

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
November 7, 2024**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee:	Edward C. McLean
		John R. McNulty
		James W. Miller - Absent
		Thomas M. Skinner - Absent
	Treasurer:	Patricia L. Harting
	Clerk:	Courtney J. Decker
	Streets & Water Supt:	David M. Decker - Absent
	Code Enforcement:	Richard Osborne
	Grant Writer:	Steve Contento - Absent
	Attendees:	6

**Call to Order:**       **Time:** 7:00 P.M.  
                             **By:** Mayor Ronald Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** - 1.) Resident Dave Markie thanked Clerk Decker for helping get a message to one of the guests at the senior luncheon. 2.) Resident Stephen Fasano came to the meeting asking for help/advice regarding one of his neighbors. There have been several altercations/incidents with one of his neighbors and his dog. He has reached out to the State Troopers multiple times with no action taken. The board advised that he should keep record of each incident, report any issues with the dog to the dog warden and try reaching out to the Sheriff's Department.

**Grant Writer's Report**, Steven Contento was not present - A report was submitted. 1.) Grants ongoing are RCAP Infrastructure Project, which has been signed by both parties and the Fire Station Construction Grant with no update yet. 2.) SRBC Consumptive Use Mitigation Grant is due by January 2025 and the application period has just opened. 3.) NYS Archives Grant Review (LGRMIF) and service account set up and met with. Steve and Clerk Decker met with representatives on 10/24/2024 to review the document scanning process. Grant period will open sometime in January 2025 and up to 75K may be requested. 4.) Mayor Harting also mentioned other small community grant opportunities and will follow-up with Steve.

**Code Enforcement Officer, Rich Osborne present** - 1.) Rich has been busy with progress inspections for several outstanding and active building permits. 2.) A building permit has been issued for a deck and roof covering on Grove Street. Several permit applications are in the process of being issued but have not been picked up yet. 3.) A courtesy notice was given to a resident on Academy St. for building without a permit. 4.) Several property maintenance issues were looked into, thankfully compliance was achieved. 5.) Still working with the owner of 57 Chestnut Street to get compliance for the rebuilding and remodeling of the existing structure. 6.) A stop work order violation was given to a resident on Bridge Street. They are within the flood plain and it is important that demo or building permits be obtained, especially when it comes to assessments.

**Attorney's Report** - There was no Attorney Report this month.

**Streets Report, David Decker was not present** - A report was submitted. 1.) The fuse holders for the lights that the softball field came in and were installed, also the tree work down at Klumpp Park was done and vines were removed off the backstop. 2.) Millings were put down on the edges of the new paving on Grove Street. 3.) This past Monday was the last official brush pick-up day. We will likely check for bags of leaves next week, but we are done chipping for the year. 4.) Repaired a few picnic tables at Klumpp Park that were broken from kids jumping on them. 5.) The culvert pipes and ditch work has been completed on lower Academy Street. 6.) The new flagpole was delivered and installed. 7.) We will be prepping equipment for the winter over the next few weeks. 8.) The tree for Judge Stapleton was planted on the Village Green. There is a maple tree that is damaged and dying near it, but we will be taking that down.

**Water Report, David Decker was not present** - A report was submitted. 1.) Replaced the water line at the Rail Station that has been leaking. 2.) Black topped and / or top soiled various locations from dig sites that we have done this year. 3.) Quarterly reports have been done and filed. 4.) The health inspection is likely to happen this month. 5.) Meters were read, we will be replacing a few that have that are not working. 6.) There have been a few bulk water permits going out to add water to wells that are being delivered by the fire department. I had the Clerk add to our bulk water/pool permit that this is non-potable water, not suitable for drinking. I did have a conversation with the Fire Chief, to express my concern at the potential risk to the fire department as well as the Village. Fire trucks are not designed to deliver potable water, and the DEC does not recommend filling wells in this manner; the homeowner only recovers approximately ten percent of the water.

**Treasurer's Report, Patricia Harting present** - A report was presented. 1.) No comments or discussion had regarding treasurer's report. 2.) Treasurer Harting presented Resolution #16-2024, Re-levy of Unpaid Taxes to the board.

#### **Resolution # 16-2024**

### **RESOLUTION NO.16-2024 RE-LEVY OF VILLAGE UNPAID TAXES**

**WHEREAS**, the 2024/2025 Village of Windsor Tax Roll has not been paid in full, and

**WHEREAS**, the balance is to be re-levied on the 2025 Town and County Tax Roll with an 11% penalty; and

**WHEREAS**, the attached is a complete list of the properties with unpaid 2024/2025 Village taxes totaling \$ 22,874.74 with a penalty of \$ 2,516.22 for a total of \$ 25,390.96.

**THEREFORE, BE IT RESOLVED** that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

**Offered by:** John R. McNulty  
**Seconded by:** Edward C. McLean  
**Vote:** AYE - Mayor Ronald G. Harting  
AYE - Trustee Edward C. McLean  
AYE - Trustee John R. McNulty  
ABSENT - Trustee James W. Miller  
ABSENT - Trustee Thomas M. Skinner

**Resolution effective November 7, 2024**

**Motion:** to accept the Treasurer's Report

**By:** Edward C. McLean  
**2<sup>nd</sup>:** John R. McNulty  
**Vote:** AYE - All who were in attendance

**Motion:** to pay bills as authorized by vouchers signed by board members for \$68,474.85

**By:** John R. McNulty

**2<sup>nd</sup>:** Edward C. McLean

**Vote:** AYE - All who were in attendance

**Clerk's Report, Courtney Decker present** – A report was given. 1.) A lot of time was dedicated to the most recent water billing. Prepping, making and mailing out the water meter reading cards. Receiving and entering in all the water meter readings, working with Dave to make sure we kept our records up to date since some residents prefer to email or text. Using the data collected to generate the water bills that were then mailed out. 2.) Requested a motion for a Public Hearing for the Tax Cap Override and to approve the meeting minutes from the October 3<sup>rd</sup> meeting.

**Motion:** to hold a Public Hearing for the Tax Cap Override on Thursday, December 5, 2024, at 7:02 p.m.

**By:** John R. McNulty

**2<sup>nd</sup>:** Edward C. McLean

**Vote:** AYE – All who were in attendance

**Motion:** to accept the Meeting Minutes of October 3, 2024

**By:** Edward C. McLean

**2<sup>nd</sup>:** John R. McNulty

**Vote:** AYE - All who were in attendance

**Mayor's Report** – 1.) Mayor Harting was happy to announce that the AED's were ordered. 2.) Requested to go into executive session.

**Motion:** to go into executive session to discuss property transactions at 7:46 p.m.

**By:** John R. McNulty

**2<sup>nd</sup>:** Edward C. McLean

**Vote:** AYE – All who were in attendance

**Motion:** to leave executive session at 8:15 p.m.

**By:** Edward C. McLean

**2<sup>nd</sup>:** John R. McNulty

**Vote:** AYE – All who were in attendance

**Motion:** to adjourn at 8:20 p.m.

**By:** Edward C. McLean

**2<sup>nd</sup>:** John R. McNulty

**Vote:** AYE – All who were in attendance

**Respectfully Submitted,**

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**Courtney J. Decker, Village Clerk**