

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street Windsor, NY 13865
October 3, 2024**

Present:	Mayor:	Ronald G. Harting
	Trustee	Thomas M. Skinner
		James W. Miller
		John R. McNulty
		Edward C. McLean
	Treasurer:	Patricia L Harting
	Clerk:	Courtney J. Decker
	Streets & Water Supt:	David Decker
	Code Enforcement:	Richard Osborne, absent
	Grant Writer :	Steve Contento
	Attendees:	3

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome

Public Comment – No public comment was given.

Grant Writer Report, Steve Contento present – A report was presented. Everything is about the same as last month. 1.) The NYS Fire Construction Grant is still under review. In the next few weeks, applicants should be receiving letters informing them of decisions. Trustee McLean did inquire about how the decision process is done. Steve let him know that there are typically diverse committees and peer reviews to determine if the group applying meets the criteria applicable to that grant. There is a lot that goes into the decisions and approval of grants. 2.) The Village has a service agreement with RCAP Solutions, we will be looking over our old plan and coming up with new ideas for our water system. Also, we may be able to utilize RCAP and their services to help with the SRBC Consumptive Use Mitigation Grant, that is still ongoing. 3.) The NYS Archives Grant is also still under review.

Code Enforcement Report, Rich Osborne not present - A report was presented. 1.) Rich issued one building permit, for a new covered deck on Grove Street. 2.) Still busy with inspections and closing outstanding building permits. 3.) The owners of 57 Chestnut Street have been keeping Rich occupied. He thinks that they finally understand that for us to issue building permits, they need to get construction plans/drawings for the work being proposed. We will continue to work with and monitor their progress. 4.) A resident on Park Street would like to put on an addition. Explained what would be required to proceed; we still have not received any of the necessary documents. 5.) Unregistered chickens still seem to be an issue within the Village, we will continue to investigate and keep the board updated.

Attorney's Report – A report was presented, no comments made, or discussion had.

Streets Report, David Decker present - A report was presented. 1.) Supt. Decker was asked by Mike Kithcart, where the Village would prefer the historical sign for Whip Works go. Supt. Decker suggested either where the trees came down or by the bike rack. He asked Mayor Harting if he had a preference, since it is NYSDOT property; he did not, as long as it does not block line of sight. 2.) The radiator on the chipper was damaged while chipping brush. We had it repaired at NY radiator. 3.) This month we will be doing two ditches/culvert pipes at Academy and Kent Street. 4.) The lights are up and working on the softball field at Klumpp Park. We still have two contacts to put in as they were on backorder. We will be putting in the fuses tomorrow, temporarily for right now. 5.) The flagpole will be delivered in the next week or so, the date given was the 10th but that is subject to change. 6.) Crosswalk and Stop bar were painted on Grove Street. Trustee McNulty thanked Supt. Decker and said they looked good. He also inquired about the sidewalks from the intersection to the High School. If there was still a grant pending to have them done. Not at this time, there was not enough time to apply for it, however, we can look to apply in the future if a grant opens again. Trustee McNulty also asked if the tree to honor Fred Stapleton was still being planted or if it would wait until the Spring. Mayor Harting and Dave said they could still potentially get it this year; it just depends on when they are able to get it. 7.) As soon as the materials are available, we will be filling the edges in on Grove Street along the new pavement. One resident is very concerned about it, explained that we are just waiting on materials.

Water Report, David Decker present - A report was presented. 1.) We had to dig up a curb stop on Locust Ave. for a resident to make a repair inside. 2.) The leak was repaired on Red Harvest and seems to be holding up. We will be paving that spot after we repair the leak at the rail station; that way we can pave both spots at the same time. 3.) Finishing the lead service line inventory report. There are a lot of unknowns, but we do not have the time nor the money to dig up every service line, in the road and in the curb stops to

identify every service line material. Mayor Harting also stated that we have no way to know that material from the curb stop to the home either. The due date of the report is the 16th of October, and it will be handed in, on time, with those unknowns in the report. 4.) We had a lot of large samples this past month including PFAS, lead and copper; the Microbac bill will be expensive. 5.) Also, working on quarterly reports.

Treasurer's Report, Patricia L. Harting present - A report was presented. 1.) Treasurer Harting gave her report, making note of receiving funds for the DASNY grant and NYS Aide.

Motion: to accept the Treasurer's Report

By: John R. McNulty
2nd: Edward C. McLean
Vote: AYE – All

Motion: to pay bills as authorized by vouchers signed by trustees totaling \$46,710.26

By: Ronald G. Harting
2nd: Edward C. McLean
Vote: AYE – All

Clerk's Report, Courtney J. Decker present – A report was presented. 1.) Received confirmation from Broome County, that we will be hosting an Electronics Collection Day, at Klumpp Park on October 12, 2024, from 9 a.m.–1 p.m. for all Broome County resident. 2.) Sent out certified mail to residents who have not submitted water meter readings for two consecutive times per Local Law #2-2020, Section §194-25. 3.) Sent out water meter reading cards to all residents, other than the readings that Dave and Eric get.

Motion: to accept the Meeting Minutes of September 5, 2024

By: Edward C. McLean
2nd: James W. Miller
Vote AYE – All

Mayor's Report, Ronald G. Harting present – 1.) Mayor Harting received word from the County regarding the closeout / final payment for the Chestnut Street Bridge Project. The Village's portion was \$22,153.00, which was paid at this month's board meeting.

Motion: to adjourn at 7:46 p.m.

By: Edward C. McLean

2nd: John R. McNulty

Vote: AYE - All

Respectfully Submitted,

Courtney J. Decker, Village Clerk