

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**October 3, 2017**

**Present:** Mayor: Ronald G. Harting  
Trustee Robert Bennett  
Eileen Shelp-Olmstead  
Thomas M. Skinner  
Robert E. West  
Clerk/Treasurer: Patricia L. Harting  
Streets & Water Suptdnt: David M. Decker  
Code Enforcement: Gary Post  
Attendees: 6

**Call to Order:** **Time:** 7:00 P.M.  
**By:** Mayor Ron Harting

**Pledge of Allegiance**

**Welcome** to County Executive Jason Garner and Matt Gowers, the BC Parks & Recreation Director. County Exec Jason spoke about the proposed Broome County Budget. They are working to build up their fund balance. He hopes to have a final budget by the end of November. Trustee Miller asked if the county would be able to help with the bridge on Chestnut Street. Elaine Card from the Partnership and the Windsor Community Revitalization Organization was present to thank County Exec Jason for the work he is doing in helping to fund projects for like them. Trustee Skinner asked if he could be of help when the county acquires a property, the village is responsible for mowing, water and some maintenance. Mostly it's a problem of notification of foreclosure problems. Jason said he wasn't aware of the issue and will speak to Real Property and see if we can do a better job. It seems like a reasonable request. Trustee Skinner stated that Hawkins Pond has deteriorated. Matt agreed that yes it has. They would like to clean it up and use the trails and open it up to kayaking.

**Cortland Pump Representative Kevin Whritenour** was present to discuss the system that we are considering purchasing to track fuel usage. Model PB100. It's a high tech theft prevention. This model uses Excel so you can do different spreadsheets for billing. You can use cards or chip keys. 1<sup>st</sup> prompt asks for identification of which vehicle it is and the 2<sup>nd</sup> prompt would ask for a code to track which company is receiving the fuel. Kevin gave us a quote and we discussed options. We would like to use the chip keys at a cost of \$8 per key and would need 250 keys. The chip reader cost is \$520. The quote of \$9705.50 with added safety features at a cost of \$1,525. The cost includes the tank, pump and all standard safety features. He suggested the 40" pedestal, which is provided. We can do a 48" if that is better suited. A technician will come set it up. There will be a Manager's setting that David will use to be able to download the information for billing. He can use a thumbdrive.

**Motion:** to move forward with the purchase of the Model PB100 Fuel Dispenser at a cost of less than \$13,000.

**By:** James W. Miller  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**County Legislator Scott Baker** stated they are into day 2 on the new budget. The conversations are good and positive. The county took care of the Damascus/Lanesboro road. The state is repaving Rt.79 from the village south. He was glad to hear of the grants that are becoming available through the county.

**Windsor Partnership** - Elaine Card, Sue & Ron Rambo and Beth Roberts were present. They thanked County Exec Jason for making the grant available.

**Code Enforcement Report, Gary Post present** - A report was presented. 1) There were grass complaints. 2) The Main Street Grant is moving along. Gary has been working with Alex Urda and his contractor. He spoke to the contractor for Don Sibley's. 3) He gave out a permit for a solar panel going up. The company is out of Endicott and they have done many around the area. They do a good job. Gary has to reach out to the fire company to let them know how to shut them down because you can't spray water on them if there's a fire. 4) The chicken letter is finally put together and we will get them out. 5) 184 Main Street looks like it's getting cleaned up.

**Attorney Report** - A report was submitted.

**Streets Report, David Decker present** - 1) The parking lot was paved. The fence is done. We should be done with guide rails and paint this week. Also I can get about 20 concrete bumpers to use especially by the sidewalk. We got one quote for a sidewalk from Main Street to Dewey Road. We can't get anyone to do it this year so we'll have to budget it for next year. Trustee Miller asked if we could use granite blocks in the meantime so the edge of the pavement doesn't get chewed up and destroyed. 2) The streets were paved. We will be putting millings along the edges when we get the parking lot done. 3) We're waiting on parts for the kabota. The throttle assembly under the tractor is sticking, corroded and needs to be replaced. 4) Colwell's did the work on the Cresson Hill catch basin and Chestnut Street culvert work.

**Water Report, David Decker present** - 1) Eric and David will be out of town next Thursday for a water meeting. 2) We have had a handful of people who have had service leaks on their side of the curb stops. 3) There's 3 or 4 companies buying water for the highway work. Trustee Miller asked if they are getting the water from the hydrant down on Bridge Street. Yes, there and also in front of Marion's Pizza. 4). Mayor Harting asked what the backlog time is to have New York Leak Detection to come out. David stated that he will find out.

**Treasurer's Report, Patricia Harting present** - 1) A report was presented. 2) The November meeting will fall on Election Day so we need to change the date. It was agreed to hold the Village Board Meeting on Thursday, November 2<sup>nd</sup>. 3) We need to start working on the new budget. A Budget Workshop Meeting was set up for Thursday, October 26, 2017 at 6:00 p.m.

**Motion:** to accept the Treasurer's Report

**By:** Robert E. West  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Motion:** to accept the Meeting Minutes of September 5, 2017

**By:** Robert E. West  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Reports of Committees:**

**Code Enforcement Committee - No report**

**Community House Committee - No report**

**Fire Co Committee - No report**

**Parks Committee - No report**

**Pool Committee - No report**

**Streets & Water Committee - No report**

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** James W. Miller

**2<sup>nd</sup>:** Robert E. West

**Vote:** AYE - All

**Motion:** to adjourn at 8:49 p.m.

**By:** James W. Miller

**2<sup>nd</sup>:** Robert E. West

**Vote:** AYE - All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**