

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street Windsor, NY 13865  
October 5, 2023**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	Thomas M. Skinner
		James W. Miller
		John R. McNulty
		Edward C. McLean
	Treasurer:	Patricia L Harting, absent
	Clerk:	Courtney J. Decker
	Streets & Water Supt:	David Decker
	Code Enforcement:	Richard Osborne
	Attendees:	3

**Call to Order:**      **Time:** 7:00 P.M.  
                                 **By:** Mayor Ronald G. Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** – No public comment was given.

**RESOLUTION NO.12-2023**

**RESOLUTION AMENDING ANNUAL  
VILLAGE BUDGET FOR 2022/2023**

**WHEREAS**, the Village Board entered into an agreement with Ouaquaga Construction for work on the site where the new memorial will be constructed; and

**WHEREAS**, said work was to include a concrete base for the stone, sidewalk and concrete under the benches and horse trough; and

**WHEREAS**, the cost for the concrete construction was \$13,350.00; and

**WHEREAS**, the Windsor Lions Club has generously donated \$12,500.00 towards the project  
**THEREFORE**, the monies spent out of the Community House Account A1620.4 will be increased

to show this donation as follows:

Estimated Revenues	A510	\$ 12,500.00
Subsidiary Account	A2770-Miscellaneous	
\$ 12,500.00		

Estimated Appropriations	A960	\$ 12,500.00
Subsidiary Account	A1620.4–Community House Approp.	
\$ 12,500.00		

**NOW, THEREFORE, BE IT RESOLVED**, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2023.

**Offered by:** John R. McNulty

**Seconded by:** James W. Miller

### **CERTIFICATION**

I, Patricia L. Harting, do hereby certify that I am the Village Treasurer of the Village of Windsor and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Village Board of the Village of Windsor at a meeting thereof held at the Community House, 107 Main Street, Windsor, New York on the 5th day of October, 2023 at 7:00 p.m. Said resolution was adopted by the following roll call vote:

**VOTE:**

<b>AYE</b>	Mayor Ronald G. Harting
<b>AYE</b>	Trustee Edward C. McLean
<b>AYE</b>	Trustee John Richard McNulty
<b>AYE</b>	Trustee James W. Miller
<b>Abstained</b>	Trustee Thomas M. Skinner

**Grant Writer Report, Steve Contento present** – A report was presented. 1.) Steve said that he will be submitting a grant request from Broome County Small Community Fund for Financial Assistance, towards the Village holiday lights. He has been in contact with Bill DePersis about the holiday decorations and Bill is still waiting to hear back from two vendors, for quotes on prices. 2.) Steve also said that there would be potential grants available to apply for, for bike and railway trails. At the mention of this potential grant, Mayor Harting said that he recently had a conversation with a current resident, while out walking around the Village. The resident said that they wished that the Village had more sidewalks, and she didn't understand why we didn't. The Mayor, then introduced himself and inquired if she ever came to any board meetings to better understand the budget of the Village. She had not and Mayor Harting suggested that she should come and are more than welcome to attend. After this conversation, the Mayor did suggest that Steve and /or the Village investigate updating some of our sidewalks and referred to the Safe Routes to School project. Dave then mentioned that the high school would be redoing and raising the sidewalks up to the High School after doing the turf on the baseball field. 3.) Steve attended two webinars last month, one for NYS DRI/Y Forward and the second for SRBS Funding opportunities. 4.) He is also anticipating / preparing for 2024 Consumptive Use Mitigation Grant (SRBC) for a new Village water system (possible smart meters, old pipe replacement etc.) also, NYS Fire Station Construction Grants (A3045, Jensen & S7594, Helming, 54<sup>th</sup>) both in committee and final copy could award up to 75% of approved project costs. 5.) Closing out his report, Steve mentioned that the new salt bin looks great, that Dave and the guys did an excellent job.

**Code Enforcement Report, Rich Osborne present** - A report was presented. 1.) It has been a quiet month for any new building permits. However, there have been multiple violations notices issued, for property maintenance to free ranging chickens. Rich said that he is trying to get the Village residents in compliance. 2.) Rich has been working with the owner of 31 Grove Street on several requests for zoning variances. One for the legalization of the 3rd garage door that was installed on the accessory structure. Second, would be for the installation of a manufactured home in the RA Residential Zoning area. After several work sessions, assisting with the proper filing for a use variance, assisting with he required Broome County 239 review and the SEQR environmental report, it was realized by an application submitted from the housing company that an application was submitted for a modular home, it was no longer a manufactured home they were looking to build in the Village. A modular home meets the Villages requirements and therefore a use variance is not needed. Rich stated that a lot of time and effort was expended for nothing. The owner had paperwork from the housing company saying that this was a modular home not a manufactured, this paperwork should have been given to Rich over a month ago. Currently, waiting for approval of septic, no permit can be issued prior to the approval of septic plans. 3.) The building at 116 Main Street has been secured with the assistance of Hull Construction. 4.) The office has been trying to enforce the demolition of 154 Chapel Street, a building that has been condemned. A contract has been awarded to LCP Group which performs this specific type of demolition. However, the completion of this project has been a struggle due to contacting and scheduling difficulties.

5.) The Town highway garage and infrastructure is progressing, we are hoping to get ahead of the approaching cold weather. However, delays are inevitable due to lack of proper material being unavailable. We were not able to obtain rebar to start groundwork, so we shifted to site work. We have completed the waterline and are looking into getting the electrical work started, we were informed that there is a possible 20-week wait time. 6.) There appears to be a new resident at 13 Red Harvest Lane, they are making strides in cleaning up the property. 7.) Regarding the garage fire at 72 Chapel, residents tried to contract out the clean-up job, the contractor they reached out to said that the job was too big for them. They are now trying to take care of it themselves currently. 8.) Rich also said that there is a large pile of lumber at 5 Grove Street. He has left his card several times in an attempt to make contact but has received no calls or any type of communication. He will keep trying to reach out to them. 9.) Rich also touched base with the owner of 134 Main Street, asking what she was planning to do with the home. She was not insured for enough to have it rebuilt, so the decision was left up to the owner and she will be looking to have it torn down. Rich advised that she would have to go through the proper procedures and that he would be more than happy to help her since she would most likely have to apply for a variance. 10.) Lastly, Rich was approached about having solar panels in the Village at 243 Main Street. In conversations with the company that was inquiring he let them know that the address in question is not zoned for it. They were looking to put in over the allowed amount of solar panels, Rich advised that if they wanted to proceed, they would have to apply for a use variance.

**Attorney's Report** – A report was presented, there was no comment.

**Streets Report, David Decker present** - 1.) The salt bin is complete, it took us and Colwell's five days to put it together. We had to lay / arrange all the blocks for the base of the salt bin and assemble the top. We will also be ordering a dumpster from Taylor's and be tearing down the old salt bin. 2.) All the stumps are ground down at Klumpp Park and the Village Green. We are hoping to have the time to put topsoil down next week. 3.) The Chestnut Street bridge project is almost complete; it shouldn't be more than a couple of weeks. Mayor Harting inquired at this time if they would be paving and widening Depot Street. Dave said that they would repave it, but they would not be able to widen it. They are required to keep it the same. Mayor Harting also said that there was quite a bit of damage from the last storm on Cresson Hill Road. Dave said that he would look at the road and the ditch. Trustee Miller said on the topic of paving he was very happy to see that the post office had been paved and it looked great. 4.) Chestnut Street should be getting paved this month as well. 5.) The decking has been ordered for the Community House; we hope to be working on it this month as well.

**Water Report, David Decker present** - 1.) The Town waterline is nearly complete, we will be doing a pressure test on the pipe and chlorinating it within the next few days. We will be shutting off the water across the river after the tests to do the final hook-up. 2.) We dug up a curb stop ourselves that wasn't working. The homeowners' pipe burst in their

basement, located on Maple Avenue. 3.) We will also be reading meters in the next few weeks for the next water billing. 4.) At this time, Trustee McNulty said that the mums around the Village look really nice, the Garden Group has done a nice job.

**Treasurer's Report, Patricia L. Harting was not present** - A report was presented, and it was also stated that the Windsor Lion's Club made a generous donation of \$12,500.00 towards the base for the new Veteran's Memorial, the sidewalk and the concrete under the benches and the horse trough. A resolution was also given to the Board to show the monies being moved back into the Community House fund to help replenish the monies paid out to Ouaquaga Construction in the amount of \$13,350.00.

**Motion:** to accept the Treasurer's Report

**By:** John R. McNulty  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Clerk's Report, Courtney J. Decker present** – 1.) The office has been busy, we mailed out registered letters and water meter reading cards to the residents who have not turned in a water meter reading in the last 12 months. Per Village Local Law No. 2-2020. "A LOCAL LAW REGARDING WATER METER READINGS", Section §194-25. 2.) Late letters were also mailed out to those who haven't paid their August water bill. 3.) I also mailed out water meter reading cards to all residents for their semi-annual water meter reading. I have been updating the readings as they come in.

**Motion:** to accept the Meeting Minutes of September 7, 2023

**By:** John R. McNulty  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

**Motion:** to pay bills as authorized by vouchers signed by trustees totaling \$66,097.35

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE – All

**Mayor's Report, Ronald G. Harting present** – 1.) Mayor Harting let us know that he and Dave had been to look at the Veteran's Monument. He said that it is quite impressive, he was very happy with how it was coming along. It should be delivered within the next few weeks. 2.) Mayor Harting also addressed the ongoing discussion regarding the Fireman's Tax Exemption. Trustee McLean had asked Trustee McNulty about the Fireman Exemption and Mayor Harting was able to let them know that we have been in touch with the attorney and still have a few more steps to take before anything could be finalized. 3.) Mayor Harting also asked Dave, if a cement barrier from the Chestnut Street Bridge project had been left at the site, Dave said that he did not see that one had been left behind. The Mayor is going to inquire about getting and / or purchasing one, he will reach out to the manager of the project and start there.

**Motion:** to adjourn at 7:46 p.m.

**By:** John R. McNulty

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE - All

**Respectfully Submitted,**

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**Courtney J. Decker, Village Clerk**