

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
October 2, 2012

Present: Mayor: Ronald G. Harting
Trustee Robert Bennett
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Grant Writer: Steve Contento
Attendees: 12

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome - Bill DePersis, Tom Murphy, Paul Dillingham, Sue Rambo, Ron Rambo, Karl Howard, Diane Wallick, Bill Wallick, Greg Burnard, Bob Merkel, Jonathan Carey and Carolyn Price were present.

Public Comment - Resident Paul Dillingham was present to ask what he can do about a problem he has been having and can't seem to get resolved. He has water issue with the run-off of the neighbor's lot. Gary stated that he has done all he can do from a code enforcement aspect. Any further action on Paul's part would have to be to talk to an attorney. Mayor Harting asked if anything had changed in the past few years and Paul stated that there is more traffic than previous but not much has really changed. Possibly things could be worked out with the neighbor.

Grove Street closing - In past years, the village has blocked off Grove Street for Halloween. Fire Chief McNulty will have to be notified.

Motion: to allow the fire company to block off Grove Street for Halloween night from 6:00 p.m. to 8:30 p.m.

By: Ronald G. Harting

2nd: Robert J. Bennett

Vote: AYE - All

First Night - Debbie Menta had asked if she needed a permit to have a bonfire down in the park. It was discussed that it may be slippery going down the hill and some may want to park in the park parking lot and access the bonfire by way of the walking path. Trustee Skinner stated that he has done research on the DEC website and you do not need a permit from the DEC to have a celebration. If a permit is wanted, you would get it through the Forest Ranger out of Chenango County not the local DEC officer. It was decided that a permit was not needed.

Safe Routes to School - Tom Murphy presented the village board and the public with information about the Safe Routes to School grant that we are applying for. It would replace 1925 linear feet of sidewalks from 1 Grove Street up to the village office at 107 Main Street. It would also include six (6) handicap curb ramps. The requested amount of the grant is \$160,000. There is 10% survey costs for surveys and right-of-way certificate, 15% engineering costs (requesting use of NYS DOT engineering) and 5% for traffic cones and flagmen. It will be several years before construction would begin. He put in a 25% cost for inflation. The infrastructure cost would be \$155,000. The school will be spending \$5,000 to provide education to the children, get kids off the couch and walking more. The village may borrow the costs for these funds.

Public Comment: Bill Wallick asked why they chose Main Street, which has sidewalks as opposed to Grove Street, which has no sidewalks. Tom stated that they looked at Grove Street and the cost would be \$50,000 short of being one million dollars. Bill DePersis asked if there is money left, can it be used to add on more sidewalks. Tom didn't know if they could use it or would have to return any unused balance. Bill asked if they would cover the costs if it went over. No, that's a risk that the village takes. That is why there is a 25% costs for inflation. Trustee Bennett asked if all of the sidewalks are being replaced. Tom stated the sidewalk over Occanum Creek is not being replaced and also two residents' sidewalk at 129 & 127 Main Street, will not be replaced, as theirs are new and are of the same material as what is being done. Mayor Harting inquired as to the deadline of this grant. Tom said it has to be filed on Friday. Tom stated the overall project timeline is 5 years from start to finish. There is the planning, the application, obtaining project funding at the earliest be of June 2013. Then they will want the village to send a representative to a funding workshop to show how to fill out the paperwork. Then a memorandum of understanding with the school and the village for the village to reimburse the school from the funding. It needs approval by the state, state comptrollers office and the federal government. Once approved, the surveying and engineering would start. Actual construction would not start until possibly 2014. Bill DePersis asked if Leatherstocking will be putting in gas lines before the sidewalks are built. The mayor stated that Leatherstocking hopes to start putting in lines by summer 2013. Tom stated that the federal government will fund the full project. They won't look at the whole project and give us only partial funding. They will fund all of it. And it is 100% return of funds. Trustee Bennett asked what the reimbursement time is once they are submitted. Tom said the turn-around time is 6 to 8 weeks.

Motion: to submit this application to the state

By: Robert E. West
2nd: Thomas M. Skinner
Vote: AYE - All

Motion: to give the mayor permission to sign the application

By: Robert E. West
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

School Board Recognition Week - Mayor Harting read a Proclamation of School Board Recognition Week. It is in recognition to all the members of the school board and to recognize all their hard work.

Grant Writer Report - Steve Contento was present. He said it was great working with Tom Murphy on the Safe Routes Grant. He put in an application to the Community Foundation for a roof for the railroad station. Steve stated the grant that he and the mayor had discussed regarding the constitution line grant is due October 29th and they may wait for the second round.

Code Enforcement Report, Gary Post present - 1) There were some violations he has been working on. 2) He has a letter to go out to the new owner of a previous problem place. He will send the letter to Attorney Bob McKirtich for approval.

Attorney's Report – Beth sent in monthly reports for April through August. There was also a bill for the legal issues in regard to 185 Main Street. There was also an additional fee for the legal services regarding the contract with Leatherstocking. In the Leatherstocking agreement, there is a clause that states that Leatherstocking would reimburse the legal fees that the village has incurred with the contract negotiations. The board feels they should pursue this as the legal costs were \$2,592.

Streets Report, David Decker present - 1) The salt company is willing to waive the 50 ton requirement that was carried over from last year so we won't have to purchase additional salt right now. 2) There are 4 trees that need to be taken care of. There are 3 ashes by Kilb's house on Chestnut Street and 1 in front of McKee's house on Chestnut. There are some other smaller trees that the guys can take care of. It was decided that the ash trees can wait but the one at McKee's should be taken care of. The cost \$320.00. The stump would have to stay there because Cook's can't get their stump grinder up the hill.

Motion: to have the maple tree moved at McKee's for \$320.00.

By: Eileen Shelp-Olmstead
2nd: Robert E. West
Vote: AYE - All

3) The state has not done the paving of Main Street yet. They've fallen behind but hope to get it done this month. 4) David went to Lowe's looking for the cement boards for the back of the community house as requested. There is a minimum that they would have to purchase. Gary suggested ABC may have the boards. 5) Bill Seery would like to line the ditch in front of his house with stone. 6) David stated we need to do something about a tractor. Trustee West suggested David do up a spec sheet and go out to bid. Because it's getting so late in the season to be without a tractor, it was suggested that the board accept the bids at our budget workshop meeting.

Motion: to go out for bids for a tractor, per David's specifications, with bids to be open at 6:30 p.m. on Tuesday, October 23, 2012

By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

7) Mirabito sent us contracts for cleaning and maintenance of the furnaces in the pumphouse, community house and fire station. It is \$289.95 for each place.

Motion: to have Mirabito clean the furnaces for all 3 buildings.

By: Robert J. Bennett
2nd: Thomas M. Skinner
Vote: AYE - All

Water Report, David Decker present - 1) They're starting to read meters. Diane & Patti got the reading cards out. 2) David asked the clerk if she would put a notice in the paper stating that he will be flushing hydrants on November 5th & 6th and on November 5th is the last day for brush pickup.

Treasurer's Report, Patricia Harting present - A report was presented. 1) In revenues, we received a sales tax check from the county, we got FEMA/SEMO funds and a reimbursement for Worker's Comp after they reviewed our workers claims and pay scale.

2) In the bills, the Excellus bill is high this month because Dan picked up family coverage from just spouse coverage and it was effective in September so part of that payment was for last month's difference. 3) The board needs to set up a budget workshop meeting to start working on the budget for 2013/2014.

Motion: to hold a workshop meeting on Tuesday, October 23, 2012 at 6:30 p.m.

By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

Motion: to accept the Treasurer's Report

By: Eileen Shelp-Olmstead
2nd: Robert E. West
Vote: AYE - All

Resolution #37-2012

**RESOLUTION NO.37-2012
BUDGET AMENDMENT ANNUAL
VILLAGE BUDGET FOR 2012/2013**

WHEREAS, the Village Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2012, and

WHEREAS, the Village received funds for damage done due to flooding on September 7, 2011; and

WHEREAS, FEMA has designated this storm as FEMA PA-02-NY-4021 and this project be named NY-4031-PW-01567; and

WHEREAS, the State Emergency Management Office (SEMO) has reimbursed the Village for 25% of the expenses for this project;

BE IT RESOLVED, that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 3,394.94	
Subsidiary Account	A3960-State Aid		\$ 848.73
	A4960-Federal Aid		\$ 2,546.21
Estimated Appropriations	A960	\$ 3,394.94	
Subsidiary Account	A5110.4-Streets Contractual		\$ 3,394.94

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2012.

Offered by: Robert E. West
2nd by: Robert J. Bennett
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective October 2, 2012

Accept Meeting Minutes of September 4, 2012

By: Robert E. West
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee -

Fire Co Committee - Trustee Shelp-Olmstead asked the mayor when they will be attending a fire company meeting. He stated they meet on Monday's and that is a bad night for him. He will try to make arrangements for this next Monday.

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Motion: to adjourn to Executive Session at 8:27 p.m. to discuss a personnel matter

By: Ronald G. Harting
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to return from Executive Session at 9:20 p.m.

By: Ronald G. Harting
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Robert E. West
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

Motion: to adjourn at 9:40 P.M.

By: Ronald G. Harting
2nd: Robert J. Bennett
Vote: Aye - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer