

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
October 2, 2018**

Present: Mayor: Ronald G. Harting
Trustee: James W. Miller
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 7

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Public Comment - Elaine Card was present to discuss First Knight. Elaine wanted the board to know that they are starting to get things together for First Knight on New Year's Eve. There are no changes planned. Hopefully it will be warmer. Elaine asked the Mayor if he would take care of the signs. He said he would. 2) At the beginning of the year, the 3 members of the Civic Club that do the Concerts on the Green stated they are no longer wanted to do it. The Civic Club is going to continue doing it but Trustee Skinner and his wife will be taking it over for next summer. 3) Elaine thanked everyone for their participation in the Corn Festival this year. They are planning it for next year.

7:05 – Public Hearing for re-zoning - Sarah Campbell from Hinman, Howard & Kattell was present, along with Brandi Johnson and John Bernardo from the SEPP Group. They would like to have the zoning changed from Commercial Downtown to Commercial. The historic district will still remain at the front of the building. They met with the Village Planning Board last week and the Planning Board decision was unanimous. Ms. Campbell had layout plans. Elaine and Steve Goss thought it was a great idea.

Motion: to close the Public Hearing at 7:11 p.m.

By: James W. Miller
2nd: Robert E. West
Vote: AYE - All present

Gary wanted the board to know that the Planning Board was in full support of this effort. Gary asked the board questions for the SEQR for the zoning aspect.

Motion: that there is no significant adverse impact

By: Robert E. West
2nd: James W. Miller
Vote: AYE - All present

Resolution #16-2018

**RESOLUTION NO.16-2018
VILLAGE OF WINDSOR
A RESOLUTION APPROVING LOCAL LAW NO.1-2018**

At a regular meeting of the Village Board of the Village of Windsor, held at the Community House, 107 Main Street, Windsor, New York on the 2nd day of October, 2018, the following resolution was offered and seconded:

WHEREAS, the Village of Windsor scheduled a public hearing for October 2, 2018 at 7:05 p.m. for Local Law No.1 of the Year 2018 entitled “A LOCAL LAW REZONING TAX MAP NUMBER 182.07-3-12, AND A PORTION OF TAX MAP NUMBERS 182.07-3-13, 182.07-3-14, 182.07-3-15 FROM THE COMMERCIAL DOWNTOWN DISTRICT TO THE COMMERCIAL DISTRICT”; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Village and posted on the Village Clerk’s signboard; and

WHEREAS, said public hearing was duly held at the Community House, 107 Main Street, Windsor, New York on the 2nd day of October, 2018 at 7:05 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Broome County Planning Department has reviewed the Local Law and did not identify any significant county-wide impacts associated with the same; and

WHEREAS, the Village of Windsor Planning Board has reviewed the Local Law and recommended approval of the same; and

WHEREAS, the Village Board has identified that adoption of the Local Law is a Type I action under the State Environmental Quality Review Act, declared itself as Lead Agency, and identified no other involved agencies; and

WHEREAS, that pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, the Village Board has considered the possible environmental impacts of the Local Law. The adoption of said Local Law will not have a significant adverse impact on the environment and the Village Board adopts a negative declaration with respect to the Local Law; and

WHEREAS, the Village Board, after due deliberation finds it is in the best interest of the Village to adopt said Local Law.

NOW THEREFORE, BE IT RESOLVED that the Village Board of the Village of Windsor hereby adopts Local Law No.1-2018 entitled “A LOCAL LAW REZONING TAX MAP NUMBER 182.07-3-12, AND A PORTION OF TAX MAP NUMBERS 182.07-3-13, 182.07-3-14, 182.07-3-15 FROM THE COMMERCIAL DOWNTOWN DISTRICT TO THE COMMERCIAL DISTRICT”, a copy of which is attached hereto and made a part hereof; and

RESOLVED that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting, to give due notice of the adoption of said Local Law to the Secretary of State, and to publish notice of the adoption of this LocalLaw; and

RESOLVED that this resolution will take effect immediately.

Offered by: James W. Miller
2nd by: Thomas M. Skinner
Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee James W. Miller
ABSENT - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

VILLAGE OF WINDSOR LOCAL LAW NO.1 OF THE YEAR 2018

**A LOCAL LAW REZONING TAX MAP NUMBER 182.07-3-12, AND
A PORTION OF TAX MAP NUMBERS 182.07-3-13, 182.07-3-14, 182.07-3-15
FROM THE COMMERCIAL DOWNTOWN DISTRICT TO THE
COMMERCIAL DISTRICT**

Be it enacted by the Board of Trustees of the Village of Windsor as follows:

Section 1. Rezoning of Tax Map No.182.07-3-12

The parcel located at Tax Map No.182.07-3-12, known as 123 Main Street, shall hereby be removed from the Commercial Downtown (CD) Zoning District and shall be added to the Commercial (C) Zoning District. The Village of Windsor Zoning Map shall be amended accordingly.

Section 2. Rezoning of a Portion of Tax Map Nos.182.07-3-13, 182.07-3-14, and 182.07-3-15

A portion of the parcels located at Tax Map No.182.07-3-13, known as 121 Main Street, Tax Map No.182.07-3-14, known as 2 College Avenue, and Tax Map No.182.07-3-15, known as 4 College Avenue, more specifically shown on the map incorporated herein as Exhibit A, shall hereby be removed from the Commercial Downtown (CD) Zoning District shall be added to the Commercial (C) Zoning District. The Village of Windsor Zoning Map shall be amended accordingly.

Section 3. Remainder

Except as hereinabove amended, the remainder of the Village Code of the Village of Windsor shall remain in full force and effect.

Section 4. Separability

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or part of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 5. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Frank Evangelisti from the County Executive's Office - This year, S&P reaffirmed our A+ bond rating. The county fund balance is being replenished. The budget that the county is working on is proposing a decrease in taxes, which has not been done in 14 years. They are proposing keeping the Small Communities Fund in which the Village was able to get monies for the Windsor Emergency Services.

Steve Goss, Computer Specialist - Steve Goss was present to discuss Cyber Security. He set up a program to show us a couple presentations discussing the dangers of cybercrimes. Steve stated he would be happy to work with Patti and come up with some security that she made need. The board should put money aside every year for the extra security. The mayor asked Steve if he would meet with Patti to come up with what we need. Steve stated that he will do whatever he can to protect us. Elaine Card suggested we get cyber insurance. Steve did his presentation with a projector which he donated to the village afterwards. The board was very appreciative of his kindness.

Code Enforcement Report, Gary Post present - 1) Gary has spent a lot of time on the re-zoning. 2) He issued a permit for 9 Lona Drive for a shed. 3) Chestnut Street was sent a violation and David mowed it. 4) We had to start the process over with 116 Main Street because of a name change. It will probably be going to court. 5) Gary met with Jeff Olin. We have start all over for the 239 review for 191 Main Street.

Grant Writer Report, Steve Contento was not present - 1). A report was submitted. Patti will be sending paperwork to Frank Evangelisti for payment from the EBES Small Community Grant. 2) Trustee Miller asked if the ambulance company was able to get the ambulance from Susquehanna. Mayor Ron stated that Senator Akshar may be able to get an ambulance for them so they are waiting to see what happens with this first. 3) Mayor Harting met with Chris Zacharias from the EBES and with Fire Chief Craig Terrell and Fire Company President Mark Bailey. They discussed sharing cost of fire station expenses.

Attorney's Report - A report was sent . He's been very supportive of the SEPP project.

Streets Report, David Decker - 1) Meeting with the guy tomorrow to sign a contract for the painting of the Community House. He was notified the day after the meeting last month that they got the job and could begin as soon as possible. David is very concerned that it is too late in the season. David will talk with him and find out if the price is good till next spring and suggest maybe if they can't get it done in a few weeks, to do it in the spring. 2) All the paving is done. It all came out great. 3) We painted the community house lines and will be putting crosswalks in and will likely have to put ADA mats down to receive the CHIPS funding. Do they want a crosswalk at the end of Church Street to Main Street? 4) The last of the signs are in so we will be installing those prior to winter. 5) Chenango Supply is going to be a Husqvarna dealer with Mike from Oliver's running it. He and I have been trying to work out the same arrangements for storage and trade talks like we had up to Oliver's. 6) We have had several battles with rain and prepping for floods. Thankfully we didn't get hit but we were packed up and prepared should it have been needed. 7) Several compliments on the paint job at the pumphouse. 8) When we finally get someone to make a new sign for the Community House, we need a new one made up for the pumphouse as well. The one we had was rotted. Tom will speak with Dan Burdick again about making the signs. Tom is hesitant about using vinyl for the signs. 9) We shim paved Kent Street and paved a spot by the gas tanks at the pumphouse as well. 10) Can we get rid of the old diesel tank? Is George Hull still interested? David will talk to him. 11) The Community House kitchen floor is buckled. It was suggested that we call George Hull be called to see if he can fix it. 12) Some of the walls in the Community House have really buckled out. The walls are bowing out and plaster is dropping out of it. David can work on it a little at a time. Maybe the winter time would be better as they would have more time. Jim asked if we should have a contractor come in because it would be less disruptive and time consuming. Gary stated it would probably take a contractor a month to do it. It was suggested that we have George look at it and maybe make some suggestions. 13) The manufacturing building in the park is empty and David wants to turn the water off. He asked Gary if he had a contact number. We also need to be concerned with the property from the basketball court to the line of trees, as we use that. David feels this is a high priority.

Water Report, David Decker - 1) Elm Street project is still behind schedule because of the lovely weather. The resident at 22 Elm Street is upset and has talked of suing. I think I have her settled down. She just wants a firm date for the installation. I think for her troubles, it would not be a bad gesture from the village to dig and give her the plastic line to get into her house as she is installing a new one at the same time, either that or give her some credits on her water account (free). David will check on her pressure and her lines. I'll keep everyone posted when the job will begin. 2) We flushed some hydrants and heard some people had discolored water it should be cleared up by now. 3) Earlier this month, everyone in the village experienced discolored water due to the fire company

testing all of their fire hoses. Had we known about it, we could have given people a heads up. Craig and I talked and he will let me know in the future. 4) Steve Fisher from Groundwater Sciences and I have completed the SRBC paper work after which we got approval. We have to send out notifications via mail like last time. We have begun drafting the letter already. 5) We will be flushing hydrants for the last time the first week of November. 6) The last official brush pickup is also the first week of November. 7) We will begin reading and replacing the bad water meters next week. 8) We are out of town for a water meeting in Sidney next Thursday.

Treasurer's Report, Patricia Harting present - A report was presented. 1) The big coffee pot purchased a few years ago by the Lions' Club has broken. Patti would like to replace it. She found one that served 45 cups and it costs \$49.99. She asked for permission to purchase it. 2) The November meeting falls on Election Day so the Clerk would like to move the meeting to the following day, Wednesday, November 7th.

Motion: to purchase the coffee pot at a cost of 49.99.

By: Ronald G. Harting
2nd: James W. Miller
Vote: AYE - All present

Motion: to move the November Village Board of Trustees meeting to November 7, 2018

By: Thomas M. Skinner
2nd: Robert E. West
Vote: AYE - All present

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: James W. Miller
Vote: AYE - All present

Motion: to accept the Meeting Minutes of September 4, 2018

By: Robert E. West
2nd: Thomas M. Skinner
Vote: AYE - All present

Reports of Committees:

Code Enforcement Committee - No report
Community House Committee - No report
Fire Co Committee - No report
Parks Committee - No report
Pool Committee - No report
Streets & Water Committee - No report

Mayor's Report - 1) The DEC is looking for the water median level at the boat launch. Once that is done, they can dig the bank at the river launch to that level without the Army Corp of Engineers being involved.

Motion: to pay bills as authorized by vouchers signed by board members

By: Robert E. West
2nd: James W. Miller
Vote: AYE - All present

Motion: to adjourn at 9:46 p.m.

By: James W. Miller

2nd: Robert E. West

Vote: AYE – All present

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer