

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**November 4, 2021**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	James W. Miller
		Eileen Shelp-Olmstead
		Thomas M. Skinner, absent
		Robert E. West, Jr.
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Rich Osborne
	Attendees:	2

**Call to Order:**      **Time:** 7:00 P.M.  
                                 **By:** Mayor Ronald Harting

**Pledge of Allegiance**

**Welcome**

The mayor asked for a moment of silence for 3 residents of the village who recently passed away. Last year we lost Don Williams, a few weeks ago we lost Alan (Dick) Smith and last week we lost Paul Dillingham. Our thoughts are with their family.

**Public Comment** - Residents Ruth Ann Seward and Kathy Ciminera were present. Ruth Ann asked if the village gives money to the ambulance and if so, do residents of the village pay for ambulance calls? She also wanted to know if the fire company bought the property on Bridge Street and why.

**Code Enforcement Officer, Rich Osborne present** - The mayor introduced the new code enforcement. He has been making some headway. He issued a building permit and a renewal building permit.

**Attorney's Report** - A report was submitted. 1) Bob will be getting together with Rich regarding a use permit on Chapel Street. There will have to be a ZBA and Planning Board and a public hearing. 2) Bob reviewed Ag & Markets Law regarding the seizure of chickens.

**Grant Writer Report, Steve Contento present** - 1) The grant for the NYS water grant is due November 22<sup>nd</sup> so Steve suggested we wait till next year. 2) The ambulance grant through the state died out. We're looking at a couple foundations for grants. 3) The wind turbine company is working with the mayor so Steve hasn't reached out to them. 4) There is discussion on possibly setting up an ambulance near the wind farm project. 5) NYSEERDA has reached out to us. They saw that we did LED street lights. With this upgrade, it will earn the village up to 2 of 4 High Impact Actions towards a Designation Grant of \$5,000 and up to 900 points towards a \$10,000 Point-Based Grant that is awarded at 3,000 points to be applied to further clean energy. Steve will get in touch with them.

**Streets Report, David Decker present** - 1) The last official day for brush pickup was Monday but we will probably pick up next week and possibly the following week depending upon the weather. 2) We started prepping some equipment for winter so over the next week or two everything will be set up. 3) In the next week or so, the bases should arrive for the parking lot. We have run all the conduit and the panel box is all set. We will lose one handicap spot and a regular parking spot, as the light will be in the blacktop. Unless we move it closer to Kristina's so that it's on our property still. The wall is gone. We put guide rails up to match the rest of the lot. It looks a lot better with no complaints. 4) George put together an estimate for the cupola for the gazebo. The cost for remodeling and installing the cupola on the roof of the gazebo which includes material, labor and debris removal is \$1,227.00.

**Motion:** to have Hull Construction remodel and install the cupola on the gazebo for a cost of \$1,227.00

**By:** James W. Miller

**2<sup>nd</sup>:** Robert E. West

**Vote:** All present.

5) Eric was off for two (2) weeks because he was under covid quarantine. Both his mother and father had it. We are finally getting caught up.

**Water Report, David Decker present** - 1) Meters have been read. We have a few to replace as time allows. Most of them are not in stock so we're waiting for them to come in. 2) Molly Winchell on the corner of Locust Street and Ford Street had a service leak. We sold her 50 feet of pipe of which we will have to bill her for. 3) We may have to dig up Gardinier's water shutoff on Maple Avenue next week. When we turned it on today, it didn't feel right and water was in the curb box. We will work with Mickey Galusha to get it taken care of. 4) We winterized the concession stand, the museum and shut the water off at the building on mud flat. 5) We have flushed about 95% of all the village water hydrants. The rest will be finished tomorrow. 6) The mayor and David met with the engineer for the bridge across the river. We were there approximately two hours. We discussed utilities, power lines, fiber optics, water and the creek. There will be a meeting in the near future. There is a good possibility on matching of the 20% that we have to pay. If that happens, we would only have to pay 5% of the project costs. They will be putting in a bypass road up Depot Street, either 1 or 2 lanes, maybe a light or a stop sign. 40% of the traffic is heavy trucks. It's the county decision how they want to do that. They will be eliminating a fire hydrants between the museum and the old Agway building up in the trees.

**Treasurer's Report, Patricia Harting present** - A report was presented. 1) We received the 3<sup>rd</sup> quarter sales tax. It was more than anticipated. 2) The clerk asked if the board would consider giving the Deputy Clerk Courtney two vacation days. She is part-time but January through mid June and again in September through November, she was working full time while Patti was out with surgery. She really stepped up and did a good job.

**Motion:** to give Courtney two vacation days

**By:** James W. Miller

**2<sup>nd</sup>:** Eileen Shelp-Olmstead

**Vote:** AYE - All present

**Motion:** to accept the Treasurer's Report

**By:** Robert E. West, Jr.

**2<sup>nd</sup>:** Eileen Shelp-Olmstead

**Vote:** AYE - All present

**Motion:** to accept the Meeting Minutes of October 5, 2021

**By:** Robert E. West, Jr.

**2<sup>nd</sup>:** James W. Miller

**Vote:** All present

**Resolution #12-2021**

**RESOLUTION NO.12-2021  
BUDGET AMENDMENT FOR VILLAGE OF WINDSOR  
FISCAL YEAR 2021-2022**

**WHEREAS,** the Village of Windsor Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2021; and

**WHEREAS,** a Consent Order and Judgment was issued by the Supreme Court of the State of New York, County of Broome on May 13, 2021 and filed with the Broome County Clerk on May 13, 2021; and

**WHEREAS,** such judgment resulted due to Broome County having possession of properties at 8 Park Street and 15 Chapel Street in the Village; and

**WHEREAS,** the judgment of property tax refunds and cancellations as authorized by the Broome County Legislature, Real Property Tax Services, Small Claims Court and tax Certiorari proceedings over the period May 1, 2020 through April 30, 2021; and

**WHEREAS,** the amount of \$8,719.04 for 8 Park Street and the amount of \$222.35 for 15 Chapel Street for a total amount of \$8,941.29 will be decreased in the Village Tax Warrant.

**THEREFORE, BE IT RESOLVED** that the said annual budget be approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ -8,941.29	
Subsidiary Account	A1001 – Taxes		\$ -8,941.29
Estimated Appropriations	A960	\$ -8,941.29	
Subsidiary Account	A1621.4 – Office Contractual		\$ -8,941.29

**Offered by:** James W. Miller

**Seconded by:** Eileen Shelp-Olmstead

**Vote:** AYE - Mayor Ronald G. Harting

    AYE - Trustee James W. Miller

    AYE - Trustee Eileen Shelp-Olmstead

    ABSENT - Trustee Thomas M. Skinner

    AYE - Trustee Robert E. West, Jr.

**Resolution effective November 4, 2021**

**Resolution #13-2021**

**RESOLUTION NO.13-2021  
RELEVY OF VILLAGE UNPAID TAXES**

**WHEREAS,** the 2021/2022 Village of Windsor Tax Roll has not been paid in full, and

**WHEREAS,** the balance is to be re-levied on the 2022 Town and County Tax Roll with an 11% penalty; and

**WHEREAS,** the attached is a complete list of the properties with unpaid 2021/2022 Village taxes totaling \$ 14,237.52 with a penalty of \$ 1,566.13 for a total of \$ 15,803.65.

**THEREFORE, BE IT RESOLVED** that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

**Offered by:** James W. Miller  
**Seconded by:** Robert E. West  
**Vote:** AYE - Mayor Ronald G. Harting  
          AYE - Trustee James W. Miller  
          AYE - Trustee Eileen Shelp-Olmstead  
          ABSENT - Trustee Thomas M. Skinner  
          AYE - Trustee Robert E. West, Jr.

**Resolution effective November 4, 2021**

**Resolution #14-2021**

**RESOLUTION NO.14-2021  
RESOLUTION AMENDING ANNUAL VILLAGE BUDGET FOR 2021/2022**

**WHEREAS,** the Village of Windsor Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2021; and

**WHEREAS,** the State of New York Department of Transportation has allotted the Village of Windsor an amount of \$9,989.25 for PAVE NY; and

**WHEREAS,** the State of New York Department of Transportation has allotted the Village of Windsor an amount of \$8,188.73 for Extreme Winter Recovery; and

**WHEREAS,** the CHIPS funding allotted was \$38,138.03 of which \$12,081.62 was used for paving leaving a carryover of \$26,056.41 for the year 2022/2023; and

**WHEREAS,** the 2021/2022 budget anticipated amount was \$21,000 and the received amount from NYS CHIPS was \$30,259.60;

**THEREFORE,** the budget line items of A3501 and A5112.4 shall be adopted to increase the amount of monies received over \$21,000 in the amount of \$9,259.60.

**BE IT RESOLVED** that the said annual budget be approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 9,259.60	
Subsidiary Account	AA3501-NYS/CHIPS		\$ 9,259.60
Estimated Appropriations	A960	\$ 9,259.60	
Subsidiary Account	A5112.4 – Office Contractual		\$ 9,259.60

**Offered by:** James W. Miller  
**Seconded by:** Robert E. West  
**Vote:** AYE - Mayor Ronald G. Harting  
          AYE - Trustee James W. Miller  
          AYE - Trustee Eileen Shelp-Olmstead  
          ABSENT - Trustee Thomas M. Skinner  
          AYE - Trustee Robert E. West, Jr.

**Resolution effective November 4, 2021**

**Resolution #15-2021**

**RESOLUTION NO.15-2021  
RESOLUTION AMENDING ANNUAL VILLAGE BUDGET FOR 2021-2022**

**WHEREAS**, the Village Board entered into an agreement with Windsor Emergency Services; and

**WHEREAS**, Windsor Emergency Services has purchased diesel and gasoline for their vehicles from the Village Streets Department at State Bid price; and

**WHEREAS**, Windsor Emergency Services is billed monthly for diesel and gasoline purchased by the village; and

**WHEREAS**, the Village Street Superintendent keeps record of all diesel and gasoline pumped electronically and the clerk sends them a bill on or about the 1<sup>st</sup> of each month;

**AND WHEREAS**, the following payments were made to the Village for fuel reimbursement in January for \$730.93; February for \$865.15; March for \$1,169.89; April for \$1,198.54; May for \$1,262.69; June for \$1,350.42; July for \$1,455.13; August for \$1,942.71; and September for \$1,233.06 for a total amount of \$11,208.52.

**THEREFORE**, monies spent from streets need to be reimbursed from the monies paid

Estimated Revenues	A510	\$ 11,208.52	
Subsidiary Account	A2188 – Ambulance diesel		\$ 11,208.52
Estimated Appropriations	A960	\$ 11,208.52	
Subsidiary Account	A5110.4 – Streets Department		\$ 11,208.52

- Offered by:** Ronald G. Harting
- Seconded by:** James W. Miller
- Vote:** AYE - Mayor Ronald G. Harting
- AYE - Trustee James W. Miller
- AYE - Trustee Eileen Shelp-Olmstead
- ABSENT - Trustee Thomas M. Skinner
- AYE - Trustee Robert E. West, Jr.

**Resolution effective November 4, 2021**

**Motion:** to hold a public hearing in regard to Local Law #2-2021 to override the New York State Property Tax Cap for the fiscal 2022/2023 for Tuesday, December 7, 2021 at 7:05 p.m..

- Offered by:** Eileen Shelp-Olmstead
- Seconded by:** James W. Miller
- Vote:** AYE - All present

**Motion:** to pay bills as authorized by vouchers signed by board members

- By:** Robert E. West
- 2<sup>nd</sup>:** Eileen Shelp-Olmstead
- Vote:** AYE - All

**Motion:** to adjourn at 8:08 p.m.

- By:** Eileen Shelp-Olmstead
- 2<sup>nd</sup>:** James W. Miller
- Vote:** AYE – All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**