

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
November 7, 2018**

Present: Mayor: Ronald G. Harting
Trustee James W. Miller
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 10

Call to Order: **Time:** 7:00 P.M.
By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Public Comment - No comments.

Tobacco Free Broome and Tioga Reality Check - Laura Kelly and Sharon Fischer from Broome County Health Department were present to discuss tobacco free outdoors. There were several girls present to give a presentation. Alison and Courtney have been involved in this program for 1 year and Jessica, Miranda and Faith have been involved for 2 years. Trustee Tom asked how would you enforce this law? He asked if they would like to see a designated area at the far end of the parking lot. They stated that would help but they would like to see no smoking at all. Tom stated that the state passes a lot of feel-good laws such as this but don't come up with a way of enforcing it. Sharon stated that some people will abide by the law if there are signs. One student stated that she saw a sign by the ballfield and they thought it was meant for no smoking near the ballfield. Diane suggested that maybe they could start doing news article in the Windsor Standard. One student stated that their initiative is for a tobacco free park, media, housing and point of sale. They hope to do a quarterly paper in the school. The students present were Allison, Jessica, Miranda, Faith & Courtney.

Code Enforcement Report, Gary Post present - A report was presented. 1) Gary has been putting in a lot of time on 123 Main Street. The 239 Review with the county has been quite grueling to get through. The gentleman from SEPP called and stated that can't find a business that would use the downstairs for apartments instead of a business. There is a question if this may have to go back for another 239 Review. It is in the attorney's hands. 2) Next week we have a ZBA and a Planning Board meeting for 123 Main and 191 Main. 3) Gary has met with the new owners of the quick mart on Main Street. They are putting in a lot of money and putting in a deli. There are a few issues but we're working through that. 4) A young couple is interested in the house at 27 Maple Avenue. Gary met with them and the real estate agent. There were no problems with the house. The new owner of the Subway store and it looks like there may be a business going in the other half of the building.

Attorney Report - A report was submitted.

Grant Writer Report - A report was submitted. 1) The village received a check from Broome County for the Defibrillator/monitor for Eastern Broome Emergency Services. 2) He is working on a grant with NYS for an ambulance for EBES. 3) He is still searching for funds for a new reservoir and money for the train depot.

Streets Report, David Decker present - 1) We finished picking up brush. 2) Have to get cold patch for the winter. 3) Putting the plow and spreader on next week. 4) Will finish putting up signs. 5) The truck needs to go into the shop. The emergency break is not working. It may go in tomorrow if they have time. 6) In the next week or two, George Hull and I are meeting to discuss the work that needs to be done at the Community House. 7) Mark Phillips wanted to know if they could put up lights a week early because Mark is going in for shoulder surgery. David said yes as long as the truck is available. 8) Trustee Tom asked if David signed the paint contract. Yes and if we get some nice weather comes, they may try to sneak it in this fall. 9) David feels the porch needs to be done over. Code Enforcement Officer Gary stated that he is concerned with the ADA requirements to the building. He has been working with David on a project to make the while building handicap accessible. They would like to extend the sidewalk from the side parking lot straight to the porch with no steps and also bring it over to the side door in the meeting room of the community house. Right now, the outside door to the front of the community house meeting room has a very large drop and we're luck someone has not gotten hurt yet. After discussion with the board, David and Gary will come up with a plan and possibly this project can get done in the next spring/summer.

Water Report, David Decker present - 1) All the SRBC paperwork has been submitted. It is in their pending review. 2) The Elm Street water line is done. All the main work is done. Broome Bituminous paved and will putting down millings and we'll be putting down millings. Since the new water line is in, we are pumping less than 30,000 to 80,000 gallons per day. 3) We will be winterizing the train station and the concession stand next week. 4) We did not flush hydrants as anticipated in the beginning of the month. We may just have to take care of the dead ends.

Treasurer's Report, Patricia Harting present - A report was presented. We received the 4th quarter sales tax check. Taylor Garbage would like to make some changes to our garbage pickup. The regular garbage pickup won't change but they would like to do recycling pickup every other week. They would supply each resident with another tote but with a different color top, and they have a truck that will pick the tote up and empty it. It will save them a lot of time and they will only need one driver to come do this. They hope to be up and running by January.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: James W. Miller
Vote: AYE - All

Motion: to accept the Meeting Minutes of January 2, 2018

By: Thomas M. Skinner
2nd: James W. Miller
Vote: AYE - All

Resolution #17-2018

RESOLUTION NO.17-2018 RE-LEVY OF UNPAID TAXES

WHEREAS, the 2018/2019 Village of Windsor Tax Roll have not been paid in full, and

WHEREAS, the balance is to be re-levied on the 2019 Town and County Tax Roll with an 11% penalty; and

WHEREAS, the attached is a complete list of the properties with unpaid 2018/2019 Village taxes totaling \$ 26,657.59 with a penalty of \$2,932.33 for a total of \$ 29,589.92.

THEREFORE, BE IT RESOLVED, that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

Offered by: Thomas M. Skinner

Seconded by: James W. Miller

Vote: **AYE** - Mayor Ronald G. Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective February 6, 2018

Emergency Services Report - Chris Zacharias present a report. There were 100 calls. The Village of Deposit had 20, the Town of Deposit had 6, the Town of Sanford had 9, the Village of Windsor had 8 and the Town of Windsor had 31 and mutual aid given was 26. Out of 100 calls, there were 92 responses, 6 that we were unable to respond to and 2 cancelled. They added a new member. One of the ambulances went out of service for repairs. In the meantime, the Deposit Fire Ambulance as been helping to cover when needed. Steve Contento continues to work with Sen. Akshar's office on the grant for a new ambulance.

Sexual Harassment Policy - The Village Attorney sent a policy and suggested we approve it. The report was given to all the board members. There will have to be a training on this.

Motion: to accept the Sexual Harassment Prevention Policy

By: Ronald G. Harting

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Mayor's Report - 1) It was noted the trailer on Terrace Drive was gone. 2) The Newman property in the park is being sold. There was an agreement in place with the village and Newman to allow the village to use part of their property for a ball field in the park. This is of concern to us. Mayor Ron will speak with the village attorney and have him draft a letter to them and find out how this will affect us.

Motion: to set the next budget workshop for Wednesday, December 5, 2018

By: Thomas M. Skinner

2nd: Robert E. West

Vote: AYE - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Motion: to adjourn at 8:46 p.m.

By: James W. Miller

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer