

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
November 5, 2015

Present: Mayor: Ronald G. Harting
Trustee Robert Bennett
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 3

Call to Order: **Time:** 7:00 P.M.
By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Public Comment - 1) Pat & Tom Phillips were present to discuss the sidewalk on Academy Street. When we had Academy Street milled and paved, it tore up the sidewalks because they were done as part of the street previously. Sometimes the company will cut into the pavement next to the sidewalk so it doesn't break the sidewalk when the street is tore up but they didn't do that. We got a price of \$7200 from Broome Bituminous to go from the church parking lot edge south and from Don William's house south to Pine Street. The mayor feels that we need to fix it. David spoke with Broome Bituminous to see if they could do it before this winter. As of 2 weeks ago they could fit it into their schedule. It will depend upon what the weather is like if they'll be able to do it this year. Trustee Bob B asked if we go ahead and do this, could David and Eric put a stripe on the road so that drivers don't drive on the sidewalk. Trustee Bob B asked if the sidewalk would be the same height as the road or higher. David stated higher. Trustee West stated that he believes we can include this under CHIPS funding.

Motion: to have the sidewalk repaired at a cost of \$7,200.

By: Thomas M. Skinner

2nd: Ronald G. Harting

Vote: AYE - All

2) Diane Wallick had done research on a carpet for the rug in the hallway at the library. Trustee Tom suggested that while they are here, have them give us a price on replacing the carpet in the back meeting room. Trustee Bob West suggested we have them give us a price for the whole downstairs as long as they are here. If it is cost conducive, we may be able to put it in next year's budget to be done. Clerk Harting stated that an appointment is set up for Tuesday, November 17th for all the rugs on the Main floor to be cleaned.

Motion: to purchase the rug from Warehouse Carpet at a cost of \$500 for the hallway upstairs.

By: Thomas M. Skinner

2nd: Robert J. Bennett

Vote: AYE - All

County Legislator Scott Baker was present. He wanted to talk about the County 2016 budget. The county will be having a 1.88% increase. They are eliminating some costs to towns and villages for the elections. The Windsor town budget was going to increase \$8000 but with the change in the budget, it will be \$3000 now. Mayor Ron asked if we can get help with these mandates. Scott stated we can ask for our new Senator to help out with this. Trustee Eileen asked how the election is done in Pennsylvania. Scott stated he doesn't know because he chooses to live in New York. Scott discussed closing Central Foods because it was going to cost a ton of money for repairs to the company. They were doing studies and decided to contract outside the county. We saved 1.4 million dollars by going with this contract. The quality of the food will not have to be cooked and heated and cooked and heated. The new company will have 3 nutritionists to make sure the food and quantity is correct and hot. The cooking will be done in the Willow Point Nursing Home. In the jail, they are going to have inmates help out in the kitchen. They will be eliminating 70 positions but the new company will be picking up some of these employees. Of the 1.4 million saved, 1 million is just at Willow Point. The county has changed insurance companies. Next Thursday the county will be having a budget hearing on the new budget. 2) Mayor Harting stated he had an encouraging conversation with Aaron Martin regarding the land bank money that we had applied for. They haven't made any decisions on the four projects outside of the city. Scott has been a great help with this.

Attorney's Report - A report was submitted.

Code Enforcement Report, Gary Post present - 1) Gary spoke with Mr. Gagnon of 185 Main Street. He is going to hire Keystone. He wants to have the house and also the garage as living places. Gary told him no. The owner stated that he was going to come to the board meeting to talk with us. Gary was asked by Trustee Tom if he has written a letter to him of what he can do and cannot do. Gary stated no he hasn't yet, but he will now. 2) Gary has had many conversations with GeoTech and Bohler Engineer regarding the Dollar Store. They did a geological study and there is a long-eared northern bat that is endangered that likes that area but there is not enough vegetation there. The archeological study is not finished yet. We had a ZBA and Planning Board meeting with the engineer people. The county wants the building moved back but it will put it in the flood zone. The county brought up concerns about it not looking historical and the design of the building. The boards did not like their suggestions. Gary received an email from the NYSDOT. They had no issues at all with it. The new owners are more willing to work with everyone than the one from previous. 3) Gary met with the lady putting in the bakery on Tuesday evening. She plans on being open in the morning and closing about 3. She will do her baking in the morning for her outside businesses. She plans on opening as soon as she can get the hood and stoves in and has the county health department inspection. She said she would be willing to stay open late for special occasions. 4) Trustee Bob B asked if we can clean up the mess at 23 Academy Street. The owners have moved out but they left behind a big mess. Gary stated that the bank has not officially taken ownership yet. We would have to send violations first to start the process. Trustee Bob B stated there is a lot of stuff out back and the church would allow him to go down the driveway as he is not permitted to go on the property. Gary stated if you go past the front door without an invitation, you are trespassing if it is on their property.

Streets Report, David Decker present - 1) All the paving is done. 2) They plan on putting the spreader on next week. 3) The leaf and brush pickup is done. We will pick up leaves one more time. 4) The community house drain is working good. They didn't hook the tub back up because it's full of boxes and it doesn't get used. 5) The furnaces in the pump house, community house and the fire station have all been cleaned. We will start automatic delivery next month. 6) We will be putting up street signs in the next week or two. 7) The new John Deere was delivered. 8) The locks on the concession stand were changed. 9) The contractor at the school wanted to know if we wanted more fill at the railroad station. Mayor Ron stated yes.

Water Report, David Decker present - 1) The health inspection is complete. There were no violations. Next year he would like the reservoir inspected. 2) Meter readings are done. We had to replace 10 meters that had failed. He ordered them on Monday. 3) All hydrant flushing for the year is complete. 4) We will be completing the SRBC Docket in the next couple weeks. He mailed out 283 letters, 3 certified letters and will have to put an article in the paper. 5) It was stated that we still need to have the line fixed on Chapel Street. 6) He's been waiting for the company to get back to them about the automatic flushers.

Treasurer's Report, Patricia Harting present - 1) A report was presented. 2) We received a sales tax check.

Motion: to accept the Treasurer's Report

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to accept the Meeting Minutes of October 6, 2015

By: Robert J. Bennett
2nd: Thomas M. Skinner
Vote: AYE - All

Resolution #24-2015

**RESOLUTION NO.24-2015
ADJUSTMENT TO TAX WARRANT**

WHEREAS, the Village of Windsor has collected taxes for the year 2015/2016; and

WHEREAS, S.E.P.P. Inc. property located at 49 Grove Street, tax map #182.07-2-4 was put on the tax roll for 2015/2016 taxes in the amount of \$2,998.65; and

WHEREAS, in the past, a P.I.L.O.T. payment was made in the amount of \$6,750.00;

AND WHEREAS, the Village of Windsor will accept a P.I.L.O.T. agreement from S.E.P.P. for the tax year 2015/2016.

THEREFORE, let an adjustment be made to the tax warrant of the 2015/2016 taxes in the amount of \$2,998.65;

AND THEREFORE, BE IT RESOLVED that said budget approved and filed as aforesaid be amended as follows:

Estimated Revenues	A250	\$ -2,998.65	
Subsidiary Acct.		A1001-Taxes	\$ -2,998.65
Estimated Appropriations	A510	\$ -\$2,298.65	
Subsidiary Acct.		A1621.4-Office Contractual	\$ -2,998.65

Offered by: Thomas M. Skinner
Seconded by: Robert J. Bennett
Vote: AYE - Mayor Ronald G. Harting
 AYE - Trustee Robert J. Bennett
 AYE - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West

Resolution effective November 5, 2015

RESOLUTION NO.25-2015

RE-LEVY OF VILLAGE UNPAID TAXES

WHEREAS, the 2015/2016 Village of Windsor Tax Roll has not been paid in full, and

WHEREAS, the balance is to be re-levied on the 2016 Town and County Tax Roll with an 11% penalty; and

WHEREAS, the attached is a complete list of the properties with unpaid 2015/2016 Village taxes totaling \$12,790.17.

THEREFORE, BE IT RESOLVED that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

Offered by: Thomas M. Skinner

Seconded by: Robert J. Bennett

Vote: **AYE** - Mayor Ronald G. Harting

AYE - Trustee Robert J. Bennett

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective November 5, 2015

Reports of Committees: No committee reports.

Motion: to go in to Executive Session at 8:25 p.m. to discuss a possible litigation matter.

By: Ronald G. Harting

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Motion: to return from Executive Session at 8:54 p.m.

By: Robert J. Bennett

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Motion: to have a budget workshop on Monday, November 16, 2015

By: Thomas M. Skinner

2nd: Robert J. Bennett

Vote: AYE - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Motion: to adjourn at 9:28 p.m.

By: Eileen Shelp-Olmstead

2nd: Robert J. Bennett

Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer