

**WORKSHOP
MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
October 22, 2019**

Present: Mayor: Ronald G. Harting
Trustee: James W. Miller
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Streets/Water Superint: David M. Decker
Clerk/Treasurer: Patricia L. Harting
Code Enforcement Officer: Gary Post
Attendees: 0

Call to Order: **Time:** 6:05 P.M.
 By: Mayor Ron Harting

Community House - There was discussion on raising the fee for using the Community House. Right now the cost is \$50 to rent the room with a \$100 deposit. It was last changed in September 2007. It was discussed that maybe village residents shouldn't pay the same as non-village residents because residents pay in their taxes the upkeep and expenses of the Community House. There was some discussion if the non-profits should be asked to give a donation to help with the costs. After much discussion, it was noted that most of the non-profits give a donation in either cash or services. The new charges will be in effect beginning January 1st.

Motion: to charge non-village residents \$100 to use the Community House and residents still pay \$50 to use it.

By: James W. Miller
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

Garbage Totes – There was discussion as to what kind of action we want to take to get people to take care of their garbage totes. David & Eric have been putting pink stickers on those that are left out. They will continue until told otherwise. Code Enforcer Gary stated he needs to talk to the village attorney before we decide what to do.

Garbage Pickup – David asked the board if we could put a flat fee on garbage that is left out to the curb that they have to pick up. At the present, they pick it up and take it to the landfill. Then a bill is sent to the owner for mileage, their time and tipping fee. It consumes a lot of time that they don't have. They would like something like we do for lawn mowing where they mow and the owner gets billed \$150. That will allow them to pile the stuff at the pumphouse and take it up when they get a load so it doesn't waste so much time. We may want to give them 5 days instead of 3 days like we do now. The clerk will get in touch with Bob McKirtich to see if a law can be done up for this.

Water Readings - 1) The New York State Auditors have been working in the village for a few months. They, along with David & Eric, read meters, some of which had not been read in many years. There were 6 residents whose meter reading was overbilled or under-billed. This was due to meter readings not being sent in and usage estimated. It was decided that the ones that were overbilled will be given a credit of gallons of water. They will still have a minimum charge each billing but their usage will go against the water that was overbilled. The residents that were under-billed will be sent a letter explaining the cost of the high water usage and ask

them to come down to the village office to make payment arrangements. 2) The question arose of how to get residents to read their meters so we don't have problems of over/under billing. It was discussed shutting off their water but David made the board aware that not all of the shut-offs in the village work. To replace the shut-off would cost anywhere from \$500-\$1000. It was decided that if a resident doesn't read their meter at least once a year, they will be sent a letter stating they have so many days to read their meter and if they don't, their water will be shut off. And there will be a turn-on fee charged. At the present time, we charge \$25 for water to be turned on. David would like it changed to \$50 hoping that will deter residents from not reading their meter. The Clerk will get in touch with the village attorney on changing this law also.

Motion: to adjourn at 7:16 p.m.

By: Eileen Shelp-Olmstead

2nd: Ronald G. Harting

Vote: AYE – All present

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer