

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**September 5, 2017**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	James W. Miller
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Attendees:	2

**Call to Order:**      **Time:** 7:00 P.M.  
                                 **By:** Mayor Ron Harting

**Pledge of Allegiance**

**Welcome** to Village residents Diane & Bill Wallick

**Public Comment** - 1) Diane Wallick wanted to know if there is anything we can do due to the mess that the NYSEG trimming left behind. She called NYSEG and they were supposed to clean up after each one but they left messes. The Mayor will call them to discuss cleaning up debris left behind on the private properties.

**Code Enforcement Report, Gary Post was present** - 1) Gary has been writing violations on complaints the office has received. 2) Gary and Patti worked up a permit for chickens. Gary and the mayor worked on a letter to send to residents that we believe have chickens now. 3) 184 Main Street was sold at auction. It hasn't been closed with the county yet. Broome recommended the building be demolished. 4) The Main Street Program is proceeding still. All involved are meeting tomorrow night at 6:00 pm. The bids came in high because it's late in the season and the work has to be done by the end of the year. 5) Gary came down Wednesday to deal with the ongoing issue of the garbage can.

**Attorney's Report** - A report was submitted. There were no comments.

**Streets Report, David Decker present** - 1) Colwell's did the parking lot. The price came in a little bit higher than quoted but we ran out of fill so they had to bring more in. Broome Bituminous will be here Thursday to put on a binder and weather permitting, they'll pave it. There is a benefit at the fire station which will use the parking lot. They also will be doing the streets paving. 2) On Thursday there is a kick-off meeting with FEMA for the winter storm in March. Because of Broome Bituminous coming that day, David will not be able to attend so Patti will go. 3) Trustee Jim asked David if anything can be done regarding the corner of Chapel & Academy Street with the curb and sidewalk crumbling. David spoke with the concerned party. The owner stated she shouldn't have to pay to have it fixed when she wasn't the one that damaged it. 4) Trustee Jim asked if anything can be done with the weeds and mess on the corner at the blinking light. David said they could weed whack them. Diane offered to come pull the perennials but David said it had to be done this week because of the Craft Fair that is happening on Saturday. 5) Trustee Eileen asked if we can have the Support Our Troops sign taken down because it's shredded. David will talk to the cable company. Trustee Jim said we should get another

one to replace it. 6) Colwell's will be starting the project on Cresson Hill this week. 7) The concrete pad is done for the gas tanks. We are still trying to coordinate a meeting with the sales representative for the fuel dispensing management system. 8) Trustee Tom asked about sidewalk replacement/repair. His concern is that the whole sidewalk should be replaced instead of dragged out for several years to get a partial replacement. Gary state the code book says construction or replacement of sidewalks. No further discussion. Going forward, the Village will continue to reimburse residents for sidewalk repair or replacement as identified in the code. 9) David asked Patti if the company interested in painting the community house has put in a quote. No, there was a concern with prevailing wage. There was discussion if we may want to consider siding. No, too expensive.

**Water Report, David Decker present** - 1) We repaired a leak at 148 Main Street. It was in the state right of way. 2) The reservoir will be getting a free inspection because the company lost the photos that they took last year. They will be out in October. 3) We need to get prices on a new water line at 80 Chapel Street. 4) We need to think about running a continuous water line down Elm Street which connects Main and Academy together. Residents are having pressure issues due to leaks. We've been looking for a leak but it's a plastic line and we're having trouble pinpointing it. We have discussed installing a main line for years. David hesitates installing complete new main line (maybe 203 inch) right now. He'd rather wait and see when the natural gas is coming through and install the water line in conjunction with gas line. We need to repair the current lines now to restore pressure to the homes on Elm.

**Treasurer's Report, Patricia Harting present** - 1) A report was presented.

**Motion:** to accept the Treasurer's Report

**By:** James W. Miller  
**2<sup>nd</sup>:** Robert E. West  
**Vote:** AYE - ALL

**Motion:** to accept the Meeting Minutes of August 1, 2017

**By:** Robert E. West  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

#### **Resolution #15-2017**

#### **RESOLUTION NO.15-2017 RESOLUTION OF THE VILLAGE OF WINDSOR**

**WHEREAS**, the Village of Windsor is and has been a participant in the Safe Routes to School Grant; and

**WHEREAS**, the Village has been informed by NYS Department of Transportation that the costs for the Construction and Construction Supervision and Inspection work and the Non-Infrastructure work for the next phases of the project have increased from \$146,677 to \$185,157, an increase of \$38,480; and

**WHEREAS**, the Village will be reimbursed for the full \$185,157 cost of the project by and through said grant; and

**WHEREAS**, the Village Board finds it in the best interests of the Village to continue to participate in the grant program at the additional cost; and

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board hereby authorizes the expenditure of an additional \$38,480 for a total of \$185,157 for the work to be

performed under the Safe Routes to School Grant; and

**RESOLVED**, that the Mayor is authorized to execute any and all documentation necessary and appropriate to effectuate said grant; and

**RESOLVED** that this resolution will take effect immediately.

**Offered by:** Eileen Shelp-Olmstead

**Seconded by:** James W. Miller

**Vote:** AYE - Mayor Ronald G. Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

#### **Resolution #16-2017**

### **RESOLUTION NO.16-2017 RESOLUTION OF THE VILLAGE OF WINDSOR**

**WHEREAS**, Local Law No.4 of 2001 reads “the fee schedule may be amended by resolution of the Village Board of Trustees from time to time”; and

**WHEREAS**, the Village Board desires to amend Appendix B as follows:

Section §80-1b Regulation of Chickens, the Village Board will add the fee of \$25.00 for a permit of chickens.

**RESOLVED** that this resolution will take effect immediately.

**Offered by:** Robert E. West

**Seconded by:** Eileen Shelp-Olmstead

**Vote:** AYE - Mayor Ronald G. Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

#### **Reports of Committees:**

**Code Enforcement Committee** - No report

**Community House Committee** - No report

**Fire Co Committee** - No report

**Parks Committee** - No report

**Pool Committee** - No report

**Streets & Water Committee** - No report

**Mayor’s Report** - 1) The Mayor and David are meeting with SRBC (Susquehanna River Basin Commission) tomorrow morning. The discussion will be the leaks in the system and the permitting process. 2) Trustee Tom is unhappy with the installation of the carpet. He’s concerned with the gaps in the rug. The other members of the board also expressed their concern with the issue. The company called the office and asked if we were pleased with it. Diane expressed her concern and the lady said she would send someone out and they never did. Diane will call them on Friday. 3) Copies of a draft contract for ambulance services with Windsor Emergency Services were distributed to the board for review and comment. A work session to review and incorporate all comments was set for September 20, 2017 at 6:00 p.m.

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** Eileen Shelp-Olmstead

**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

**Motion:** to adjourn at 8:52 p.m.

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**