

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
November 6, 2025**

<b>Present:</b>	<b>Mayor:</b>	Ronald G. Harting
	<b>Trustee:</b>	Elaine L. Card
		John R. McNulty
		James W. Miller
		Thomas M. Skinner
	<b>Treasurer:</b>	Patricia L. Harting
	<b>Clerk:</b>	Courtney J. Decker
	<b>Streets &amp; Water Supt:</b>	David M. Decker
	<b>Code Enforcement:</b>	Richard Osborne - Absent
	<b>Attendees:</b>	2

**Call to Order:**      **Time:** 7:00 P.M.  
**By:** Mayor Ronald Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** - 1.) Ruth Seward, who was in attendance, was concerned about the on-street parking, especially with the winter weather coming. It is difficult for the buses to get through the streets during bus runs. She inquired about more parking tickets being given to help deter overnight parking. Mayor Harting, stated that police enforcement does give tickets during the specified no parking times. Clerk Decker offered to put something on the Village website as a reminder of when there is no parking on the streets in the Village.

**Code Enforcement Officer, Rich Osborne, was not present.** A report was presented. - 1.) One building permit was issued last month for masonry and concrete repairs at the Light House Community Church. 2.) Assisted with the public hearing concerning the removal of the fire damaged structure at 14 Main Street. 3.) Issued a violation notice was given to 134 Main Street to clean up construction debris. 4.) Fielded multiple inquires for information pertaining to building and zoning codes in the Village. 5.) There have been multiple homes for sale in the Village, and this office has assisted with title searches for open-building permits and/or property maintenance issues.

**Attorney's Report** - A report was presented, no comments made, or discussion had.

**Streets Report, David Decker was present** - A report was presented. 1.) All of the wiring for the new circuits, new propane lines and tanks at the Community House are complete, as well as the generator installation. Everything is working great. The generator will run every Saturday at 11:59 a.m., for twenty minutes per the manufacturer's recommendations. 2.) Two trees fell on a neighbor's fence in the back corner of the Community House's lawn. We located the property stakes, removed the fallen trees and also cut down a few others to avoid further damage. The neighbor stated that he was going to be taking down the fence anyway and did not want anything for it. 3.) A resident contacted the Village Office concerning a tree on/near their property on Maple Ave. They wanted to know if it was on their property or if it was in the Village right away. Branches kept falling on her vehicle and house. It was in the Village right away. We contacted CCR to take a look at it; asked that it be taken down as soon as possible; he took down and removed the tree that same day. I did ask that he give us a price, but he never did. We did ask him to look at another tree for removal, so he may figure it in with that one. 4.) We will be changing oil and prepping all vehicles and tractors for the winter. We do need new tires for the pick-up truck, which have

been ordered, we are just waiting for them to come in. 5.) We will also need new tires for the dump truck; however, it is also time we start thinking about trading in the dump truck. It would be up to the board if you want to hold off or we can look into studded tires for the dump truck and spec out the new dump truck so the studded tires would work for the new truck as well. 6.) Our comfort care package with Mirabito, is no longer available. Talking with Mirabito to see what we can do and what packages they have to replace it. What we have been discussing is getting their gold and platinum package for the Community House. And getting the gold package for the pumphouse and the fire station. The gold package is three hundred dollars per building for the pumphouse and fire station. The gold package is three hundred and sixty dollars for the Community House, and the platinum would be an additional one hundred dollars in addition to the gold package for the Community House. The packages take place of the comfort plan that they no longer have and also cover a lot of parts as well as maintenance. Supt. Decker asked the board if they would like to go ahead with the coverage plans, a motion was made to do so.

**Motion:** to approve the purchase of the gold coverage for the Community House at \$360.00 with the additional add-on coverage of the platinum plan for an additional \$100.00; a total of \$460.00. Gold coverage for the pumphouse and fire station at \$300.00 for each building.

**By:** John R. McNulty

**2<sup>nd</sup>:** Elaine L. Card

**Vote:** AYE - All

**Water Report, David Decker was present** - A report was presented. 1.) We have been very busy getting all the water meter readings. 2.) The Town of Colesville rolled one of their trucks in between the pump house and the wells. The NYSDEC has been working hard to make sure the ground water supply is protected and monitoring any possible oil seepage. The NYSDOT has also been out to replace the guiderails. 3.) We will need to order a new tankless water heater for the pump house; ours has failed monthly. 4.) Quarterly reports and samples have been done. 5.) Hydrants may or may not get flushed before winter; it will depend on time and weather. If they do not get flushed, we will look to do it in the springtime.

**Treasurer's Report, Patricia Harting present** - A report was presented. 1.) No comments or discussion had regarding treasurer's report. 2.) Treasurer Harting presented Resolution #14, 2025 Re-levy of Unpaid Taxes to the board.

#### **Resolution # 14-2025**

#### **RESOLUTION NO.14-2025 RE-LEVY OF VILLAGE UNPAID TAXES**

**WHEREAS**, the 2025/2026 Village of Windsor Tax Roll has not been paid in full, and

**WHEREAS**, the balance is to be re-levied on the 2026 Town and County Tax Roll with an 11% penalty; and

**WHEREAS**, the attached is a complete list of the properties with unpaid 2025/2026 Village taxes totaling \$29,827.60 with a penalty of \$3,281.04 for a total of \$33,108.64.

**THEREFORE, BE IT RESOLVED** that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

**Offered by:** Elaine L. Card  
**Seconded by:** James W. Miller  
**Vote:** AYE - Mayor Ronald G. Harting  
AYE - Trustee Elaine L. Card  
AYE - Trustee John R. McNulty  
AYE - Trustee James W. Miller  
AYE - Trustee Thomas M. Skinner

**Resolution effective November 7, 2025**

**Motion:** to accept the Treasurer's Report

**By:** Elaine L. Card  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

**Motion:** to pay bills as authorized by vouchers signed by board members for \$62,490.86

**By:** Ronald G. Harting  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

**Clerk's Report, Courtney Decker present** – A report was given. 1.) A lot of time was dedicated to the November water billing. Prepping, making and mailing out the water meter reading cards. Receiving and entering in all the water meter readings, working with Dave to make sure we kept our records up to date since some residents prefer to email or text. Using the data collected to generate the water bills that were then mailed out. 2.) Working on the Public Hearing regarding 14 Main Street with Code Enforcement and our Village Attorney. 3.) The new electrical service at the Community House has been really nice, our power source in the office is much more stable. 4.) I called Northeastern Sanitary and requested that they pick up the porta-potty at the park. They said that they will be getting it at the end of October and thanked the Village for our business. 5.) Rentals of the Community House have picked up a lot, as they usually do at this time of year. 6.) Requested that the Board chose dates for Budget Workshops; they chose Friday, December 5<sup>th</sup> and Tuesday December 9<sup>th</sup>. both workshops will be at 6 p.m. Clerk Decker will advertise these workshops in the Windsor Standard. 7.) Requested a motion for a Public Hearing for the Tax Cap Override at our next board meeting on December 4, 2025, at 7:02 p.m.

**Motion:** to hold a Public Hearing for the Tax Cap Override on Thursday, December 4, 2025, at 7:02 p.m.

**By:** James W. Miller  
**2<sup>nd</sup>:** John R. McNulty  
**Vote:** AYE – All

8.) Request a motion to approve the meeting minutes from our October 2, 2025, board meeting.

**Motion:** to accept the Meeting Minutes of October 2, 2025

**By:** John R. McNulty  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

9.) Request a motion to approve the meeting minutes from the Public Hearing held on October 29, 2025.

**Motion:** to accept the Meeting Minutes from the Public Hearing held on October 29, 2025

**By:** Ronald G. Harting  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

10.) Request a motion to go out to bid for a three-year garbage contract, our current contract will expire at the end of February on the 28<sup>th</sup>.

**Motion:** to go out to bid for a three-year garbage contract

**By:** Elaine L. Card  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE - All

**Mayor's Report** – 1.) Mayor Harting addressed the recent election; there is a tie between two of our candidates. Before we can proceed further, we have to wait for the election results to be certified. After the results are certified and if there is still a tie; there are few options we will have to choose from to decide the results of the election. 2.) Regarding the ongoing matter at 14 Main Street; in the event that the remains of the fire are still not removed, we should look into getting some prices to hire out the rest of the removal. Mayor Harting stated that he would check in with our attorney to see if there are any hesitations on moving forward. Trustee Skinner suggested that we may need to get a court order if there were concerns regarding the Village stepping in. Mayor Harting also asked Supt. Decker to make some inquiries to get prices for the removal of the rest of the debris, to be proactive in finishing this process. 3.) The Windsor Civic Club will be having their “Brown Bag Auction” soon and all proceeds go to Windsor Human Development. Mayor Harting had recently spoken with Bridgette who runs the Windsor Human Development at a church dinner, she is very thankful for all of the support that the community gives; any and all help / support is appreciated. She is able to help so many people and families, not only during the holidays but year-round. Trustee McNulty, also shared that the Windsor Methodist Church, will be having Thanksgiving dinner on Thanksgiving Day from 1:30 – 3:00; everyone is welcome. They do ask, that anyone interested please RSVP. Trustee McNulty asked Clerk Decker to share this on the Village website to help get the word out. 4.) Trustee Miller wanted to address the vehicles that were parked by the Village salt bin. They should not be there, especially with the cold weather coming. Supt. Decker let Trustee Miller know that he had told the resident it was ok that he parks the vehicles there temporarily during the warmer months. However, with the cold weather coming, he would just ask that they be moved.

**Motion:** to adjourn at 7:54 p.m.

**By:** John R. McNulty  
**2<sup>nd</sup>:** James W. Miller  
**Vote:** AYE – All

**Respectfully Submitted,**

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**Courtney J. Decker, Village Clerk**