them that they need to clean up the property; they have since gotten a dumpster and are working to clear out the junk. 144 Main Street is coming along nicely, and the new owner has done a lot of work to improve the home. Lastly, there is work being done on the Town hall; the roof is finished, and the brick work is still in progress, it is taking quite a bit longer than anticipated.

Attorney's Report – No report was given, no activity.

Streets Report, David Decker, present - A report was presented. 1.) We finished the lattice work on the front of the Community House, fixed/redid the fascia and gutter over a portion of the deck. We also should consider redoing the small roof over the back entrance of the Community House. We will have George Hull look at it and price out the repairs. 2.) The ditch work was done on Maple Ave and lined with stone. The homeowner called Dave last week to let him know that it looks great but also, they had no water coming into their garage after the work was done. 3.) Lawn violations were sent out and cut for the second time this year. The office will be sending out invoices for the grass cutting; for the second offense it is three hundred dollars. Every time after that, it will be four hundred and fifty dollars for each additional occurrence. 4.) We have gotten the updated black top prices for Academy Street, which would now be \$30,718.07. This will include binder to help with raising the pitch of the road. Mayor Harting asked if this would put Academy Street at the proper pitch. Dave said that it will not raise it completely to where we would like to see it, but it will help significantly. They plan to pave/use binder to the sidewalk which should raise it up enough to help stop the area from holding water. Additionally, if this does not completely correct the issue, it is something that will be more obtainable during future paving when the road is eligible again.

Motion: to accept the updated cost for paving Academy Street of \$30,718.07

By: John R. McNulty

2nd: James W. Miller

Vote: AYE - All

5.) The planter box was removed at the end of the parking lot by the Community House. We have replaced it with a concrete block for now and will dress it up as time permits. 6.) We redid all of the pavers under the benches at the park. We used/repurposed the pavers that were previously under the benches in front of the Community House. Grass seed has been put down and the park is looking nice for the upcoming annual Corn Festival. 7.) Dave did mention about taking down one of the smaller swing sets that is at the park. It does not get used anymore and has become an eyesore due to its age. Trustee McNulty agreed and even suggested taking out additional sets because they are so old. Dave said that he agreed but some of them do still get used regularly. 8.) We put a new forty-amp sub panel in at the pavilion at the park. There are currently some outlets wired in, and we can add security lighting later if necessary. 9.) The generator pad is in place; we will need to run a new propane line out to it. I have been looking at one inch corrugated stainless steel piping for it; it will be easier to work with, and it will also look better. It would be best if we did not have to bury the lines since they would interfere with the underground electric and the drainage pipe from the sump pump. 10.) Electronics recycling day will be held at Klumpp Park again this year, put on and arranged by the county. The county did ask if Dave would be there again this year with the tractor/forks; Dave being there and available makes everything go much smoother.

Water Report, David Decker present - A report was presented. 1.) Still waiting on the lab results for the lead and copper samples that we had to take. We did get results from one house; however, we are still waiting for a call back from the lab as to where the rest of our results are. 2.) Regarding the lab we currently use, they have been quite slow lately. We are only able to use NYS certified labs; the health department has highly recommended a different lab. Dave will be reaching out to the to check on their pricing. He was told that they do pick-up daily and guarantee results back in three days. Depending on what we find out, we may wait until the beginning of the new year before a switch is made. We already have supplies for the current lab we use. 3.) All reports and samples have been completed for the month. 4.) There is a bulk water permit out for Suit-Kote. They will be purchasing water from us for a project that they are working on for Broome County. They should be starting within the next week or two.

Treasurer's Report, Patricia Harting present - A report was presented. 1.) Treasurer Harting presented her report. She also shared with board the interest we have accrued from the newer short-term CD; which was \$315.50. She said that she will have to check rates to see if we should renew the four-month CD or look to do a longer term, like the first CD we opened.

Motion: to accept the Treasurer's Report

By: James W. Miller
2nd: John R. McNulty
Vote: AYE - All present

Motion: to pay bills as authorized by vouchers signed by board members for \$39,627.49

By: John R. McNulty
2nd: James W. Miller
Vote: AYE – All present

Clerk's Report, Courtney Decker present - A report was presented. 1.) The office is starting to get busier; it was relatively quiet at the beginning of July. We mailed out the second half of the water billing at the end of July. 2.) The second quarter tax collection was submitted to the U.S. Census Bureau; we have collected approximately 89% of our taxes so far. 3.) Clerk Decker asked for a motion to accept the meeting minutes from the July meeting, with the addition of two addresses added to the minutes.

Motion: to accept the Meeting Minutes from July 3, 2025, with the addition of addresses.

By: Thomas M. Skinner
2nd: James W. Miller
Vote AYE

Mayor's Report - 1.) Mayor Harting informed the board that our attorney who has been with Coughlin & Gerhart is branching out on his own. Mayor Harting, would like to continue to work with our attorney; Robert McKertich. He has always taken very good care of the Village and looks out for our best interest. We will be receiving a retaining contract soon; at that time, we can look over all the specifics. 2.) It has been confirmed that our local grocery store, the Big-M, will be closing their doors after this Labor Day. Mayor Harting stated that the Finch family has always been very good to our community, and it is a shame that they will be closing their doors at the Windsor location. Unfortunately, it is getting harder for small businesses to stay open with all the delivery/online options available; this is another reason why it is important to support our local stores/businesses. They do plan to keep their Deposit store open as of now. Because the store will be

closed, Supt. Decker made it a point to mention that the owners of the plaza, will need to keep the heat on so the other stores in the plaza do not have frozen pipes. 3.) Mayor Harting was happy to share that although we did not get the total amount of the Small Community grant that we applied for; we were awarded 10K. Which will go towards some electrical upgrades and a generator at the Community House. After working with Matco, refiguring out materials and products to keep costs in line, we have a new quote of \$ 9,477.00. A motion was made to authorize Mayor Harting to sign the new quote.

Motion: to authorize signature on contract of \$9,477.00 for the new generator

By: John R. McNulty
2nd: James W. Miller
Vote: AYE – All present

4.) At this time, Mayor Harting requested that the board go into executive session to discuss a legal matter.

Motion: to go into executive session to discuss a legal matter at 7:49 p.m.

By: Elaine L. Card
2nd: Thomas M. Skinner
Vote: AYE – All present

Motion: to return from executive session at 8:15 p.m.

By: Thomas M. Skinner
2nd: John R. McNulty
Vote: AYE – All present

Motion: to adjourn at 8:17 p.m.

By: Elaine L. Card
2nd: James W. Miller
Vote: AYE – All present

Respectfully Submitted,

Courtney Decker, Village Clerk